

**GOSHEN COUNTY
ONLINE RECORD ACCESS APPLICATION REQUEST AND AGREEMENT FORM**

Contact Information

Client Name (Last & First & Business) _____

Physical Address _____

Mailing Address _____
City State Zip

Phone (____) _____ E-mail _____

Access Agreement

On the date listed below, the undersigned (Client) has entered into an agreement with the Goshen County Clerk, PO Box 160 Torrington, WY 82240 in order to provide access for the client into the iDoc and/or ArcaSearch programs.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. The Clerk shall provide the Client access to the iDoc and/or ArcaSearch programs to view and print documents recorded in the Clerk's office. Records recorded from 1994 to 2003 do not have images available on iDoc. Images are available after 2003. ArcaSearch has archival records and images prior to 2003 and the records found on iDoc.
2. The Client's access to the iDoc and/or ArcaSearch programs shall be for information purposes only and the Client shall not allow other entities, businesses or private parties to access the iDoc and/or ArcaSearch programs under their log-in privileges.
3. The Client shall pre-pay the Clerk the sum of \$200.00 annually for iDoc, and an additional \$100.00 if the Client adds ArcaSearch to their iDoc subscription annually. The client may cancel their subscription at any time, however no refunds will be given. Each Client will be given a username and password that will provide them the access to the iDOC and/or ArcaSearch programs.
4. This agreement cannot be assigned.
5. Any amendments to this agreement must be in writing.
6. If the Client breaches the conditions of this agreement, the Clerk may immediately terminate the Client's access to the iDoc and/or ArcaSearch programs.
7. The parties further agree that, in the event of litigation arising out of this agreement, the Clerk shall be entitled to its attorney's fees and costs.
8. In the event any portion of this agreement is deemed invalid or void, the remaining portions shall remain in full force and effect.
9. Criminal use of the information will be prosecuted to the full extent of the law.

Dated this _____ day of _____, _____.

Client Signature

Cynthia Kenyon, Goshen County Clerk

To make the system easier for you to access, we are allowing you to choose your own username and password. Please complete this section and we will attempt to assign you the name and password you would like if it is available. Please note Usernames & Passwords are case sensitive. Please print clearly.

Desired Username _____

Desired Password (Must be different than the user name) _____

Website Information and Disclaimer

Images and index information are uploaded to the iDoc site regularly through a secure, password protected Web portal, providing you with the most current information. Users can easily locate documents, view the detailed indexing information and print any available image from iDoc or ArcaSearch. All of this from the comfort of any computer with access to the Internet. **Every attempt is being made to keep records current to 2-3 weeks.**

DISCLAIMER: ALL ATTEMPTS ARE MADE TO ENSURE THE ACCURACY OF INFORMATION UNDER OUR CONTROL AND TO CORRECT ANY ERRORS BROUGHT TO OUR ATTENTION; HOWEVER, GOSHEN COUNTY, ITS OFFICERS AND EMPLOYEES MAKE NO EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR SUITABILITY OF THE INFORMATION ON THE WEBSITE FOR ANY PARTICULAR PURPOSE. THE CLIENT ACCEPTS THE INFORMATION “AS IS” AND “WITH ALL FAULTS.”

THE CLERK’S PUBLICLY AVAILABLE INTERNET WEBSITE IS INTENDED FOR THE PERSONAL USE OF THE GENERAL PUBLIC FOR INFORMATION PURPOSES ONLY. THE INFORMATION AVAILABLE THROUGH THIS WEBSITE IS NOT THE OFFICIAL RECORD AND SHOULD NOT BE RELIED UPON FOR ANY TYPE OF LEGAL MATTER. SOME INFORMATION HAS BEEN REDACTED. WHILE THE CLERK STRIVES TO KEEP THE INFORMATION CURRENT AND ACCURATE, THIS INFORMATION ON THE WEBSITE IS NOT OFFICIAL AND THE CLERK WILL NOT BE RESPONSIBLE FOR ANY INACCURACIES THAT MAY BE ENCOUNTERED. ANY IMAGES COPIED FROM THIS PUBLICLY AVAILABLE INTERNET WEBSITE HAVE NOT BEEN CERTIFIED AS BEING TRUE AND CORRECT COPIES OF THE INSTRUMENTS FILED AND RECORDED WITH THE CLERK. CERTIFIED COPIES OF THESE INSTRUMENTS MAY BE PURCHASED UPON REQUEST. EVENTS MAY OCCUR WHICH PREVENT OR DELAY THE WEBSITE’S AVAILABILITY.

BY USING THIS SERVICE, IN ANY FORM, THE USER AGREES TO INDEMNIFY AND HOLD HARMLESS GOSHEN COUNTY, ITS OFFICERS AND EMPLOYEES, AND ANYONE INVOLVED IN STORING, RETRIEVING, OR DISPLAYING THIS INFORMATION FOR ANY DAMAGE OF ANY TYPE THAT MAY BE CAUSED BY ACCESSING OR USING THIS INFORMATION OVER THE INTERNET, INCLUDING ANY COST AND ATTORNEY FEES.

BY SIGNING BELOW, YOU INDICATE THAT YOU UNDERSTAND THESE TERMS.

Signature of Client

Date
