The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse with the following members present, Chairman Carl Rupp; Vice Chairman Wally Wolski; Commissioner John Ellis & Cindy Kenyon, County Clerk and Clerk of the Board.

Commissioner Wolski moved to approve the agenda and minutes of the last meeting as presented, seconded and passed.

The Road and Bridge report was accepted from Jerry Hort, Gary Childs, and Val Hankins. Val Hankins, Road Administrator presented the Wyoming Rural Road Safety Program grant application and Resolution 2017-07 for a $100,000 for a striping project. Commissioner Ellis moved to approve the application with Wydot and the Resolution 2017-07 authorizing participation in the Wyoming Rural Road Safety Program, seconded and approved.

Doug and Cindy Jackson (residents) and Mary Jane Woods with Pine Ridge Home Owners Association were present for discussion about the Vacation of Road 100 (Pine Ridge entry road).

Commissioner Wolski moved to approve the warrants as presented, seconded and approved: Payroll $205,102.18; 193059 County Clerk FTD emp taxes $65,123.32; 193060 21ST Century repair $88.82; 193061 Action Comm internet $110.00; 193062 Advertisement grant exp $228.00; 193063 Aire Filter Products repair $554.94; 193064 Benchmark retainer $150.00; 193065 Benchmark CRF $4,707.00; 193067 Bluffs Sanitary supplies $343.93; 193068 Bomgaarders supplies $105.98; 193069 Brittany Schneider ct appt atty $1,600.00; 193070 Butlers Salvage supplies $277.31; 193071 Canon equip $299.00; 193072 Capital Business Systems copier $285.70; 193073 CashWa dietetic svcs $5,890.63; 193074 CDW Government repair $17,972.31; 193075 Century Lumber repair $3,480.03; 193076 CenturyLink phone $1,600.48; 193077 Chemical Testing Program autopay $56.50; 193078 Cheyenne Radiology health care $185.20; 193079 C Wright health care $79.71; 193080 CNA Surety bonds $100.00; 193081 CoBecon ins consult $3,250.00; 193082 Communication Technologies health care $81.38; 193083 Community Drug health care $1,395.09; 193084 Copier Connection equip 301.00; 193085 Culligan Water supplies 216.35; 193086 D Lent supplies 120.00; 193087 DD WLRC supplies $49.00; 193088 D Surratt travel $114.07; 193089 Dell equip $9,702.06; 193090 Delta Dental ins 263.20; 193091 Dooley Oil fuel $4,212.09; 193092 Economic svc commit $725.00; 193093 F Wolski travel $170.00; 193094 Fastenal supplies $17.55; 193095 Ferguson Signs maint $1,894.00; 193096 Food services of America dietetic svcs $1,833.11; 193097 Fort Dearborn ins 30.14; 193098 Frank Parts repair $422.55; 193099 FSU Center grant exp $750.00; 193100 Go Co Assessor postage $38.64; 193101 Go Co Extension travel $1,461.00; 193102 Go Co Treasurer postage $844.83; 193103 Go Co Treasurer grant exp $1,391.49; 193104 Go Co Treasurer rent $900.00; 193105 Great American Leasing repair $526.40; 193106 H Saal grant exp $237.59; 193107 Herbert K. Doby pub def GAL $2,000.00; 193108 Hometown Auto fleet repair $1,466.80; 193109 Ideal Linen janitorial $1,315.08; 193110 Ivinson Memorial Hospital plcmnt svcs $8,300.32; 193111 J&S Car Wash fleet repair $492.00; 193112 K Rickard travel $121.98; 193113 Kaufman Glass fleet repair $370.00; 193114 K Beard grant exp $236.17; 193115 K Rickard phone $32.36; 193116 Lance Griggs DDS health care $242.00; 193117 Leitheads repair 25.97; 193118 LuJuan Cleaning Service janitorial $2,165.00; 193119 Lyle Signs rd projects $70.44; 193120 Mail Finance equip $1,110.00; 193121 Marion Smith retainer $100.00; 193122 Matthew Bender equip $157.10; 193123 Max Masters mapping $3,800.19; 193124 M Brittingham travel $161.87; 193125 M Johnson grant exp $63.13; 193126 Merck supplies $2,019.34; 193127 Mervin Mecklenburg ct appt atty $1,150.00; 193128 Metal Shop repair $40.85; 193129 Mile High Shooting ammunition $1,751.50; 193130 Niobrara County Sr Ctr rent $50.00; 193131 Norma Cantu MD health care $1,015.00; 193132 Northern Exposure grant exp $929.98; 193133 Olson Tire fleet repair $993.76; 193134 Panhandle Co repair $5,076.93; 193135 Phoenix Fire Protection maint $225.00; 193136 Pitney Bowes Global Financial equip $311.34; 193137 Pitney Bowes supplies $247.02; 193138 Pitney Bowes postage $2,280.00; 193139 Plate Valley Bank lease pmt $121,498.30; 193140 Print Express supplies $1,763.25; 193141 ProForce equip $39.40; 193142 Pueblo Co Sheriff witness fees $250.00; 193143 Red Barn Shop supplies $160.00; 193144 Reganis Auto Center fleet repair $35.55; 193145 Regional West autopsy $171.05; 193146 Regional West Physicians Clinic plcmnt svcs $546.00; 193147 Russell Business Services GASB consult $1,300.00; 193148 S Coxibl supplies $609.99; 193149 Sandberg Imp repair $1,561.78; 193150 Sanofi Pasteur supplies $532.09; 193151 Shopko supplies $27.95; 193152 State Forestry Div fire fund $9,112.16; 193153 TDS utilities $203.00; 193154 T Seyler travel $141.24; 193155 The Radar Shop equip $482.50; 193156 Thomson Reuters investigations $477.10; 193157 Torr Fire Dept fire fund $5,000.00; 193158 Torr Office Supply supplies $15,279.29; 193159 Torr Telegram publishing $5,532.69; 193160 City of Torrington utilities $8,657.83; 193161 Transwest Ford fleet repair $72.96; 193162 Uline supplies $1,622.64; 193163 Ultramax ammunition $3,121.49; 193164 United Healthcare ins $2,952.19; 193165 Valley Motor repair $291.98; 193166 Valley Plumbing repair $250.50; 193167 Vandel Drug supplies $5.77; 193168 Verizon phone $1,529.31; 193170 Visa supplies $3,677.29; 193171 Visa supplies $1,921.62; 193172 West Hwy Water Sewer utilities $68.00; 193173 Westco fuel $12,567.47; 193174 Wy County Assessors Assn dues $180.00; 193175 WY DOT rd projects $76.16; 193176 Wy Law Enforcement Academy training $350.00; 193177 Wy Machinery fuel $3,622.47; 193178 Wy Public Health Lab supplies $6.00; 193179 X Lazy H rent $425.00; 193180
Goshen County Board of County Commissioners

Xerox grant exp $188.01; 193181 County Clerk Trust misc $549.56; 193182 TDS utilities $12.00; 193183 Aflac ins $144.24; 193184 Circuit Court 1st Judicial Dist garnish $468.92; 193185 Circuit Court Go Co garnish $402.04; 193186 Colonial Life ins $130.50; 193187 Delta Dental ins $2,962.70; 193188 Dist Court Platte garnish $433.28; 193189 Great West Trust ins $2,325.00; 193190 United Healthcare ins $68,745.69; 193191 Washington National ins $38.50; 193192 Wy Child Support garnish $839.00; 193193 Wy NCPERS Life ins $96.00; 193194 Black Hills Energy utilities $674.68; total warrants $660,966.66

Commissioner Ellis moved to approve the $28,000 contract for audit services with Anton Collins Mitchell LLP, seconded and approved.

Earnings reports were accepted from: Sheriff Don Murphy $2,350; County Clerk Cindy Kenyon $16,387; and Clerk of District Court Kathi Rickard $2,835.50.

The Clerk of District Court report was accepted from Kathi Rickard.

The Fire Warden and Emergency Manager reports were accepted from Bill Law and Shelly Kirchhefer.

La Donna Feagler secretary for South Torrington Water Sewer District requested the Commission purchase the Walter Botanical Park from the railroad for $1000 and prepare an MOU for maintenance with the district. No action will be taken until the contract is reviewed. The Board complimented Ms. Feagler on her success in raising the funds to purchase the park.

Commissioner Wolski moved to ratify a contract with the Wyoming Department of Health for the Public Health Nursing contract for the upcoming fiscal year, seconded and approved. Commissioner Ellis moved to allow the Public Health Director to fill two vacant positions, seconded and approved.

County Clerk Cindy Kenyon presented the proposed 2017-2018 Goshen County Budget. The proposed budget follows:

Income:

<table>
<thead>
<tr>
<th>Income</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted Income</td>
<td>$400</td>
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<tr>
<td>Charges for services</td>
<td>$325,000</td>
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<tr>
<td>Collection charges</td>
<td>$59,500</td>
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<tr>
<td>Contract Housing</td>
<td>$500,000</td>
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<tr>
<td>Grant Income</td>
<td>$575,103</td>
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<tr>
<td>Interest Income</td>
<td>$16,050</td>
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<tr>
<td>Intergovernmental</td>
<td>$3,999,662</td>
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<tr>
<td>License &amp; Permits</td>
<td>$11,700</td>
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<tr>
<td>Misc. Income</td>
<td>$110,845</td>
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<tr>
<td>Reimbursements</td>
<td>$380,926</td>
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<tr>
<td>Rent Income</td>
<td>$10,800</td>
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<tr>
<td>Restricted Fund Income</td>
<td>$300,000</td>
</tr>
<tr>
<td>State/Fed Medical</td>
<td>$2,000</td>
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<tr>
<td>Taxes</td>
<td>$2,743,751</td>
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<tr>
<td>Transportation</td>
<td>$5,000</td>
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<tr>
<td>Total Income</td>
<td>$9,040,737</td>
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Expense:

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Capital Projects</td>
<td>$1,072,000</td>
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<tr>
<td>Grant Expense</td>
<td>$382,221</td>
</tr>
<tr>
<td>Leases</td>
<td>$265,248</td>
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<tr>
<td>Operations</td>
<td>$2,124,431</td>
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<tr>
<td>Payroll Expenses</td>
<td>$4,912,303</td>
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<td>Service Commitments</td>
<td>$116,625</td>
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<tr>
<td>Total Expense</td>
<td>$8,872,828</td>
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</tbody>
</table>

Other Income/Expense:

<table>
<thead>
<tr>
<th>Other Income/Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRF reserve to general fund</td>
<td>$496,594</td>
</tr>
<tr>
<td>Other Expense</td>
<td></td>
</tr>
<tr>
<td>Transfer to Reserve Fund</td>
<td>$138,148</td>
</tr>
<tr>
<td>Transfer to Fair</td>
<td>$250,000</td>
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<tr>
<td>Transfer to library</td>
<td>$276,355</td>
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<tr>
<td>Total Transfers expense</td>
<td>$664,503</td>
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<tr>
<td>Other funds:</td>
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<tr>
<td>Library Income/Expense</td>
<td>$319,655</td>
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<tr>
<td>Fair Event Income/Expense</td>
<td>$90,000</td>
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<tr>
<td>Fairgrounds Income/Expense</td>
<td>$450,000</td>
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<tr>
<td>Health fund Income/Expense</td>
<td>$1,488,076</td>
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</tbody>
</table>

The Commission recessed for lunch from 12:00 to 1:00 pm.

The Commission interviewed the applicants for the two vacant positions on the Library Board. Applicants included Kit Earl, Denise Jackson, Terry Haines, Trudy Anderson, and Halv Jensen (absent). The Commissioners appointed Denise Jackson and Terry Haines to the Library Board.
Goshen County Board of County Commissioners

Commissioner Wolski moved to approve Resolution 2017-08 Authorizing The County Surveyor To Produce A Map Defining The Order Granting And Denying Summary Judgment Docket #CV-2013-136-DC, seconded and approved.

The meeting was adjourned at 2:30 pm. (approved for publication)

Attest:

Cynthia Kenyon
Goshen County Clerk

Carl F. Rupp, Chairman
Goshen County Commission
• Maintenance Operations: We are maintaining roads as the weather allows.

• WRRSP Grant for Striping.

• Crushing Update.

• Curtis Place.

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved: Resolution for WRRSP Striping Project and Application for WRRSP grant funds. Resolution for Curtis Place Map.

[Signature]
Road & Bridge Department
Meeting Date: July 5, 2017

Department: Clerk of District Court

Discussion and new business:

Fees turned into the Goshen County Treasurer from the Clerk of District Court Office were $2,835.50. See attached page for breakdown of fees collected.

Unfinished business:

We do not have any jury trials scheduled in July or August.

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreement etc. to be approved:

None.

Signature: 

Title: Clerk of District Court
**FEES COLLECTED IN JUNE 2017:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civil and Adoption Docket Fees</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Probate Docket and Additional Fees</td>
<td>$ 550.00</td>
</tr>
<tr>
<td>Appeal Fee</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Jury Fees</td>
<td>$ 150.00</td>
</tr>
<tr>
<td>Criminal Fines</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Criminal Costs</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Extradition Fees</td>
<td>$ 410.00</td>
</tr>
<tr>
<td>Expungement Fee</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ 1,225.50</td>
</tr>
</tbody>
</table>

**Miscellaneous includes:**
- Fax Filing Fees: $10.00
- Abatement: $10.00
- Copy Fees: $36.00
- Pro Se Packet Fees: $24.50
- Passport Fees: $400.00
- Search Fees: $745.00
- Return Check Fees: $0.00

Bonds Forfeitures: $ 0.00

**TOTAL:** $ 2,835.50
REPORT TO COUNTY COMMISSION

Meeting Date: July 5, 2017
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of June 2017: Expenditures on EMPG F/Y 2017, Homeland Security Grants and 05EM see below...

05EM Salary/Expenditures
½ Co. Gross-$1208.56
Total-$2417.12

Benefits on EMPG Draw down:
Medicare-$35.04/$17.52
SS-$149.86/$74.93
Retirement-$401.72/$200.86
Life Ins.-$4.57/$2.29
Health Ins.-$513.44/$256.72
Work Comp-$71.80/$35.90
Total: $1176.42/$588.22

EMPG-to be submitted
½ Salary-$1208.56
½ Benefits-$588.22
Total-$1796.78
Report submitted to Co. Treasurer

City Coordinators Salaries:
Torrington-$450.00/Mo.
Yoder-$300.00/Mo.
Fort Laramie-$300.00/Mo.

➢ The 2017 EMPG Grant application has been approved (June 29, 2017) and will be awaiting the grant for signature. Once sent back we can being the drawdowns from Oct. 1, 2016 thru Sept. 30, 2017.

GRANTS

SHSGP FFY2015 GRANTS-Performance Period: Sept. 1, 2015 – May 31, 2018
Application Approval Announcements:

• EMA Vehicle-$40,000.00 still awaiting installation of repeater. No install as of yet, if any costs, will submit asap to close the grant.

NO County SHSGP GRANTS FOR F/Y 2016
SHSGP 2017 Grant is now available – I have currently submitted 7 grants. On June 29, 2017 it was announced that all 7 are approved-PRELIMINARY providing approval from DHS. I will be working with all recipients on the paperwork.

EMPG FY2017 was submitted at $68,900.00/$ 34,459.00 Match (50/50) $1,049.00 increase from 2016. I also received announcement of Preliminary approval. Once the grant is signed, drawdowns will begin catching us up to current date with 3 quarters.

Reports, updates & training/events
- Eclipse-Updates SIGNAGE/Grant Presentation and continued meetings
- Continued regular meetings with several agencies
- July 12th 6:30 pm at TVFD T3T Meeting with details for the Eclipse planning.
- Court House Security Planning-Approved by the Commission and EMA will begin the training process in July.
- Spring Run-off – in the clear.
- Moving forward with the Mitigation Planning, Final meeting was held on June 21 with somewhat less participation. Pushing to get approval by FEAMA in August. 3 projects from every signatory.

Unfinished Business:
- None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved:

Signature: [Signature]

7-5-17

Title: Coordinator/Director
REPORT TO COMMISSIONERS

July 5, 2017

All eleven (11) Fire Protection Districts have remitted their Fire Suppression Dues. I turned in a voucher for our 2017-18 EFSA Premium which is due July 15th. I'll send that off as soon as I receive it.

As we discussed at the Mid-June Meeting, we are now under a Partial Fire Ban on all State and Private Lands in Goshen County. Press releases were sent to the local Radio Station(s), the Torrington News Paper and KNEB Radio in Scottsbluff. The local radio station was gracious enough to allow me to do a live segment to discuss the facts and elements surrounding the need and conditions behind your decision to initiate the ban. I also took the opportunity to alert folks of the coming Full Fire Ban during the month of August due to the Eclipse Event. As I recall, you have been working with your legal department to formulate a formal announcement advising county residents of the Full Fire Ban.

In regard to the Eclipse, I plan on staying involved through the various meetings being held between now and then.

I am not aware of too many problems yesterday or last night in regards to 4th of July Fireworks. I know we did have a few, LaGrange and Torrington had a few issues.

I dispatched Torrington's Wildland 1 and Crew to the Keystone Fire above Laramie yesterday morning.

I welcome any questions,

Respectfully submitted,

Bill Law, GCFW