November 7, 2017

The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse with the following members present, Chairman Carl Rupp; Vice Chairman Wally Wolski; Commissioner John Ellis and Cindy Kenyon, County Clerk and Clerk of the Board. Commissioner Wolski moved to approve the agenda with one addition and minutes of the last meeting as presented, seconded and passed.

The Commission listened to discussion on splitting the Fair Secretary/Extension Secretary position into two positions. Currently one person fills both part time positions. UW 4H Extension Coordinator Megan Brittingham presented information. Fair Grounds Manager Stephanie Lofink presented information. Kim DesEnfants and Randy Steben from the Fair Board were present. Mary Kay Wardlaw and Caleb Carter were present from the Extension/UW. The Commission requested the Fair Board and Extension Coordinator develop a mutually beneficial agreement and bring their recommendation for consideration during the November 21st meeting. No action taken.

The Clerk of District Court report was accepted from Kathi Rickard.

Monthly earnings reports were accepted from the Clerk of District Court $3830.34 and the County Clerk $15,918.50 and County Sheriff $1710.00.

Commissioner Ellis moved to approve the following warrants for payment, seconded and approved:
Peyroll $195,684.52; 193654 AFLac $144.24; 193665 Colonial Life ins $130.50; 193666 County Clerk FTD payroll taxes $62,309.42; 193675 Dist Court Platte garnish $445.28; 193657 Great West Trust life ins $2,485.00; 193659 Wy Child Support garnish $334.00; 193662 Delta Dental ins $2,938.40; 193661 R Wickham reimburse $28.70; 193662 United Healthcare garnish $65,955.52; 193663 R Wickham reimburse $77.39; 193664 21ST Century repair $17.10; 193665 911 Supply uniforms $84.00; 193666 Action Communications internet $110.00; 193667 Action Communications repair $1,521.15; 193668 Antion Collins Mitchell audit $15,000.00; 193669 Benchmark retainer $150.00; 193670 Benchmark CRF $8,177.25; 193671 B Law travel $24.63; 193672 Black Hills Energy utilities $786.38; 193673 Bloedorn Lumber supplies $46.46; 193674 Bluffs Sanitary janitorial $499.83; 193675 Bongeaux supplies $52.26; 193676 Brittany Schneider public defender $450.00; 193677 Bryant Enterprises grant exp $1,170.00; 193678 &C C Auto Electric repair $113.20; 193679 Canon equip $299.00; 193680 Capital Business Systems copier $285.70; 193681 Capital One travel $2,036.32; 193682 Cash-Wa dietary svc $11,423.26; 193683 CDW Government misc $2,010.41; 193684 Century Lumber repair $562.57; 193685 CenturyLink phone $1,522.32; 193686 C Buckhalls supplies $18.42; 193687 Cheyenne Radiology medical $46.94; 193688 C Wright travel $109.14; 193689 C Tomssett travel $49.49; 193690 CMI&Teco repair $73.24; 193691 CNA Surety bonds $300.00; 193692 Community Hospital medical $355.80; 193693 Copier Connection equip $266.00; 193694 Culligan supplies $178.50; 193695 Dana Lent et at appt atty $850.00; 193696 D Hoffman travel $11.24; 193697 D Surratt travel $107.00; 193698 Delta Dental ins $291.90; 193699 Dream Design Develop supplies $200.00; 193700 Economic Development svc commit $625.00; 193701 Fastenal supplies $38.26; 193702 Flocks Glass repair $116.25; 193703 Ft Dearborn Life ins $34.71; 193704 Frank Parts repair $169.21; 193705 Go Co 4-H travel $14.50; 193706 Go Co Attorney supplies $89.02; 193707 Go Co Extension travel $220.46; 193708 Go Co Sheriff training $359.00; 193709 Go Co Treasurer postage $900.13; 193710 Go Co Treasurer rent $627.67; 193711 Great American Lsc equip $603.29; 193712 Greeley Pathologist medical $10.46; 193713 H Sauls grant exp $423.36; 193714 Herbert Doby public defender GAL $2,250.00; 193715 High Plains Fire Protection maint $198.95; 193716 Hometown Auto repair $374.90; 193717 Ideal Linen janitorial $1,314.31; 193718 J McFarlin travel $60.99; 193719 J Bowen travel $57.83; 193720 Johnson County Fire training $115.00; 193721 Kaufman Glass repair $230.00; 193722 K Beard travel $365.80; 193723 K Brown travel $108.07; 193724 K Flock phone $32.36; 193725 Lujan Cleaning maint svc $2,015.00; 193726 Marion Smith retainer $100.00; 193727 Max Masters mapping $3,800.00; 193728 M Brittingham travel $29.44; 193729 M Johnson grant exp $90.95; 193730 Mervin Mecklenburg et appt atty $1,120.00; 193731 Moore Medical health care svcs $1,609.08; 193732 Natrona Co Sheriff medical $975.00; 193733 Nicolas Pratt staff counseling $560.00; 193734 Niobrara Co Senior Center rent $50.00; 193735 Norma S. Cantu medical $1,123.75; 193736 North Platte Valley Cons Dist haz waste $1,500.00; 193737 Novo Benefits ins consult $3,250.00; 193738 Panhandle Coop repair $645.48; 193739 P Gossett contract labor $722.63; 193740 Pinney Bowes supplies $150.87; 193741 Platte Valley Bank lease $52,768.59; 193742 Print Express supplies $112.52; 193743 Quality Automotive repair $78.03; 193744 Regional West Med Center autostop $538.30; 193745 Regional West Phys Clinic medical $639.00; 193746 Russell Business Services consultant $40.00; 193747 S Coxhill equip $498.38; 193748 SHRM supplies $209.00; 193749 TY Pickett Co mapping $2,750.00; 193750 TDS rd maint $203.00; 193751 Team Lab rd maint $847.50; 193752 The Radar Shop repair $131.00; 193753 Thomson Reuters misc $440.10; 193754 Torr Office Supplies supplies $2,046.58; 193755 Torr Telegram deliveries $1,179.25; 193756 City of Torrington utilities $6,762.78; 193757 City of Torrington grant exp $2,911.04; 193758 Transwest Ford repair $65.01; 193759 United Healthcare ins $3,543.02; 193760 Valley Motor supplies $295.23; 193761 Valley Plumbing repair $955.89; 193762 Vandal Drug medical $786.63; 193763 Verizon phone $1,661.18; 193764 Visa misc $2,077.87; 193765 Visa misc $5,228.39; 193766 WAM-WCCA energy lease
Goshen County Board of County Commissioners

$2,500.00; 193767 West Hwy Water Sewer utilities $68.00; 193768 Westco utilities $339.08; 193769 Westco fuel $15,182.26; 193770 Western Pathology autopsy $1,000.00; 193771 WJR repair $1,857.56; 193772 WPCI training $150.00; 193773 Wy Assoc of County Ag Agents dues $150.00; 193774 Wy Clerk of Dist Court Assn dues $150.00; 193775 Wy Dept of Enviro Quality road projects $232.00; 193776 Wy Dept of Health state payment $25,169.84; 193777 WY DOT road projects $1,185.38; 193778 Wy Machinery repair $1,280.24; 193779 Wy Public Health Lab supplies $149.00; 193780 X Lazy H LLC rent $425.00; 193781 Xerox supplies $221.55; 193782 Town of Yoder grant exp $1,800.00; 193783 Ft Dearborn ins $300.01; 193784 Washington Natl ins $38.50; 193785 Wy Dept of Emp payroll liability $4,991.28; 193786 Wy NCPERS ins $96.00; 193787 Wy Retirement emp comp $42,175.81; 193788 Caring and Sharing grant exp $5,180.00; 193789 EWC grant exp $4,921.63; 193790 Go Co Treasurer grant exp $1,382.51; 193791 Smart Start Preschool grant exp $1,368.47; 193792 St Josephs Childrens Home grant exp $2,088.32; 193793 Wy Child & Family Dev grant exp $262.66; total warrants $608,434.00

The Fire Warden’s report was accepted from Bill Law. The Emergency Manager’s report was accepted from Shelly Kirchhefer. Commissioner Wolski moved to approve Resolution 2017-12 A RESOLUTION ADOPTING THE WYOMING REGION 7 HAZARD MITIGATION PLAN as recommended by Emergency Manager Shelly Kirchhefer, seconded and passed.

Daniel Payne and Melanie Wolfe from Peak Wellness presented two agreements between Peak Wellness and Goshen County. One agreement is supporting the Gatekeeper Title 25 program which was previously supported by Resolution of the Board. The second agreement is supporting the Assisted Outpatient Treatment Program which is also part of the Gatekeeper program. Commissioner Ellis moved to approve both agreements with Peak Wellness to support the Gatekeeper Program, seconded and passed.

The Road and Bridge report was accepted from Jerry Hort, Gary Childs, Bob Taylor and Val Hankins. Deputy County Attorney Dana Lent and Sara Cassidy from the UP Railroad were also in attendance. Preventative measures and current damage due to Railroad road use were discussed. Commissioner Wolski moved to allow the Road Superintendent to hire a temporary position, seconded and passed. Commissioner Ellis moved to have the Deputy County Attorney produce a document acknowledging that Road 76 if a public road and that access is available for the parties who are transferring ownership, seconded and approved.

Commissioner Wolski moved to enter executive session to discuss personnel at 12:37 pm, seconded and approved. The Commission reconvened at 12:55 pm.

Commissioner Ellis moved to approve the County Holiday Calendar as presented, seconded and approved. Motion to adjourn at 1:10 pm. The next regular meeting will be held November 21, 2017. (approved for publication)

Attest:

Cynthia Kenyon  Carl F. Rupp, Chairman
Goshen County Clerk  Goshen County Commission
Meeting Date: November 7, 2017

Department: Clerk of District Court

Discussion and new business:

Fees turned into the Goshen County Treasurer from the Clerk of District Court Office were $3,830.34. See attached page for breakdown of fees collected.

Unfinished business:

We currently have two jury trials scheduled this month. We do not have any currently scheduled in December.

I have been informed that I have to have a public access computer in my office. I don’t think we need to have a big expensive computer set up. I have discussed this requirement with Jesse and Clark in IT. And we think the most economical way to handle it is to have a Chrome Book set up with the program for the public to view and it will only have that program on it. Chrome Book will handle the program and can be put on the counter when someone wants to view it.

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreement etc. to be approved:

None

Signature

Title: Clerk of District Court
FEES COLLECTED IN OCTOBER 2017:

Civil and Adoption Docket Fees $ 950.00
Probate Docket and Additional Fees $ 300.00
Appeal Fee $ 0.00
Jury Fees $ 150.00
Criminal Fines $ 575.00
Criminal Costs $ 0.00
Extradition Fees $ 132.34
Expungement Fee $ 0.00
Miscellaneous $ 1,723.00

Miscellaneous includes:
Fax Filing Fees $21.00
Abatement $0.00
Copy Fees $62.00
Pro Se Packet Fees $70.00
Passport Fees $650.00
Search Fees $920.00
Return Check Fees $0.00

Bonds Forfeitures $ 0.00

TOTAL $ 3,830.34
REPORT TO COMMISSIONERS
November 7, 2017

Even though the Fire Ban has been lifted in Goshen County, I will continue to monitor conditions and adjust the sign next to the Torrington Fire Station. Currently it stands at "Moderate", but I will be making that change to "Low" in the very near future.

The Rural Fire Board meeting is scheduled for Buffalo the end of this month. I will be attending barring any Hazardous Road conditions.

Contrary to the glowing report WDOT Director Bill Panos gave on WyoLink at the WAM Region 1 meeting October 25th, I can tell you that the Fire Services in Wyoming is still not on board. Director Panos made a presentation at the Fire Chief's meeting in Riverton and it was not well received. While I have not seen a printed agenda yet, I don't think WyoLink will get a lot of time in Buffalo because it really doesn't offer anything that addresses the concerns of firefighters. I suspect our Goshen County Fire Departments and Districts are not going to be happy receiving a bill for a service that was rolled out as NO COST to them. I'll be surprised if any of those bills will be getting paid. I'll let you know as things go forward.

As a follow up to a topic I shared with you last month, it appears that the meeting I along with Lonny Luke and Rick Teeters had with the Director of the Wyoming Surplus Office and Representative John Ecklund, resulted in a positive outcome. I spoke with Lonny Luke last week, and he said he has been notified that some surplus units he was looking at is now available to any Wyoming Fire Department interested. I am hopeful what we accomplished with this one issue will benefit us in bringing a better working relationship with the Wyoming Surplus Office.

Respectfully submitted,

Bill Law, GCFW
REPORT TO COUNTY COMMISSION

Meeting Date: November 7, 2017
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of October 2017: Expenditures on EMPG F/Y 2017, Homeland Security Grants and 0SEM see below...

0SEM Salary/Expenditures
½ Co. Gross-$1192.43
Total: $1192.43
EMPG 2017-EMA City Coordinator-Yoder, $1800.00
EMPG 2017-EMA City Coordinator-Torrington, $2700.00
SHSP 2015-EMA Vehicle-Radios and Equipment, $1170.00
SHSP 2015-EMA Vehicle-Booster, $98.90 (Sheriff-Visa)

Benefits on EMPG Draw down:
Medicare-$34.58/$17.29
SS-$147.86/$73.93
Retirement-$396.36/$198.18
Life Ins.-$4.57/$2.29
Health Ins.-$513.44/$256.72
Work Comp-$72.74/$36.37
Total: $1169.55/$584.78

EMPG-to be submitted
½ Salary-$1192.43
½ Benefits-$584.78
EMA-Torrington-$2700.00
EMA-Yoder-$1800.00
Report submitted to Co. Treasurer

City Coordinators Salaries:
Torrington-$450.00/Mo.
Yoder-$300.00/Mo.
➢ Paid for the F/Y 2017 as listed above.

GRANTS

SHSGP FFY2015 GRANTS-Performance Period: Sept. 1, 2015 – May 31, 2018
• Time left to do a couple more drawdowns for equipment as stated above. Will be able to utilize the left over funds to complete the grant. Will do installs on the radio and booster and close the grant.
• NO County SHSGP GRANTS FOR F/Y 2016
**SHSGP 2017 Grant** – Approved/Returning to Homeland Security for fully executed grants and then we can begin to order equipment.

**EMPG FY2017** All drawdowns completed and awaiting reimbursement. Could be as soon as Next week as I was advised that all paperwork submitted looked in good order and payment will be submitted on Monday to State office.

**Reports, updates & training/events**
- SHSP 2018 Grants are now open for application-Looking at several to include generators and more radio equipment.
- Training in EOC for the SO-Medical Tomorrow and again the 18th.
- Requesting future discussion on EMPG Grant 2018 when the application opens.
- Resolution to adopt the Wyoming Region 7 Hazard Mitigation Plan that was approved by FEMA. Attorney N. Hibbins has reviewed the resolution and approved for signature.

**Unfinished Business:**
- None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved:
  - Resolution for the adoption of the *Wyoming Region 7 Hazard Mitigation Plan* that was approved by FEMA.

**Signature:**

**Title:** Coordinator/Director

**11-7-17**
REPORT TO GOSHEN COUNTY COMMISSION
Meeting Date: November 7, 2017
Department: Road & Bridge, Planning/GIS, County Surveyor

- Maintenance Operations: We are maintaining roads as the weather allows.

- We are re-building roads. Roads 38, 41, 50 & 59 have been rebuilt.

- Mowing.

- Personnel.

- 4 Corners Update.

- Road 76.

- Railroad.

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved:

[Signature]

Road & Bridge Department