The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse with the following members present, Chairman Carl Rupp; Vice Chairman Wally Wolski; Commissioner John Ellis & Cindy Kenyon, County Clerk and Clerk of the Board. Commissioner Wolski moved to approve the agenda and minutes of the last meeting, seconded and passed.

The Road and Bridge report was accepted from Jerry Hort, Gary Childs, Bob Taylor and Val Hankins.

County Planner Gary Childs informed the Commissioners that the Planning Commission will make their recommendation on the Lewis Feedlot Expansion Permit to the Commissioners after their September 13 meeting. The Commissioners scheduled the final decision on the Lewis Feedlot Expansion Permit at their regular meeting on September 19, 2017. Commissioner Ellis moved to enter executive session to discuss personnel at 9:42 am, seconded and passed. Commissioner Wolski moved to leave executive session at 10:15 am, seconded and passed.

County Assessor Debbi Surratt presented a Reduction Order in the amount of $1281. Commissioner Ellis moved to approve the Reduction Order for Taxes as presented, seconded and passed.

Commissioner Wolski approved the warrant report. The following warrants were approved for payment:

Warrants Payroll & Direct Deposit $213,450.49; 193360 Aflac ins $144.24; 193361 Colonial Life ins $130.50; 193362 County Clerk FTD payroll liability $69,048.94; 193363 Dist Court Plate garnish $433.28; 193364 Great West Trust ins $2,485.00; 193365 Washington National ins $38.50; 193366 Wy Child Support Enforcement garnish $543.00; 193367 Wy NCPERS ins $96.00; 193368 Delta Dental ins $3,018.25; 193369 Fort Dearborn Life ins $325.69; 193370 United Healthcare ins $69,453.31; 193371 Wy Dept of Employment payroll liability $5,618.96.

193372 Action Communications internet $110.00; 193373 Action Communications Inc equip/repair $7,312.44; 193374 Adventhar Production LLC grant exp $228.00; 193375 Benchmark retainer $150.00; 193376 Benchmark co rd fund $7,669.25; 193377 B Law travel $81.42; 193378 Black Hills energy utilities $535.99; 193379 Bloedorn Lumber Co supplies $271.71; 193380 Bluffs Sanitary Supply supplies $491.51; 193381 Bonggaars fleet repair $194.90; 193382 Brittany Schneider ct appt aty $600.00; 193383 Canon equip $299.00; 193384 Capital Business Systems lease $285.70; 193385 Capital One travel $1,648.10; 193386 Cash-Wa Distributing dietary $8,561.09.

193387 CDW Government software $13,760.73; 193388 Century Lumber supplies $375.60; 193389 Century Link telephone $1,431.83; 193390 CES LLC grant exp $401.00; 193391 C Wright travel $150.33; 193392 CNA Surety bonds $300.00; 193393 Colorado Doorways Inc supplies $145.02; 193394 Community Drug health care svcs $165.13; 193395 Community Drug health care svcs $624.06; 193396 Community Hospital supplies $5.54; 193397 Copier Connection equip/repair $355.72; 193398 County Clerk Trust misc $584.24; 193399 Culligan Water supplies $225.00; 193400 Dana Lent ct appt aty $1,004.81; 193401 D Yates supplies $52.61; 193402 Delta Dental ins $263.20; 193403 Dooley Oil fuel $704.88; 193404 Economic Development svc commit $625.00; 193405 Economic Development grant exp $602.00; 193406 EWC grant exp $2,979.99; 193407 Fastenal supplies $46.44; 193408 FedEx postage $126.00; 193409 Flocks Glass repair $395.00; 193410 Food Services of America dietary $1,884.40; 193411 Fort Dearborn Life ins $30.14; 193412 Frank Parts Co repair $587.31; 193413 Go Co 4-H travel $240.00; 193414 Go Co Extension Service travel $250.00; 193415 Go Co Sheriff postage $230.00; 193416 Go Co Sportsman Club dues $85.00; 193417 Go Co Treasurer postage $4,278.12; 193418 Go Co Treasurer grant exp $814.33; 193419 Goshen County Treasurer rent $627.67; 193420 Great American Leasing equip $526.40; 193421 H Saul grant exp $145.13; 193422 Herbert K. Doby atty fees $2,824.55; 193423 Hometown Auto Repair repair $1,337.40; 193424 Honnan Exchange grant exp $136,708.42; 193425 Horizon West repair $61.60; 193426 Ideal Linen supplies $1,795.52; 193427 James Eddington ct appt aty $315.40; 193428 J Haas support $52.50; 193429 Jims Plumbing repair repair $274.00; 193430 Joes Small Engine repair $175.00; 193431 K Moorehouse supplies $6.84; 193432 K Flock telephone $53.66; 193433 Kone Inc maint $6,317.16; 193434 Lance Grigg DDS health care svc $2,018.00; 193435 Lujan Cleaning Service maint $2,015.00; 193436 Mail Finance postage $179.46; 193437 Marion Smith health officer $2,500.00; 193438 Matthew Bender supplies $138.03; 193439 Max Masters mapping $3,800.00; 193440 M Mitchell supplies $53.40; 193441 M Brittingham travel $167.34; 193442 M Johnson grant exp $47.61; 193443 Mervin Mecklenburg ct appt aty $1,940.00; 193444 Midstates Tire repair $1,557.50; 193445 Niobrara County Senior Center rent $50.00; 193446 Norma S Cantu MD health care svc $1,341.25; 193447 Novo Benefits LLC ins consult $3,283.90; 193448 Office Ally supplies $19.95; 193449 Onslove LLC software $3,750.00; 193450 Panhandle Coop dietary $501.55; 193451 Print Express postage $469.69; 193452 Regional West Medical Center placement svc $5,742.00; 193453 Regional West Physicians Clinic placement svc $1,290.00; 193454 R Scott supplies $35.00; 193455 Russell Business Services GASB consult $6,460.70; 193456 S Coxbill travel $60.99; 193457 Sanofi Pasteur supplies $598.41; 193458 Scottsbluff Police Dept supplies $27.58; 193459 Security Plumbing maint $102.81; 193460 Shopko supplies $40.91; 193461 Smart Start Preschool grant exp $2,512.52; 193462 Smitty's Repair repair $703.00; 193463 Snow Crest Chemical repair $736.19; 193464 St Josephs Childrens Home grant exp $2,654.88; 193465 T Y Pickett & Co support $2,750.00; 193466 TDS utilities $203.00; 193467 Thomson Reuters misc $296.10; 193468 Torr Fire Dept st fed fire exp $22,232.24; 193469 Torr Fire Dist st fed fire exp $430.00; 193470 Torr Office Supply supplies $3,801.89.
Goshen County Board of County Commissioners

193471 Torr Telegram publishing $871.70; 193472 City of Torrington utilities $10,010.64; 193473 Transwest Ford repair $121.72; 193474 T Otten travel $96.30; 193475 U S Postmaster postage $196.00; 193476 United Healthcare ins $2,952.19; 193477 Valley Motor repair $625.43; 193478 Valley Plumbing maint $2,006.00; 193479 Vandel Drug supplies $14.78; 193480 Verizon telephone $1,647.72; 193481 Visa misc $6,226.22; 193482 Visa misc $5,058.59; 193483 Visionary internet $352.21; 193484 Waco dues $325.00; 193485 West Hwy Water Sewer Dist utilities $68.00; 193486 Westco fuel $20,957.49; 193487 Wy DEQ WQD co rd fund $1,044.00; 193488 WY DOT co rd fund $359.66; 193489 Wy Law Enforcement Academy training $204.00; 193490 Wy Machinery repair $755.17; 193491 Wy Public Health Lab supplies $20.00; 193492 Wyobraska Irrigation & Supply repair $93.36; 193493 X Lazy H LLC rent $425.00; 193494 Xerox equip $191.12; 193495 Wy Retirement System payroll liability $45,867.16; Total Warrants $753,427.36

County Clerk Cindy Kenyon presented the TANF CPI 17-18 Contract. Commissioner Ellis moved to approve the TANF CPI Temporary Aid to Needy Families Community Partnership Initiative contract with the State of Wyoming for $58,895, seconded and passed. Earnings reports were accepted from the County Sheriff $1625.00, County Clerk $20804.50, and Clerk of District Court $3560.00.

The Clerk of District Court report was accepted from Kathi Rickard. Commissioner Wolski moved to approve the agreement between the State of Wyoming and Goshen County for Cooperative Services to Collect Child Support, seconded and passed.

Commissioner Rupp read several thank you notes regarding the excellent services provided by Goshen County during the Eclipse. Resolution 2017-11 was read giving Goshen County Wyoming residents and all those that helped prepare for the Eclipse praise and respect for their commitment to the visitors to our County for the Great American Solar Eclipse. Commissioner Wolski moved to approved Resolution 2017-11, seconded and passed. A special note of appreciation was given to Shelly Kirchhefer Emergency Management Coordinator, Sheriff Murphy and staff, Fire Warden Bill Law and all the Fire District Volunteers and Road Superintendent Jerry Hort.

The Emergency Manager and Fire Warden reports were accepted from Shelly Kirchhefer and Bill Law. Commissioner Wolski complimented Shelly Kirchhefer on being the heart and soul of the preparations for the Eclipse. The Commission adjourned at 11:25 am.

Attest: 

Cynthia Kenyon  
Goshen County Clerk

Carl F. Rupp, Chairman  
Goshen County Commission
The only thing I have to talk about is the stand down efforts following the Solar Eclipse. We can now officially be called "Survivors", having lived through a total Solar Eclipse. I don't think we could have expected a better result and that is due to all of our planning efforts by a lot of agencies here in Goshen County. However, a good deal of credit should go to our County Emergency Management Director Shelly Kirchhefer. Our out of town guests seemed to have had a great time and I think enjoyed the experience. I spoke to two folks from up North and they were amazed at the lack of garbage left behind by our visitors. I saw the same thing here in town at all of our parks and other viewing areas. All in all, a great experience and good for all of Goshen County.

Also, now we have a "Fire Condition Status" sign located on highway 26 next to the Torrington Fire Station here in Torrington. The Torrington Rural Fire District asked if the Fire Warden's Office would want to participate. I suggested it to Commissioner Wolski and determined it would be a good investment for now and in future years. The total purchase price was $1690, our cost was $430 as you will notice in your bills for this month. I apologize for not bringing that to the attention of your full board. Time was short because we wanted to get it installed before the Eclipse and it was brought to me after our August 1st meeting. I will take the $430 out of my Miscellaneous Fire Fund Account.

As approved at the August 15th meeting with you, I lowered our Fire Ban from FULL to PARTIAL. A news release stating the effective date of August 23rd was disseminated to area media, Police and Sheriff's Dispatch and the appropriate State Partners as well as all GC Fire Department Chiefs and our bulletin boards here in the Court House. The information board at the Fire Station has been changed from Full to Partial and the Sweep Gauge moved from Very High back to High.

I am going to re-write a portion of the Partial Ban that helps the dispatch office deal with phone calls about burning debris around ones property.

Thursday evening I received a request from the Casper Dispatch for assistance on the Montana Fires. Hawk Springs and LaGrange were able to send trucks up just for the weekend. They left Torrington at 2PM Friday and were released from the Fire at approx noon Monday.

Respectful submitted,

Bill Law, GCFW
REPORT TO COUNTY COMMISSION
Meeting Date: September 5, 2017
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of August 2017: Expenditures on EMPG F/Y 2017, Homeland Security Grants and 05EM see below...

05EM Salary/Expenditures
¾ Co. Gross-$1465.38
CodeRED Weather - $1875.00
Non-Grant-Torrington Telegram LEPC Legal-$50.02
SHSP 2015-EMA Vehicle-$401.00
Total: $3791.40
NOTE: $3000.00 received from GCED 8/29/17

Benefits on EMPG Draw down:
Medicare-$42.50/$21.25
SS-$181.71/$90.85
Retirement-$487.09/$243.55
Life Ins.-$4.57/$2.29
Health Ins.-$513.44/$256.72
Work Comp-$89.39/$44.69
Total: $1318.70/$659.35

EMPQ-to be submitted
¾ Salary-$1465.38
¾ Benefits-$659.35
¾ CRWW-$1875.00
Total-$3999.73
Report submitted to Co. Treasurer

City Coordinators Salaries:
Torrington-$450.00/Mo.
Yoder-$300.00/Mo.
➢ The 2017 EMPG Grant application has been approved (June 29, 2017) and still awaiting the grant for signature. Once sent back we can being the drawdowns from Oct. 1, 2016 thru Sept. 30, 2017.

GRANTS

SHSGP FFY2015 GRANTS—Performance Period: Sept. 1, 2015 — May 31, 2018
• To be CLOSED-EMA Vehicle-$40,000.00 Invoice submitted of $401.00. Once paid this will close the grant on the EMA vehicle.
NO County SHSGP GRANTS FOR F/Y 2016

**SHSGP 2017 Grant is now available** – Approved/Awaiting the Grants to come in for signatures.

**EMPG FY2017** awaiting grant for signatures. Full year’s reimbursement.

**Reports, updates & training/events**

- Eclipse-Updates SIGNAGE-final report submitted/Grant check came in 8/29, No Fires, no accidents, everyone was polite, 4 arrests, all trash picked up. Traffic congestion worked itself out with patient drivers. All signage picked up and stored in tire shop at R&B. Other discussion...
- Full scale exercise with Army North and Law enforcement 9-12-17
- Casper for SERC 9-13/14
- Afton 9-25/26/27 for State Water Emergency TTX
- EWC Campus meeting starting up again for school year
- Will complete the THIRA report for this Year @ 1 month early as to give all a chance to review and submit participation certification to receive SHSP grant funds.
- EOP Update-Letter sent to WOHS, no update...due in 2019
- Court House Security Training completed-revisit the SOS portion of the phone system
- Moving forward with the Mitigation Planning, Final draft was submitted for public review 8-31-17 once the 30 days is up it will be submitted to FEMA for approval and then back to us for signatures.
- 2018 SHSP Grant announcements to come out soon.

**Unfinished Business:**

- None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved:

Signature: [Signature]

Title: Coordinator/Director
Meeting Date: September 5, 2017

Department: Clerk of District Court

Discussion and new business:

Fees turned into the Goshen County Treasurer from the Clerk of District Court Office were $3,560.00. See attached page for breakdown of fees collected.

Unfinished business:

We currently have two jury trials scheduled this month and four currently scheduled in October. I will be attending WACO in Cheyenne this month if the jury trial that is scheduled that week goes away. If not, I won’t be going.

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreement etc. to be approved:

We have a new contract with the State of Wyoming for child support pending that needs to be approved.

Signature

Title: Clerk of District Court
Fees Collected in August 2017:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civil and Adoption Docket Fees</td>
<td>$ 750.00</td>
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<tr>
<td>Probate Docket and Additional Fees</td>
<td>$ 1,155.00</td>
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</tr>
<tr>
<td>Extradition Fees</td>
<td>$ 375.00</td>
</tr>
<tr>
<td>Expungement Fee</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ 1,280.00</td>
</tr>
</tbody>
</table>

**Miscellaneous includes:**
- Fax Filing Fees: $11.00
- Abatement: $200.00
- Copy Fees: $89.00
- Pro Se Packet Fees: $70.00
- Passport Fees: $450.00
- Search Fees: $460.00
- Return Check Fees: $0.00

Bonds Forfeitures: $ 0.00

**Total**: $ 3,560.00
REPORT TO GOSHEN COUNTY COMMISSION

Meeting Date:  September 5, 2017
Department:  Road & Bridge, Planning/GIS, County Surveyor

- Maintenance Operations: We are maintaining roads as the weather allows.  

- Eclipse.

- Crushing Update.

- Fort Laramie Bridge Monitoring System.

- WRRSP Application.

- Upcoming Feedlot Review.

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved:

Hankins
Road & Bridge Department