The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse with the following members present, Chairman Carl Rupp; Vice Chairman Wally Wolski; Commissioner John Ellis and Cindy Kenyon. County Clerk and Clerk of the Board. The meeting was opened with the Pledge of Allegiance. Commissioner Wolski moved to approve the agenda as presented and minutes of the last meeting, seconded and passed.

The County Commission discussed reorganization of the duties of the members. Commissioner Rupp moved to nominate himself as Chairman, discussion was allowed, seconded and passed. Commissioner Ellis moved to nominate Commissioner Wolski as Vice Chairman, seconded and passed. Commissioner Ellis moved to keep the remaining seats on committees as they stand, seconded and passed.

The Road and Bridge report was accepted from Jerry Hort, Gary Childs, Bob Taylor and Val Hankins. Commissioner Wolski moved to approve a bid for $4046.35 for a welding hood for the shop, seconded and passed.

The County Clerk’s report was accepted from Cindy Kenyon. Commissioner Ellis moved to approve the following warrants for payment, seconded and passed: 194018 County Clerk FTD emp taxes $67,254.08; 194019 M Moon payroll $377,07; 194020 County Clerk FTD payroll liabilities $62,48; 194021 R 111 Supply uniforms $365.95; 194022 Action Communications internet $110.00; 194023 Barnes Law et appt atty $690.00; 194024 Benchmark retain $150.00; 194025 Benchmark rd fund $4,412.00; 194026 Black Hills Energy utilities $1,666.89; 194027 Bluffs Sanitary Supply janitorial $308.47; 194028 Bomgaars supplies $47.27; 194029 B Schneider public defender $400.00; 194030 Burns Insurance bonds $100.00; 194031 Canon equip $299.00; 194032 Capital Business lease $298.33; 194033 Cash Watai duty $10,243.49; 194034 CDW Government supplies $991.09; 194035 Century Lumber supplies $554.77; 194036 Century Link phone $1,421.47; 194037 Cheyenne Radiology medical $938.36; 194038 C Breedlove supplies $16.05; 194039 C Wright grant travel $496.80; 194040 CM1 Teco repair $165.44; 194041 CNA Surety bonds $200.00; 194042 Community Hospital medical $1,088.60; 194043 Community Hospital medical $6,734.00; 194044 Copier Connection equip $236.00; 194045 County Clerk Trust misc $480.05; 194046 Culligan supplies $297.85; 194047 D Lent et appt atty $100.92; 194048 D Surratt travel $385.20; 194049 Dell equip $4,646.62; 194050 Delta Dental insurance $291.90; 194051 Dominion election supplies $10,895.00; 194052 Economic Development svc commt $625.00; 194054 Ft Dearborn insurance $30.14; 194055 Frank Parts repair $667.81; 194056 G&L Concrete rd maint $870.56; 194057 Go Co Extention travel $93.00; 194058 Go Co Road & Bridge supplies $56.18; 194059 Go Co Sheriff uniforms $10.00; 194060 Go Co Treasurer postage $633.64; 194061 Goshen County Treasurer rent $627.67; 194062 Great American Leasing equip $526.40; 194063 H Saul grant travel $616.90; 194064 Herbert Doby public defender GAL $2,000.00; 194065 Hometown Auto repair $1,812.50; 194066 Hopkins Medical supplies $172.40; 194067 IAAO dues $235.00; 194068 Ideal Linen janitorial $1,398.84; 194069 J McFarlin travel $60.99; 194070 K Beard travel $228.21; 194071 K Flock phone $32.36; 194072 Lance Griggs DDS medical $249.00; 194073 Lujan Cleaning Service janitorial $2,015.00; 194074 Lyle Signs rd maint $349.40; 194075 Mail Finance equip $1,110.00; 194076 Marion Smith retain $100.00; 194077 Max Masters mapping $3,800.00; 194078 M Mitchell supplies $16.99; 194079 M Johnson grant travel $470.80; 194080 Mervin Mecklenburg et appt atty $430.00; 194081 Midstates Tire repair $1,937.50; 194082 NADA supplies $195.00; 194083 Natrona County Sheriff plcmnt scvs $3,705.00; 194084 Niobrara County Senior Center rent $50.00; 194085 Norma Cantu MD medical $942.50; 194086 North Platte Phys Therapy medical $754.41; 194087 Novo Benefits LLC consult $3,250.00; 194088 Office Ally supplies $19.95; 194089 Panhandle Coop supplies $259.06; 194090 Phoenix Fire equip $225.00; 194091 Pitney Bowes Global Fin equip $311.34; 194092 Pitney Bowes equip $247.02; 194093 Regional West Med Center autopsy $538.30; 194094 Relm BK grant exp $19,519.19; 194095 R Scott investigations $190.43; 194096 Rose Bros repair $1,873.40; 194097 Russell Business Services Consult $480.00; 194098 S Coxhill supplies $6.59; 194099 Simply Clean janitorial $292.56; 194100 Sun Ridge software $9,242.00; 194101 TY Pickett service $2,750.00; 194102 TDS utilities $203.00; 194103 The Radar Shop equip $504.00; 194104 Thomson Reporters misc $316.83; 194105 Torr Office Supply supplies $1,181.01; 194106 Torr Telegram supplies $90.00; 194107 City of Torrington utilities $6,541.59; 194108 UPS posteage $98.00; 194109 United Healthcare ins $3,543.02; 194110 UW Extention service $5,316.00; 194111 Valley Motor repair $490.29; 194112 V Hankins supplies $93.99; 194113 Vandel Drug medical $413.52; 194114 Verizon phone $1,415.06; 194115 Visa equip $1,619.21; 194116 Visa supplies $2,160.91; 194117 West Hwy Water Sewer Dist utilities $68.00; 194118 Westco fuel $14,865.20; 194119 Western Pathology autopsy $1,000.00; 194120 Western Travel Terminal repair $4.73; 194121 WPCI training $63.50; 194122 WY DOT road projects $643.50; 194123 Wy Law Enf Academy training $5.00; 194124 Wy Livestock Roundup supplies $75.00; 194125 Wy Machinery rd maint $2,727.86; 194126 Wy Public Health Lab supplies $20.00; 194127 Wyoming Behavioral Institute plcmnt scvs $2,055.00; 194128 X Lazy H rent $425.00; 194129 Xerox supplies $191.12; 194130 Xeron Collins Mitchell LLP audit $4,200.00; 194131 Torr Telegram publishing $1,350.41; 194132 Aflac ins $144.24; 194133 Colonial Life Insurance $130.50; 194134 Delta Dental ins $2,720.60; 194135 Dist Court Platte garnish $433.28; 194136 Great West Trust ins $2,465.00; 194137 United Healthcare ins $63,359.87; 194138
Chairman Rupp shared information from the WCCA's regular report regarding local funding. Commissioner Wolski reported that the most recent ENDOW report will be released today. Earnings reports for December 2017 were accepted from the Clerk of District Court $2101.62 and Goshen County Clerk $13,535.50.

The Emergency Manager and Fire Warden reports were accepted from Shelly Kirchhefer and Bill Law. Commissioner Wolski moved to approve a Reduction of Taxes Order presented by County Assessor Debbi Surratt in the amount of $53.21, seconded and passed.

Commissioner Wolski moved to approve the employee bonds as presented, seconded and passed. Commissioner Ellis moved to reappoint Dan Hellbrun to the Predator Board as a Sportsman Position for a three year term, seconded and passed. Commissioner Wolski moved to reappoint Brent Mullock, Vickie Zimmer, and Mark LeGrande to the Planning Commission for three year terms, seconded and passed.

The Commission adjourned at 11:40 am. The next regular meeting will be held January 16, 2018. (approved for publication)

Attest:

_______________________________________    ____________________________________________
Cynthia Kenyon                      Carl F. Rupp, Chairman
Goshen County Clerk                  Goshen County Commission
REPORT TO GOSHEN COUNTY COMMISSION

Meeting Date: January 2, 2018
Department: Road & Bridge, Planning/GIS, County Surveyor

- Maintenance Operations: We are maintaining roads as the weather allows.

- State Line Road and Bridge.

- Address Regulations.

- Crushing Update.

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved:

[Signature]
Road & Bridge Department
Meeting Date: January 2, 2018

Department: Clerk of District Court

Discussion and new business:

Fees turned into the Goshen County Treasurer from the Clerk of District Court Office were $2,101.62. See attached page for breakdown of fees collected.

Unfinished business:

At this time, we have three (3) jury trials scheduled for this month.

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreement etc. to be approved:

None

Signature: [Signature]

Title: Clerk of District Court
FEES COLLECTED IN DECEMBER 2017:

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<tr>
<td>Miscellaneous</td>
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</table>

**Miscellaneous includes:**
- Fax Filing Fees: $5.00
- Abatement: $0.00
- Copy Fees: $132.39
- Pro Se Packet Fees: $20.00
- Passport Fees: $200.00
- Search Fees: $640.00
- Return Check Fees: $0.00

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<th>Description</th>
<th>Amount</th>
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<tr>
<td>Bonds Forfeitures</td>
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</tbody>
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**TOTAL**                       | $ 2,101.62|
COMMISSIONERS REPORT
January 2, 2018

This is my "2017 Year in Review" report. It was a surprisingly uneventful year as far as fires were concerned in 2017. In all, I sent TVFD to the Keystone Fire in Med-Bow National Forest above Laramie in July; Hawk Springs and LaGrange to the Deer Creek Fire in Sheridan County in September and Yoder to the Rankin Fire out of Hot Springs SD in September. Nothing out of the ordinary relative to Goshen County Fires.

As a point of information, each of our county fire departments handle their own fire reporting directly to the state. Last year the state stepped up and covered the costs for providing a new, more user friendly computer program to assist the fire entities in the process of reporting the number of fires and acres consumed. Since most grant dollars are attributed to the Feds being able to see them being used, this has been paying off. Not wanting to appear pessimistic, but we continue to see those grant dollars shrinking. Even the Grants still available are probably going to be the 50/50 grants, making it more difficult for the poorer districts to come up with their share.

In my 2017 March Annual County-wide Meeting, the Goshen Fire Services Board was asked to re-organize in an attempt to be more aware and responsive to upkeep and maintenance of our communications equipment. To the best of my knowledge, that is happening.

I feel as though each of our Goshen County Fire Departments and Districts went over and above what was expected of them during the 2017 Great Eclipse, so kudos to them.

At the recent Rural Fire Board Meeting in Buffalo, the Forestry Division acknowledged a number of key individuals taking retirement. Many accolades were noted. I unfortunately was not able to stay through the entire meeting and am still hoping to receive the final minutes for that meeting and will fill you in next month of any significant happenings.

Looking at 2018: We will be holding a RedCard Class this month; and I will be advising you on details relative to the expansion of the number of counties included in the 2018 AOP Regions. We currently share an AOP with Converse, Platte and Natrona. The intent is to save state dollars by having fewer Regions with more counties in them. I'll let you know when I hear more. This concludes my report.

Best regards, Bill Law, GCFW
REPORT TO COUNTY COMMISSION
Meeting Date: January 2, 2018
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of December 2017: Expenditures on EMPG F/Y 2018, Homeland Security Grants and 05EM see below...

05EM Salary/Expenditures
½ Co. Gross-$1245.03
Total: $1245.03

Benefits on EMPG Draw down:
Medicare-$36.11/$18.05
SS-$154.38/$77.19
Retirement-$413.85/$206.92
Life Ins.-$4.57/$2.29
Health Ins.-$513.44/$256.72
Work Comp-$75.95/$37.98
Total: $1198.30/$599.15

EMPG-to be submitted
½ Salary-$1245.03
½ Benefits-$599.15
Total-$1844.18
Report submitted to Co. Treasurer

City Coordinators Salaries:
Torrington-$450.00/Mo.
Yoder-$300.00/Mo.
Fort Laramie-$300.00/Mo.

GRANTS

SHSGP FFY2015 GRANTS-Performance Period: Sept. 1, 2015 – May 31, 2018
- Time left to do a couple more drawdowns for equipment as stated above. Will be able to utilize the left over funds to complete the grant. Will do installs on the radio and booster and close the grant.
- NO County SHSGP GRANTS FOR F/Y 2016

SHSGP 2017 Grant – We have ordered the equipment-I am assisting the SO with their grant that was submitted in the amount of $19,519.19 for radios (portables). We have also ordered the other agencies (4) - radios and I will be assisting them throughout the grant process until closed.
EMPG FY2018-December 31, will be the end of the 1st Quarter – No announcement yet of 2018 funding.

Reports, updates & training/events

➢ SHSP Grants 2017 as stated above.
➢ SHSP 2018 Grants are now open for application-Looking at several to include generators and more radio equipment but have not submitted any applications.
➢ Continued meetings with School-Crisis Planning exercise, EWC, LEPC Meeting January 23rd, etc.
➢ LiDar for Risk Mapping-Bob Taylor has been sent a link for Goshen County info.
➢ Requesting future discussion on EMPG Grant 2018 when the application opens.
➢ I’ve been asked to sit on this year’s WAM panel for Emergency Management Discussion in February in Cheyenne.
➢ Out on Vacation January 30th thru Feb 8th. Will turn in my report to Cindy for the Feb. 6th Commissioners Meeting.

Unfinished Business:

➢ None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved:

Signature: [Signature] 1-2-18

Title: Coordinator/Director