The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse with the following members present, Chairman Carl Rupp; Vice Chairman Wally Wolski; Commissioner John Ellis and Cindy Kenyon, County Clerk and Clerk of the Board. Commissioner Wolski moved to approve the agenda and minutes of the last meeting, seconded and passed.

The Road and Bridge report was accepted from Jerry Hort, Gary Childs, Bob Taylor and Val Hankins. Commissioner Ellis moved to support the Road and Bridge Superintendent to negotiate an increase the gravel project by 30,000 cubic yards for approximately $250,000, seconded and passed.

The County Clerk’s report was accepted from Cindy Kenyon. Commissioner Ellis moved to approve the employee bonds, seconded and passed. Commissioner Wolski moved to approve the Jail Commissary report, seconded and passed. Commissioner Ellis moved to accept the earnings reports from Clerk of District Court $3149.45; Sheriff $1052.93; and County Clerk $14756.50. Commissioner Wolski moved to approve the State grant support letter for Peak Wellness, seconded and passed. Commissioner Wolski moved to approve the new Novo Benefits Customer Service Agreement and 3% fee increase, seconded and passed.

The following warrants were approved for payment: Payroll $204,393.75; 194156 County Clerk FTD payroll taxes $60,742.94; 194157 Aflac ins $144.24; 194158 Circuit Court Go Co garnish $1,219.24; 194159; Colonial Life ins $130.50; 194160 Delta Dental ins $2,925.80; 194161 Dist Court Plate garnish $433.28; 194162 Fort Dearborn ins $306.75; 194163 Great West Trust ins $3,465.00; 194164 United Healthcare ins $67,018.43; 194165 Washington National ins $38.50; 194166 Wy Child Support Enforcement garnish $543.00; 194167 Wy Dept of Employment payroll liability $4,731.01; 194168, Wy NCPEARS ins $96.00; 194169 Wy Dept of Employment payroll liability $697.69; 194170 Wy Dept of Employment emp comp $1.65; 194171 21ST Century repair $41.93; 194172 911 Supply uniforms $519.93; 194173 ABO Pharmaceuticals supplies $224.50; 194174 Action Communications internet $110.00; 194175 Barnes Law ct appt atty $270.00; 194176 Benchmark retainer $150.00; 194177 Benchmark rd projects $9,095.50; 194178 Black Hills Energy utilities $3,126.09; 194179 Bluffs Sanitary Supply janitorial $851.36; 194180 Brittan Schneider ct appt atty $300.00; 194181 Barnes Ins bonds $450.00; 194182 Canon equip $299.00; 194183 Capital Business Systems copier $298.33; 194184 Caring and Sharing grant exp $13,020.00; 194185 Cash Wa Dist dietary $9,401.40; 194186 CDW Govt repair $827.65; 194187 Century Lumber repair $1,697.93; 194188 CenturyLink phone $1,423.10; 194189 Cheyenne Radiology medical $98.14; 194190 C Wright travel $85.56; 194191 C Tomssett travel $116.74; 194192 CMIT&Teaco repair $1,597.85; 194193 CNA Surety bonds $600.00; 194194 Collins Communications grant $5,957.00; 194195 Colyer Funeral Home indigent fund; $1,000.00; 194196 Community Hospital medical $560.70; 194197 Copier Connection equip $392.66; 194198 Culligan supplies $231.50; 194199 D Lent ct appt atty $635.25; 194200 Delta Dental ins $291.90; 194201 D Lemmon bldg maint $630.00; 194202 D Duncan supplies $90.08; 194203 Economic Development svc commit $1,250.00; 194204 Economic Development grant exp $602.00; 194205 EWC grant exp $1,102.45; 194206 Ft Dearborn ins $30.14; 194207 Frank Parts Co repair $1,303.48; 194208 Go Co Extension Service travel $297.48; 194209 Go Co Sheriff uniforms $75.00; 194210 Go Co Sheriff postage $192.70; 194211 Go Co Treasurer postage $704.97; 194212 Go Co Treasurer misc $4,153.68; 194213 Goshen County Treasurer rent $627.67; 194214 Goshen Veterinary clinic investigations $150.00; 194215 Great American Leasing copier $379.00; 194216 H Saul grant exp $89.58; 194217 Herbert Doby pub def GAL $2,008.00; 194218 High Plains Fire Protection bldg maint $125.00; 194219 Hometown Auto repair $442.80; 194220 Ideal Linen janitorial $1,427.85; 194221 Inland Truck repair $117.22; 194222 J Eddington ct appt atty $790.00; 194223 Jims Plumbing repair $1,835.00; 194224 Kaufman Glass repair $350.00; 194225 K Flock phone $47.74; 194226 Lance Griggs DDS medical $515.00; 194227 Laramie Co Juvenile Services center plent svc $5,460.00; 194228 Leitheds equip $9,99; 194229 Lujan Cleaning Service janitorial $2,015.00; 194230 Lyle Signs rd projects $459.26; 194231 Marion Smith health care $2,500.00; 194232 Max Masters mapping $3,800.00; 194233 M Brittingham postage $3.75; 194234 M Johnson travel $252.68; 194235 Mercs supplies $234.28; 194236 Mervin Mecklenburg ct appt atty $720.00; 194237 Metal Shop supplies $67.85; 194238 NADA supplies $33.50; 194239 Niobrara County Senior Center rent $50.00; 194240 Norma Cantu MD health care svc $1,123.75; 194241 Novo Benefits consultant $3,445.00; 194242 Office Ally supplies $19.95; 194243 Panhandle Coop repair $380.97; 194245 Pinney Bowes Global supplies $150.87; 194246 Pinney Bowes supplies $107.92; 194247 Power Plan repair $93.36; 194248 Print Express postage $17.84; 194249 Quick Care Medical Services health care svc $125.00; 194250 River View Sand & gravel rd projects $543.13; 194251 Russell Business Services consult $7,191.98; 194252 S Cox billng $159.88; 194253 Senior Friendship Center svc commit $3,375.00; 194254 Shopko medical $29.34; 194255 Simply Clean Janitorial $456.58; 194256 Smart Start Preschool grant exp $3,073.90; 194257 Smithys rd projects $67.95; 194258 St Josephs grant exp $1,934.24; 194259 Stephens Peck supplies $90.00; 194260 TDS utilities $203.00; 194261 Torr Office supplies $3,079.68; 194262 Torr Telegraph publishing $1,152.30; 194263 City of Torrington utilities $7,867.38; 194264 Tracker software $1,676.00; 194265 USPS postage $3,000.00; 194266 US Postmaster postage $150.00 194267 US Postmaster postage $204.20; 194268 Uline grant exp $1,322.21; 194269
Goshen County Board of County Commissioners

United Healthcare, ins $3,543.02; 194270 Valley Motor repair $183.95; 194271 Valley Plumbing, bldg maint $1,038.00; 194272 Vandel Drug state fed med $1,165.53; 194273 Verizon phone $1,335.85; 194274 Victim Assistance emergency asst $600.00; 194275 Visa misc $1,873.03; 194276 Visa misc $3,802.57; 194277 WAM WCCA energy lease $2,500.00; 194278 West Hwy Water utilities $68.00; 194279 Westco supplies $339.08; 194280 Westco fuel $16,708.65; 194281 Western Construction rd projects $2,950.87; 194282 WCCCA travel $300.00; 194283 Wy Dept of Health st pmt $31,132.51; 194284 WY DOT rd projects $109.72; 194285 Wy Dot supplies 1,045.80; 194286 Wy Fire Chiefs Assn dues $100.00; 194287 Wy Machinery repair $1,041.08; 194288 Wy Public Health Lab supplies $65.00; 194289 Wy Taxpayers Assn dues $195.00; 194290 Wyrulec utilities $767.94; 194291 X Lazy H LLC rent $425.00; 194292 Xerox supplies $191.12; 194294 Wy Retirement System $44,214.22; Total Warrants $592,570.33

The Clerk of District Court report was accepted from Kathi Rickard.
The Fire Warden’s report was accepted from Bill Law.

Public Health Director Kelly Beard, Heather Saul and Melanie Pearce from the State of Wyoming presented information regarding an employee classification change. Commissioner Wolski moved to approve the Joint Powers Agreement with Niobrara County for the Public Health Emergency Preparedness, seconded and passed.

Commissioner Ellis moved to approve Amendment One to the Contract between the Wyoming Department of Health and Goshen County pending legal review, seconded and passed.

Chairman Rupp opened the annual liquor license renewal hearing as advertised. Commissioner Wolski moved to approve the existing liquor licenses for renewal, seconded and approved. The list of licenses includes Frontier Mart; Buckinghorse Steak House; Emporium at Hawk Springs, Longbranch; Table Mountain (Winery and Retail license) and Bear Mountain Station.

The Commission adjourned at 11:47 pm. The next regular meeting will be held Feb 20, 2018. (approved for publication)

Attest:
Cynthia Kenyon
Goshen County Clerk

Carl F. Rupp, Chairman
Goshen County Commission
COMMISSIONERS REPORT
February 6, 2018

I’ll be taking three vacation days February 21st, 22nd and 23rd to attend the WAM Winter Meeting in Cheyenne.

I’m looking at setting the date for my Annual County-wide Fire Meeting. I usually try to coordinate that with the final approval of the Annual Operating Plan (AOP). That meeting is set for Thursday February 15th in Casper. My first choice for my meeting is Tuesday March 27th. I trust that will give you time to have the district assessments for the EFSA ready to hand out Chairman Rupp?

The RedCard class was I mentioned last month was completed with fewer than hoped for, but none the less, 6 county firefighters successfully completed the class.

Shelly Kirchhefer has been looking into funds to upgrade our county fire department radios. As you know I have been getting along with just a hand held radio and that is pretty spotty at best. While looking into better radio communications options for my use, we learned there are some Homeland Security Grant Dollars that could possibly provide a new unit for the Fire Warden’s office. I am working with Shelly on that possibility. I’ll keep you up to date on how that progresses.

Questions?

Respectfully submitted,

Bill Law, GCFW
Meeting Date: February 6, 2018

Department: Clerk of District Court

Discussion and new business:

Fees turned into the Goshen County Treasurer from the Clerk of District Court Office were $3,149.25. See attached page for breakdown of fees collected.

Unfinished business:

We had one jury trial in January. There are no jury trials scheduled for this month but there are five scheduled for March. We are sending out new juror questionnaires for the 2018-2019 jury panel hopefully by the end of next week.

The Clerk of Court meeting is this month in Cheyenne from the 12th to the 15th.

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreement etc. to be approved:

None

Signature

Title: Clerk of District Court
FEES COLLECTED IN JANUARY, 2018:

Civil and Adoption Docket Fees ......................... $ 850.00
Probate Docket and Additional Fees .................... $ 310.00
Appeal Fee ................................................. $ 50.00
Jury Fees ................................................. $ 50.00
Criminal Fines ............................................. $ 200.00
Criminal Costs ............................................ $ 0.00
Extradition Fees ......................................... $ 80.45
Expungement Fee ......................................... $ 0.00
Miscellaneous ............................................ $ 1,609.00

Miscellaneous includes:
Fax Filing Fees: ........................................... $22.00
Abatement ................................................. $20.00
Copy Fees ................................................. $77.00
Pro Se Packet Fees ....................................... $30.00
Passport Fees ............................................. $650.00
Search Fees .............................................. $810.00
Return Check Fees ...................................... $0.00
Bonds Forfeitures ........................................ $ 0.00

TOTAL ...................................................... $ 3,149.45
REPORT TO COUNTY COMMISSION
Meeting Date: February 6, 2018
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of January 2018: Expenditures on EMPG F/Y 2018, Homeland Security Grants and OSEM see below...

OSEM Salary/Expenditures
½ Co. Gross-$1192.43
Total: $1192.43

Benefits on EMPG Draw down:
Medicare-$34.58/$17.29
SS-$147.86/$73.93
Retirement-$396.36/$198.18
Life Ins.-$4.57/$2.29
Health Ins.-$513.44/$256.72
Work Comp-$72.74/$36.37
Total: $1169.55/$584.78

EMPG-to be submitted
½ Salary-$1192.43
½ Benefits-$584.78
Total-$1777.21
Report submitted to Co. Treasurer

City Coordinators Salaries: Drawdowns under EMPG will NOT be made until the Grant has been awarded
Torrington-$450.00/Mo.
Yoder-$300.00/Mo.
Fort Laramie-$300.00/Mo.

GRANTS

SHSP FFY2015 GRANTS-Performance Period: Sept. 1, 2015 – May 31, 2018
- Awaiting one last invoice on the install of the last radio to close the grant.

SHSP 2017 Grants – Drawdowns have been submitted for all of the 2017 SHSP Grants. Awaiting funds received for either closure or if some agencies have remaining funds they may utilize.

SHSP 2018 Grants-Will have a total of participants furnished at the next meeting.

EMPG FY2018-No announcement yet of 2018 funding.
Reports, updates & training/events

- SHSP Grants 2015/2017 as stated above.
- SHSP 2018 Grants are now open for application-Beginning the process of putting all the grants together. Applications are due March 23rd so I may have a more definitive report next month.
- The required Training and Exercise Plan (TEP) has been completed and turned into the WY Office of Homeland Security along with the required EMPG Grant Quarter 1 Report. Both turned in before the due date.
- Continued meetings with School-Crisis Planning Exercise, EWC, all other agencies on a regular basis.
- Requesting future discussion on EMPG Grant 2018 when the application opens.
- I’ve been asked to sit on this year’s WAM panel for Emergency Management Discussion on February 23rd in Cheyenne.
- Just a reminder...Out on Vacation January 30th thru Feb 8th.

Unfinished Business:

- None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved:

Signature: [Signature]

Title: Coordinator/Director
REPORT TO GOSHEN COUNTY COMMISSION
Meeting Date:    February 6, 2018
Department:    Road & Bridge, Planning/GIS, County Surveyor

- Maintenance Operations: We are maintaining roads as the weather allows.

- Update on Crushing Project.

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved:

R. Hawkins
Road & Bridge Department
REPORT FOR GOSHEN COUNTY COMMISSION MEETING

Meeting date: 2-6-2018
Department: County Clerk

Discussion and new business:

Peak Wellness support letter for their State grant

List of renewals for the liquor license hearing at 11:45 am

Polling places: Veteran and Prairie Center new buildings (not finalized yet)
Lingle will be ready in 2019 for 2020 election

Jail Commissary financial report

Novo Benefits health insurance consultant agreement

Two employee bonds

Warrants for approval

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreements etc to be approved:
See above

Signature: ________________________________

Title: ________________________________