Goshen County Board of County Commissioners
BOARD OF COUNTY COMMISSIONERS of
GOSHEN COUNTY, WYOMING

May 1, 2018

The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 a.m. at the Goshen County Courthouse with the following members present, Chairman Carl Rupp, Vice Chairman Wally Wolski and Commissioner John Ellis and Cindy Kenyon, County Clerk and Clerk of the Board. Commissioner Wolski moved to approve the agenda and minutes of the last meeting as presented, seconded and passed.

Commissioner Ellis moved to approve the Road Superintendent’s maintenance plan for Dillion Estates roads, seconded and passed.

Chairman Rupp signed the “Easy Street Phase Two” Final Plat which had been previously approved by the Commission. Bob Taylor County Surveyor presented the plat.

Chairman Rupp expressed the sympathy for the family of Past Commissioner Lloyd Peterson. Mr. Peterson served as a Goshen County Commissioner from 2003 to 2007. Commissioner Wolski moved to acknowledge his dedication to public service, seconded and passed.

Commissioner Ellis moved to approve Resolution 2018-01 A Resolution to Appoint a Special Prosecutor at the recommendation of the Goshen County Attorney, seconded and passed.

Commissioner Wolski moved to approve the Third Amendment to the Wyoming Department of Corrections contract with the County to $407,500 for one year, seconded and passed.

Sheriff Donald J. Murphy, longest tenured Sheriff in the State of Wyoming for a total of 25 years as Sheriff and 33 years with the County full time, and five years part time, gave notice of his retirement as of June 1, 2018. Sheriff Murphy commented that he leaves the office in the good hands of Undersheriff Wardell and staff. Commissioner Wolski moved to accept Sheriff Murphy’s resignation and recognize his excellent service to Goshen County residents.

County Assessor Debbi Surratt presented a Reduction of Taxes Order for $18.35. Commissioner Ellis moved to approve the Reduction of Taxes Order as presented, seconded and passed.

Commissioner Ellis declared his intent to run for Re-election as County Commissioner in the upcoming Election. Commissioner Rupp will not be running for another term. County Clerk Cindy Kenyon will also be running for Re-Election as County Clerk.

Commissioner Wolski moved to accept the Clerk of District Court’s report from Kathi Rickard, seconded and passed.

Earnings reports were accepted from Clerk of District Court $2576.73; County Clerk $17681.50; and County Sheriff 1870.00. Commissioner Wolski moved to approve the Earnings Reports and warrants as presented by the County Clerk, seconded and passed. The following warrants were approved for payment: payroll & Direct deposits $169,919.23; 194631, County Clerk FTD payroll $58,442.96; 194631 C Miller reimbursement $650.65; 194614 Aflac ins $144.24; 194615 Circuit Court GO Co garnish $470.43; 194616 Colonial Life ins $130.50; 194617 Dist Court GO garnish $489.00; 194618 Dist Court Platte garnish $433.28; 194619 Washington Natl ins, $38.50; 194620 Wy Child Support Enforcement garnish $543.00; 194621 Wy NCPERS Life ins $96.00; 194622 911 Supply uniforms $836.38; 194623 Action Communications internet $110.00; 194624 Airgas USA supplies $58.91; 194625 Barnes Law atq atty $1,820.00; 194626 Benchmark retainer $150.00; 194627 Benchmark roads $7,079.75; 194628 B Law travel $42.01; 194629 Black Hills Energy utilities $1,797.45; 194630 Bluffs Sanitary Supply janitorial $450.81; 194631 C&C Electric repair $200.05; 194632 Canon repair $299.00; 194633 Capital Business Systems copier $298.33; 194634 CashWa dietary $10,308.45; 194635 CDW Govertm $1,678.73; 194636 Century Link supplies $96.02; 194637 CenturyLink phone $1,420.88; 194638 Charles Sylvester roads $7,234.50; 194639 Charm Friedlan vital stats $47.00; 194640 C Breedlove supplies $17.89; 194641 Banner medical $496.00; 194642 Control Solutions supplies $103.00; 194643 Copier Connection equipment $680.53; 194644 County Clerk Trust.misc $381.19; 194645 Culligan Water supplies $199.00; 194646 D Hoffman travel $228.10; 194647 Delta Dental ins $291.90; 194648 Dooley Oil fuel $220.00; 194649 E470 Toll travel $14.00; 194650 Economic Development s.cmv commit $625.00; 194651 EWC grant $5,677.64; 194652 Fastenal tools $109.09; 194653 Fort Dearborn ins $30.14; 194654 Frank Parts Co repair $590.44; 194655 GO Co Attorney supplies $78.77; 194656 GO Co Extension travel $712.65; 194657 GO Co Sheriff training $100.00; 194658 GO Co Treasurer postage $3,373.82; 194659 GO Co Treasurer grant $1,354.31; 194660 GO Co Const grant $22,685.00; 194661 GO Co Treasurer rent $627.67; 194662 GO Co Weed & Pest west Nile $3,375.00; 194663 Great American Leasing repair $379.00; 194664 H Saul grant $1,034.26; 194665 Herbert Doby Pub Def GAL $2,000.00; 194666 High Plains Fire maint $658.95; 194667 Hometown Auto Repair fleet repair $165.50; 194668 Ideal Linen janitorial $902.48; 194669 Inland Truck Parts repair $84.85; 194670 J&S Car Wash repair $292.00; 194671 J Eddington ct atp atty $230.00; 194672 J McFarlin travel $62.13; 194673 J Hinman training $24.14; 194674 John Deere Fin repair $249.96; 194675 K Beard repair $22.70; 194676 K Flock repair $79.71; 194677 Lujan Cleaning janitorial $2,015.00; 194678 Lyle Signs projects $349.98; 194679 Marion Smith st pmt $2,500.00; 194680 Max Masters mapping $3,800.00; 194681 M Brittingham supplies $64.34; 194682 M Johnson
Goshen County Board of County Commissioners

grant $450.46; 194683 Mervin Mecklenburg ct appt atty $1,240.00; 194684 M Mackey meals $24.14; 194685
Nathaniel Hibben atty fees $251.00; 194686 Newcombs Heating maint, $72.00; 194687 Niobrara County Senior
Center rent $50.00; 194688 Norma Cantu MD medical $942.50; 194689 Novo Benefits ins consult $3,347.50; 194690
Office Ally supplies $19.95; 194691 Olson Tire repair $34.25; 194692 Panhandle Coop repair $2,259.34; 194693
Pitney Bowes maint $150.87; 194694 Print Express postage $566.43; 194695 Reganis Auto repair $36.64; 194696
Russell Business Svs consult $1,185.62; 194697 Simply Clean supplies $338.82; 194698 Smart Start Preschool grant
$4,071.59; 194699, St Josephs grant $4,120.53; 194700 Steves Truck repair $150.00; 194701 TDS utilities $203.00;
194702 T Anderson grant $95.92; 194703 Thomson Reuters misc $316.83; 194704 Torr Office Supply supplies
$1,225.71; 194705 Torr Telegram publishing $1,527.49; 194706 City of Torrington utilities $6,283.11; 194707
Transwest Ford repair $141.48; 194708 Trauma Healing Center medical $1,350.00; 194709 Union Pacific Railroad
park $1,000.00; 194710 United Healthcare ins $3,543.02; 194711 Valley Motor repair $52.98; 194712 Valley
Plumbing repair $353.30; 194713 V Hankins supplies $33.99; 194714 Vandel Drug medical $901.93; 194715 Verizon
phone $1,685.82; 194716 Visa misc $1,732.77; 194717 Visa misc $7,510.24; 194718 West Hwy Water utilities
$68.00; 194719 Westco supplies $429.88; 194720 Westco fuel $15,996.60; 194721 Western Construction roads
$89,644.23; 194722 WJR Wyoming repair $1,280.90; 194723 Wy Dept of Employment payroll $2,407.00; 194724
Wy DEQ roads $500.00; 194725 Wy Dept of Health st pmt $30,280.86; 194726 Wy DOT roads $133.66; 194727 Wy
Law Enforcement Academy training $550.00; 194728 Wy Machinery repair $1,279.05; 194729 Wy Public Health Lab
supplies $2,120.00; 194730 Wy Tech Transfer Center training $130.00; 194731 Wy Trial Lawyers Assn atty fees
$145.00; 194732 Wyoming Behavioral Institute medical $2,262.00; 194733 X Lazy H rent $425.00; 194734 Xerox
equip $191.12; 194735 Delta Dental ins $2,514.20; 194736 Great West Trust Ins $2,495.00; 194737 United
Healthcare ins $65,456.26; 194738 Fort Dearborn Life ins $313.68; 194739 Wy Dept of Employment payroll
$5,407.24; 194739 Total Warrants $590,935.11

The Emergency Manager and Fire Warden reports were accepted from Shelly Kirchhefer EM and Bill Law, Fire Warden.

IT Director Jesse Bowen introduced a new training software program he may purchase for County use.

Commissioner Ellis moved to approve the purchase of the program, seconded and passed.

The duly advertised public hearing to consider the formal adoption of rural address and road identification
regulation was opened by Chairman Rupp. Hearing no comments from the public, Commissioner Ellis moved to adopt
Appendix I to the Goshen County land Use Plan Uniform Rural Address and Road Identification Regulations,
seconded and passed. This is a formal adoption of rules that are already in place. No address changes are anticipated.
The complete rules are available at goshencounty.org.

The Commission recessed for lunch from 11:40 to 1:00 pm.

Frank Urman with WEBT presented information on health insurance.

Lynette Saucedo, Certified Prevention Specialist for Goshen County presented information regarding the
efforts of the Comprehensive Community Coalition. Several residents, department heads, and Sheriff Wardell
attended to support the work of Ms. Saucedo.

The Commission adjourned at 1:50 pm. The next regular meeting will be held May 15, 2018. (approved for
publication)

Attest:_________________________________________  Carl F. Rupp, Chairman
Cynthia Kenyon                                           Goshen County Commission
Goshen County Clerk
REPORT TO GOSHEN COUNTY COMMISSION
(This form is to be presented at your scheduled appointment time. The report will then be made available to the public on the Commissioner’s website. Please send your report to the Commissioners and County Clerk via email at least one full working day prior to the meeting date. Please attach any documents requiring a signature or approval from the County Commission to your email if possible. Plats may be presented at the meeting. Please feel free to use all the space you need.)

Meeting date: 05.1.2018
Department: Sheriff’s Office

Discussion and new business:
Amendment to Wyoming Department of Corrections housing contract
(total payout change from $150,000 to $407,500)

Sheriff Donald J Murphy retirement announcement

Unfinished business:

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreements etc to be approved:

Signature: Jeffrey L. Wardell

Title: Undersheriff
REPORT FOR GOSHEN COUNTY COMMISSION MEETING

Meeting date: 5-1-2018
Department: County Clerk

New business:

Discuss:

Update:
Last day for scholarship apps
Grant funding (MRG; Public facilities; Ford)

Approve:
Warrants
Earnings reports

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreements etc to be approved:

Signature: __________________________

Title: __________________________
COMMISSIONERS REPORT

May 1, 2018

AOP: I obtained all Fire Protection District signatures and I am waiting for a copy of the final Annual Operating Plan (AOP) Agreement. According to Bryan Anderson the District 2 Wyoming State Forester, all final changes have been ratified.

As you may know, I budgeted $5000 for Grants this past year. Since I had no specific department requests, I am seeking approval from Wyoming State Forestry to purchase a new Table Top Computer for the Warden's Office. Also, at our Type 3 Team meeting April 18th, we discussed ways to recover the remaining portion after my purchase. The group agreed on the following plan: I will submit a request to our IT folks to order a Table Top unit for my office; and Ft Laramie Fire will be providing me with an invoice on purchases already made. I will start the process with State Forestry to cover the $5000 Grant. FYI, (IT) has reminded me from time to time that my Lap Top is operating in a less then effective way, so this will be its replacement. Without boring, the process to recover Grant Dollars is becoming more detailed and cumbersome.

I plan on attending the Ribbon Cutting Ceremony for the new Casper Dispatch Center this Friday. Speaking of which, we are half way to fulfilling our Goshen County $1000 goal. I have received the $100 dollar contribution from only four (4) of our county Fire Departments plus the Fire Warden's Office.

I don't have anything new to report on the efforts of the Goshen Fire Service Communications Committee. I visited with Tracy Pragnell to make sure they keep me informed on any activity relative to changes that may affect our agreement with the Jackson's and the Lease we have on that Tower. I in turn will keep you up to date.

If my schedule allows, I plan on going to Riverton May 19th for the Fallen Firefighter Memorial Service.

Fire conditions continue to be monitored.

Respectfully submitted, Bill Law, GCFW
Meeting Date: May 1, 2018

Department: Clerk of District Court

Discussion and new business:

Fees turned into the Goshen County Treasurer from the Clerk of District Court Office were $2,576.73. See attached page for breakdown of fees collected.

Unfinished business:

We have four jury trials scheduled for this month. Three are stacked so two will have to be moved if they don't settle. There is one scheduled in June and currently there are four in August.

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreement etc. to be approved:

None

Signature: [Signature]

Title: Clerk of District Court
**FEES COLLECTED IN APRIL, 2018:**

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<th>Description</th>
<th>Amount</th>
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<tr>
<td>Civil and Adoption Docket Fees</td>
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<tr>
<td>Probate Docket and Additional Fees</td>
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<tr>
<td>Expungement Fee</td>
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<tr>
<td>Miscellaneous (Copies, searches, passports, certification)</td>
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</tbody>
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**Miscellaneous includes:**
- Fax Filing Fees: $46.00
- Abatement: $10.00
- Copy Fees: $126.50
- Pro Se Packet Fees: $10.00
- Passport Fees: $950.00
- Search Fees: $740.00
- Return Check Fees: $30.00

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Bonds Forfeitures</td>
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**TOTAL** $2,576.73
REPORT TO COUNTY COMMISSION
Meeting Date: May 1, 2018
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of April 2018: Expenditures on EMPG F/Y 2018, Homeland Security Grants and 05EM see below...

05EM Salary/Expenditures
½ Co. Gross-$1199.02
Total: $1199.02

Benefits on EMPG Draw down:
Medicare-$34.78/$17.39
SS-$148.68/$74.34
Retirement-$398.56/$199.28
Life Ins.-$4.57/$2.29
Health Ins.-$513.44/$256.72
Work Comp-$73.14/$36.57
Total: $1173.17/$586.59

EMPG-to be submitted
½ Salary-$1199.02
½ Benefits-$586.59
Total-$1785.61
Report submitted to Co. Treasurer

City Coordinators Salaries: Drawdowns under EMPG will NOT be made until the Grant has been awarded
Torrington-$450.00/Mo.
Yoder-$300.00/Mo.
Fort Laramie-$300.00/Mo.

GRANTS

SHSP 2017 Grants – Drawdowns have been submitted for all of the 2017 SHSP Grants. Funds received and awaiting notice if anyone has remaining funds to spend.

SHSP 2018 Grants: Total grant project applications were: $617,545.75 for Goshen County to include Fire Districts, SO, Wyrulec, EMA, TPD, County Clerk and LPD. Will have an update report in the June to September timeframe on approvals.

EMPG FY2018: Work Plan is due May 4th, we determined to apply for the same amount as last year $34,450.00.
Reports, updates & training/events

➤ SHSP Grants 2017/2018 as stated above.
➤ The FSX at the elementary schools went well. Communications are always the issue. We will be meeting again with school officials to work out an MOU (today) for keys and other areas we discussed.
➤ I will schedule Comm Tech out of Casper come and do the maintenance on the County Sirens and follow-up if there are any issues.
➤ Main focus now is the exercise and follow-up on the 2017 grants. Continued regular meetings with EWC, LEPC, Schools, T3T etc.
➤ FLNHS-Commemoration of the 1868 Treaty April 28th. All went well with very minor incidents according to Park Rangers. Estimated people at the Park-2000. Law enforcement is expected to leave tomorrow.

Unfinished Business:

➤ None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved:

Signature: [Signature] 5-1-18

Title: Coordinator/Director
REPORT TO GOSHEN COUNTY COMMISSION

Meeting Date: May 1, 2018
Department: Road & Bridge, Planning/GIS, County Surveyor

- Maintenance Operations: We are maintaining and gravelling roads as the weather allows.

- South Torrington.

- Dillman Estates.

- Shop Lift.

- Update on Crushing Project.

- Road Classification Project.

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved:

[Signature]
Road & Bridge Department