

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT	
<small>Budget Hearing Information</small>	
1441 EAST M STREET	Location: 1441 EAST M STREET, TORRINGTON, WY
TORRINGTON, WY. 82240	Date: 7/12/2018
307-532-4880	Time: 1:00 PM
Goshen County	Budget Prepared by: RUSSELL BUSINESS SERVICE

S-A BUDGET MESSAGE W.S. 16-4-104(d)

THE SOUTH GOSHEN CONSERVATION DISTRICT HAS MAINTAINED AN OPERATIONAL CASH SURPLUS IN EXCESS OF \$24,000 FOR PROGRAMS, UNEXPECTED EXPENSES, AND A COUPLE OF MONTHS OF OPERATION IN THE EVENT OF FUNDING LOSS THIS FISCAL YEAR.
 ADDITIONAL THERE TWO BOARD DESIGNATED RESERVES, A SAVINGS ACCOUNT WITH APPROXIMATE FUNDS OF \$5,600 AND A CERTIFICATE OF DEPOSIT WITH APPROXIMATE FUNDS OF \$5,500 FOR THE SAME.
 THE BOARD REQUESTS THE MAXIMUM ONE MILL LEVIED FOR THE FISCAL YEAR ENDING 6/30/19.

S-B RESERVE DESCRIPTION

THE SOUTH GOSHEN CONSERVATION DISTRICT MAINTAINS TWO EMERGENCY RESERVE FUNDS WITH ONE HELD IN A SEPARATE SAVINGS ACCOUNT AND ONE HELD IN A CERTIFICATE OF DEPOSIT

S-C

Names of Board Members	Date of End of Term
DAN JACKSON	11/1/18
BOB BAUMGARTNER	11/1/18
JENNIFER SCHEER	11/1/20
CURTIS GRANDSTAFF	11/1/20
BOYD YEIK	11/1/20

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 1441 EAST M STREET
 City, State, Zip: TORRINGTON, WY. 82240
 Phone Number: 307-532-4880
 Hours Open: 7:30-4:00 M-F

Where are the minutes of your board meeting available for public review?
 1441 EAST M STREET, TORRINGTON, WY

How and where are the notices of meeting posted for the public?
 CALENDAR OF EVENTS IN LOCA PAPER, WEBSITE, LOBBY OF USDA, TORRINGTON, WY

Where are the public meetings held?
 1441 EAST M STREET, TORRINGTON, WY.

FINAL BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$47,472	\$41,611	\$45,119	\$53,325
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$77,199	\$74,789	\$79,002	\$104,292
S-5	<i>Amount requested from County Commissioners</i>	\$38,640	\$30,521	\$33,660	\$33,660
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$38,640	\$30,521	\$33,660	\$33,660
S-9	Government Support	\$8,986	\$11,773	\$12,133	\$12,133
S-10	Grants	\$895	\$4,217	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$566	\$166	\$55	\$55
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$49,087	\$46,677	\$45,848	\$45,848
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FY 7/1/18-6/30/19 SOUTH GOSHEN CONSERVATION DISTRICT

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$7,854	\$7,214	\$7,702	\$7,702
S-18	Operations	\$38,834	\$33,756	\$36,658	\$44,864
S-19	Indirect Costs	\$784	\$641	\$759	\$759
S-20	Total Expenditures	\$47,472	\$41,611	\$45,119	\$53,325

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$28,112	\$28,112	\$33,154	\$58,444

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$11,131	\$11,131	\$11,131	\$11,158
	Total Reserves (a+b+c)	\$11,131	\$11,131	\$11,131	\$11,158
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$11,131	\$11,131	\$11,131	\$11,158
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$11,131	\$11,131	\$11,131	\$11,158

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 1441 EAST M STREET
TORRINGTON, WY. 82240

PREPARED BY: RUSSELL BUSINESS SERVICE

DISTRICT PHONE: 307-532-4880

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/29/18 *Form approved by Wyoming Department of Audit, Public Funds Division*

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2019

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$38,640	\$30,521	\$33,660	\$33,660
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$8,824	\$8,824	\$8,295	\$8,295
R-2.2	Additional County Aid (non-treasurer)		\$2,949	\$3,838	\$3,838
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>WY Dept. of Ag</u>	\$162			
R-2.5	Total Government Support	\$8,986	\$11,773	\$12,133	\$12,133
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$895	\$4,217		
R-4.4	Total Grants	\$895	\$4,217	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$66	\$66	\$55	\$55
R-5.2	Other: Specify <u>Laramie Co Cons. Dist.</u>	\$500			
R-5.3	Other: See Additional		\$100		
R-5.4	Total Miscellaneous	\$566	\$166	\$55	\$55
R-5.5	Total Forecasted Revenue	\$10,447	\$16,156	\$12,188	\$12,188
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$784	\$712	\$900	\$900
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Board	\$1,110	\$1,540	\$1,400	\$1,400
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$78	\$143	\$100	\$100
E-4.2	Accounting/Auditing	\$135	\$100		
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$981	\$207	\$700	\$700
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations	\$604	\$760	\$950	\$950
E-5.5	Other (Specify)				
E-5.6	Dues/Subscriptions	\$3,602	\$3,752	\$3,652	\$3,652
E-5.7	Election Fees	\$560			
E-5.8					
E-6	TOTAL ADMINISTRATION	\$7,854	\$7,214	\$7,702	\$7,702

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2019

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5					
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5					
E-10	Program Services (List)				
E-10.1	Cost-share Program	\$4,302	\$0	\$4,500	\$4,500
E-10.2	Education Program	\$488	\$101	\$700	\$700
E-10.3	Resource Enhancement f	\$4,912			
E-10.4	_____				
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Accounting			\$1,275	\$1,584
E-11.2	Business Supplies		\$734	\$1,250	\$1,200
E-11.3	Payroll / Flex	\$25,596	\$23,791	\$17,683	\$25,630
E-11.4	Shared Program	\$0	\$1,164	\$1,050	\$1,050
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Community Projects	\$2,032	\$100	\$6,000	\$6,000
E-12.2	WDA Lab Funds	\$162	\$3,487	\$3,900	\$3,900
E-12.3	Fair	\$440	\$150	\$300	\$300
E-12.4	WDA Specialty Crop	\$902			
E-12.5	see additional details		\$4,229		
E-13	TOTAL OPERATIONS	\$38,834	\$33,756	\$36,658	\$44,864

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$784	\$641	\$759	\$759
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$784	\$641	\$759	\$759

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

SOUTH GOSHEN CONSERVATION DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2019

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$28,112	\$28,112	\$33,154	\$58,444
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$11,131	\$11,131	\$11,131	\$11,158
C-1.6 Total Estimated Cash and Investments on Hand	\$39,243	\$39,243	\$44,285	\$69,602
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$11,131	\$11,131	\$11,131	\$11,158
C-2.3 Total Deductions (a+b)	\$11,131	\$11,131	\$11,131	\$11,158
C-2.4 Estimated Non-Restricted Funds Available	\$28,112	\$28,112	\$33,154	\$58,444

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i>				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i>				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i>				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 <i>Date of Reserve Approval in Minutes:</i>				
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i>				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i>				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)	\$11,131	\$11,131	\$11,131	\$11,158
C-5.2 <i>Date of Reserve Approval in Minutes:</i> 6/8/2017				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i>				
C-5.5 SUB-TOTAL	\$11,131	\$11,131	\$11,131	\$11,158
C-5.6 Amount to be spent from Emergency Reserve (Cash)				
C-5.7 <i>Date of Reserve Approval in Minutes:</i>				
C-5.8 Balance to be retained in Assigned Fund Balance	\$11,131	\$11,131	\$11,131	\$11,158
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0