The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse with the following members present, Chairman Carl Rupp, Vice Chairman Wally Wolski and Commissioner John Ellis and Cindy Kenyon, County Clerk and Clerk of the Board. The meeting was opened with the Pledge of Allegiance. Commissioner Wolski moved to approve the agenda as amended and minutes of the last meeting, seconded and passed.

The Road and Bridge report was accepted from Jerry Hort, Gary Childs, Bob Taylor and Valerie Hankins. Deputy County Attorney Dana Lent was also present for the report. Resident Gene Lay requested information on Road 108. Commissioner Ellis moved to continue the process started with the 2007 Resolution to make Road 108 a County Road, seconded and passed. Patrick Kelley with Kelley Safety Solutions provided information on safety.

Commissioner Wolski moved to approve the Homeland Security Grant for $34,000 for a Fire Warden Emergency Vehicle, seconded and passed. Commissioner Ellis moved to approve the Homeland Security Grant in the amount of $16,550 for a portable corral, seconded and passed. The Emergency Manager and Fire Warden reports were accepted from Shelly Kirchehefer and Bill Law.

Commissioner Wolski moved to approve the Wyoming Department of Corrections Contract for housing State inmates in the County Jail, seconded and passed.

The County Clerk’s report was accepted from Cindy Kenyon. Commissioner Ellis moved to approve January 1, 2019 as a County Holiday and to move the Commission Meeting to January 2, 2019, also the meeting on February 6, 2019 meeting will be moved to February 7, 2019, seconded and passed.

Commissioner Wolski moved to approve the warrant report, earnings reports, and employee bonds, seconded and passed. The following warrants were approved for payment: Payroll $220,384.14; 195432, election payroll $169.73; 195433 County Clerk FTD payroll liability $65,765.64; 195434 Aflac ins $243.04; 195435 Colonial Life ins $103.99; 195436 Delta Dental ins $3,012.20; 195437 Dist Court Go cmp garnish $300.00; 195438 Dist Court Platte garnish $433.28; 195439 Great West Trust ins $2,385.00; 195440 United Healthcare ins $72,780.92; 195441 Washington Natl ins $38.50; 195442 Wy NCPERS Life ins $80.00; 195443 AAF repair $638.35; 195444 C Wright travel $563.88; 195445 Community Hospital medical $3,488.52; 195446 NMC Exchange repair $286.24; 195447 Simon Materials rd maint $8,231.40; 195448 Wy County Treasurers Assn travel $25.00; 195449 Fort Deaborn ins $305.67; 195450 Wy Dept of Employment payroll liability $4,315.04; 195451 911 Supply supplies $1,259.94; 195452 Action Communications internet $110.00; 195453 Action Communications repair $1,232.45; 195454 Airgas USA medical $8.53; 195455 Anton Collins Mitchell LLP audit $6,000.00; 195456 Barnes Law et payt atty $1,410.00; 195457 Benchmark retainer $150.00; 195458 Benchmark rd proj $8,588.50; 195459 B Law travel $69.63; 195460 Black Hills Energy utilities $435.74; 195461 Bloedorn Lumber supplies $6.45; 195462 Bluffs Sanitary supplies $549.60; 195463 Bongaars repair $160.11; 195464 Burns Ins bond $100.00; 195465 Canon equip $320.42; 195466 Capital Business Systems copier $298.33; 195467 Capital One travel $2,500.47; 195468 Caring and Sharing grant exp $3,750.00; 195469 Cash-Wa Dist dietary svc $6,515.07; 195470 CDW Government equip $7,313.06; 195471 Century Lumber repair $1,148.21; 195472 CenturyLink phone $1,441.42; 195473 Charles Stivler gravel $978.25; 195474 C Breedlove supplies $25.21; 195475 CMI & Tec repair $111.25; 195476 CNA Surety bond $100.00; 195477 CNH Capital Productivity Plus repair $23.07; 195478 Contractors Materials supplies $389.00; 195479 Copier Connection equip $322.69; 195480 County Clerk Trust misc $700.13; 195481 Culligan supplies $143.50; 195482 C Kenyon travel $140.67; 195483 D Surratt travel $212.01; 195484 Delta Dental ins $324.60; 195485 Dream Design Develop supplies $200.00; 195486 Economic Development svc commit $625.00; 195487 EWC grant exp $5,640.24; 195488 Fastenal supplies $3.16; 195489 Ft Deaborn ins $29.27; 195490 Frank Parts repair $274.90; 195491 Go Co Extension travel $166.74; 195492 Go Co Sheriff maint $125.00; 195493 Go Co Treasurer postage $2,121.55; 195494 Go Co Treasurer grant exp $2,885.41; 195495 Go Co Treasurer rent $627.67; 195496 Goshen Diesel repair $810.50; 195497 Great American Leasing equip $379.00; 195498 Heartland Embroidery uniform $36.00; 195499 H Saul travel $123.93; 195500 Herbert Doby pub def gnl $2,150.00; 195501 Hometown Auto repair $445.00; 195502 Ideal Linen maint $1,131.52; 195503 Inland Truck Parts travel $764.52; 195504 James Eddington ct payt atty $220.00; 195505 Jerry Post psy pc medical $400.00; 195506 Jims Plumbing repair $13,439.00; 195507 J Haffner supplies $50.79; 195508 K Rickard travel $539.26; 195509 Kaufman Glass repair $372.56; 195510 K Flock repair $43.44; 195511 Kgos grant exp $200.00; 195512 Kone maint $6,317.16; 195513 Laramie Co Juvenile Services Center plmct svc $195.00; 195514 Little America travel $936.00; 195515 Lujan Cleaning maint $2,165.00; 195516 Mail Finance postage $1,289.46; 195517 Marion Smith health officer $2,500.00; 195518 Max Masters mapping $3,800.00; 195519 M Mitchell travel $112.84; 195520 Mc Kesson supplies $248.18; 195521 M Johnson travel $300.45; 195522 Merck supplies $257.49; 195523 Mervin Mecklenburg ct payt atty $2,058.00; 195524 Moore Medical supplies $168.57; 195525 Norma Cantu MD medical $870.00; 195526 North Platte Valley Cons Dist Haz waste $1,500.00; 195527 Northern Exposure equip $319.95; 195528 Novo Benefits ins consult $3,347.50; 195530 Olson Tire repair $92.95; 195531 Palen Law Office et payt atty $1,850.00; 195532 Panhandle Coop supplies $11.69; 195533 Phoenix Fire
Goshen County Board of County Commissioners

Protection maint $1,761.45; 195534 Pitney Bowes equip $311.34; 195535 Print Express supplies $474.89 195536 Regional West Medical Center medical $638.00; 195537 Respond First Aid Systems grant exp $499.98; 195538 Rose Bros repair $1,167.38; 195539 Russell Business Services GAB consult $1,519.88; 195540 S Coxbill travel $284.43; 195541 Sanofi Pasteur supplies $553.66; 195542 Simply Clean maint $255.95; 195543 Smart Start Preschool grant exp $2,997.09; 195544 Smitty's repair $25.12; 195545 St. Joe's Children's Home grant exp $2,214.48; 195546 TY Pickett & Co mapping $2,750.00; 195547 TDS utilities $203.00; 195548 T Anderson grant exp $458.51; 195549 Team Lab Chemical Corp maint $847.50; 195550 Thomson Reuters atty fees $316.83; 195551 Torr Office Supply supplies $4,021.73; 195552 Torr Telegram publishing $187.50; 195553 City of Torrington utilities $8,442.22; 195554 Transwest Ford repair $2,767.12; 195555 United Healthcare ins $8,293.83; 195556 Valley Motor repair $191.76; 195557 Vandel Drug medical $1,224.99; 195558 Vericor supplies $865.00; 195559 Verizon phone $1,644.93; 195560 Visa supplies $2,648.26; 195561 Visa Sheriff misc $4,488.90; 195562 WACERS dues $25.00; 195563 West Hwy Water Sewer Dist utilities $80.00; 195564 Westco maint $263.13; 195565 Westco fuel $17,648.16; 195566 Western Travel Terminal repair $6.50; 195567 WJR Wyoming repair $134.00; 195568 Wy Dept of Health state pmt $30,474.25; 195569 WYDOT maint $309.54; 195570 Wy Law Enf Academy training $129.00; 195571 Wy Machinery repair $434.68; 195572 Wy Public Health Lab supplies $112.00; 195573 X Lazy H rent $425.00; 195574 Xerox medical $151.54; 195575 Xesi supplies $195.98; 195576 D Lent atty fees $77.50; 195577 N Hibben atty fees $266.25; 195578 Office Ally supplies $19.95; 195579 SHRM dues $189.00; 195580 Torr Office Supply supplies $296.68; 195581 Wy State Bar atty fees $355.00; 195582 Wy Retirement payroll liability $45,602.26; Total $641,866.70

Commissioner Wolski moved to approve the Tax Reduction Orders for $2590.41 presented by County Assessor Debbi Surrau, seconded and passed.

Commissioner Wolski moved to approve the Irrigation Certificate for Arnold Drainage District at the request of County Treasurer Maxine Mitchell, seconded and passed.

The Commission opened the FY 18-19 Budget Amendment Hearing as advertised. The budget amendment provides for grant income and expense and a repair to the Jail water heater.

Income: $129925.00 Grant Income (Prevention Grant)

Expense: $129925.00 Grant Expense (Prevention Grant)

Expense: $12189.00 Jail Water Heater Unbudgeted

Commissioner Wolski moved to approve the amendments as listed, seconded and passed.

Megan Brittingham, UW 4H Coordinator, presented the salary agreement for her position for the upcoming year. Commissioner Ellis moved to approve the University of Wyoming and Goshen County Annual Compensation Agreement, seconded and passed. Commissioner Wolski moved to authorize Megan Brittingham to fill the vacant secretary position at the Extension Office, seconded and passed.

The Commission adjourned at 11:40 am. The next regular meeting will be held October 16, 2018. (approved for publication)

Attest:
Cynthia Kenyon
Goshen County Clerk

Carl F. Rupp, Chairman
Goshen County Commission
REPORT TO GOSHEN COUNTY COMMISSION

Meeting Date: October 2, 2018
Department: Road & Bridge, Planning/GIS, County Surveyor

- Maintenance Operations: We are maintaining, gravelling, and mowing roads as the weather allows.

- We will be rebuilding and gravelling various roads throughout the County.

- Road 114.

- Roads 144 and 146.

- Potential agreement with Scotts Bluff County to gravel Road 63.

- ONEOK Update.

- Road 74 Update.

- Presidential Estates, Monroe Avenue Update.

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved

[Signature]

Road & Bridge Department
Clerk of District Court
Goshen County
P.O. Box 818
Torrington, WY 82240
(307) 532-2155

Meeting Date: October 2, 2018

Department: Clerk of District Court

Discussion and new business:

Fees turned into the Goshen County Treasurer from the Clerk of District Court Office were $3,924.16. See attached page for breakdown of fees collected.

Unfinished business:

We have a four day civil jury trial scheduled in October and one criminal trial in November. Currently we do not have any trials scheduled in December.

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreement etc. to be approved:

None

Signature: [Signature]
Title: Clerk of District Court
FEES COLLECTED IN SEPTEMBER, 2018:

<table>
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<th>Fee Description</th>
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Miscellaneous includes:
- Fax Filing Fees: $14.00
- Abatement: $60.00
- Copy Fees: $163.50
- Pro Se Packet Fees: $40.00
- Passport Fees: $455.00
- Search Fees: $830.00
- Return Check Fees: $0.00
- Bonds Forfeitures: $0.00

TOTAL: $3,924.16
REPORT FOR GOSHEN COUNTY COMMISSION MEETING

Meeting date: 10-2-2018
Department: County Clerk

New business:

Move Jan 1 meeting to Jan 2

Report items:
First meeting with Prevention Coalition
TANF CPI luncheon
Several employee payouts that will require future budget amendments

**Budget amendment sheet:**
Prevention Grant Budget 18-19:

**B18**
Grant Income: Prevention Grant: $129,295.00

Grant Expense: Prevention Grant: $48,895.00 (includes 8% $10343.60 for admin to Goshen County Clerk)

Salary:

Salary Prevention Grant: $63,374
Retirement: $10,797
Workers comp: $1,382
SS: $3,929
Medicare: $919

**B01 Cap Fae (Jail)**
Expense: Water Heater: $12,189 (Capital Outlay Unbudgeted)

**Approve:**

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreements etc to be approved:

Warrant report; Earnings reports; Employee bonds

Signature:________________________

Title: Goshen County Clerk
COMMISSIONERS REPORT

October 2, 2018

Things were fairly quiet last month.

I’ll continue to monitor the weather and fire conditions here in Goshen County as it relates to the Fire Ban. I recommend the Partial Ban remain in effect throughout this month.

I just received the Grant Award Agreement in the mail from the Wyoming Office of Homeland Security (WOHS) for the Fire Warden Pickup. I took it over to Dana Lent for review. She signed and returned it to me. I am requesting Chairman Rupp now approve it with his signature so that I may complete the submission process. The Point of Contact Information Form indicates it be signed by the same one signing the Grant Award Agreement. Last month I reported I thought that signature would be Shelly Kirchhefer, however when I called Rachel Nuss at the WOHS to confirm, she said she wanted my signature as the contact person. That I have done. I believe we are on track and should be able to begin the purchase process before the end of the year.

All paperwork on the Britania Fire has been turned in to Platte County. Just waiting for reimbursement.

Questions?

Sincerely

Bill Law GCFW
REPORT TO COUNTY COMMISSION
Meeting Date: October 2, 2018
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of September 2018: Expenditures on EMPG F/Y 2018, Homeland Security Grants and OSEM see below...

OSEM Salary/Expenditures
½ Co. Gross-$1278.45
Mopar-Equipment/Maint. $139.20
Total: $1417.65

Benefits on EMPG Draw down:
Medicare-$37.07/$18.53
SS-$158.53/$79.26
Retirement-$437.74/$218.87
Life Ins.-$4.57/$2.29
Health Ins.-$581.39/$290.70
Work Comp-$55.74/$27.87
Total: $1275.04/$637.52

EMPG-to be submitted
½ Salary-$1278.45
½ Benefits-$637.52
Total-$1915.97
Report submitted to Co. Treasurer

City Coordinators Salaries: Drawdowns under EMPG will NOT be made until the Grant has been awarded
Torrington-$450.00/Mo.
Yoder-$300.00/Mo.
Fort Laramie-$300.00/Mo.

GRANTS

SHSP 2017 Grants – Drawdowns have been submitted for all of the 2017 SHSP Grants. Funds received and awaiting notice if anyone has remaining funds to spend.

SHSP 2018 Grants: Getting closer on the remaining 12 grants as we have been requested to fill out supporting documentation. The SHSP grant for EMA-the portable corral has arrived for signature. $16,550.00. The remaining grants will be coming in during October.

EMPG FY2018-Should arrive anytime in October.
**Reports, updates & training/events**

- SHSP Grants 2017/2018 as stated above.
- Re-cert for Storm Ready on Oct 4th with the NWS. and sent into RERT 7 and WOHS.
  - I will be in Lander the 5th & 6th for SERC.
- Mapping is scheduled in Cheyenne on the 12th.
- Rawlins on the 24th for the WY PI/Prep with WAM and WACO. (long term power outages)

**Unfinished Business:**

- None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved:

Signature: [Signature]

Title: Coordinator/Director

Date: 10-1-18