

Goshen County Assessor's Office Debra A. Surratt, Assessor 2125 East A Street, Suite 110— P.O. Box 37 Torrington, WY 82240 Office 307-532-2349 Fax 307-532-3251 dsurratt@goshencounty.org	For Office Use Only: Date Interviewed: _____ Remarks _____ _____
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Instructions: Please print all information in your own handwriting. The application must be filled out in it's entirety!
 You can attach a current resume in addition to this application if desired.

Date of Application: _____

Position Applied For: _____ SS# _____

First Name _____ Middle Initial _____ Last Name _____

Street Address: _____

City: _____ Stat: _____ Zip Code: _____

Home Phone: _____ Cell phone: _____

Email: _____

Employment Experience

Please start with your present position, include any job related military service assignments or volunteer activities.

1. Employer: _____ Dates employed: From _____ to _____

Employers address: _____ Telephone Number: _____

Job Title: _____ Immediate Supervisor: _____

Salary or hourly rate: _____ Reason for leaving: _____

2. Employer: _____ Dates employed: From _____ to _____

Employers address: _____ Telephone Number: _____

Job Title: _____ Immediate Supervisor: _____

Salary or hourly rate: _____ Reason for leaving: _____

3. Employer: _____ Dates employed: From _____ to _____

Employers address: _____ Telephone Number: _____

Job Title: _____ Immediate Supervisor: _____

Salary or hourly rate: _____ Reason for leaving: _____

General Information

- Have you ever worked for Goshen County? Yes No If yes, give dates: _____
- What type of work are you looking for? Full time Part Time Temporary
- Are you authorized to work in the United States? Yes No
- Are you bondable? Yes No
- Have you ever been charged or convicted of a felony? Yes No If yes, please explain: _____

- Can you perform the essential duties and job functions as listed on the job description? Yes No
- Do you have working knowledge of appraisal or property assessment? Yes No If yes, please explain briefly: _____
- Do you have working knowledge of property conveyance? Yes No
- Are you able to meet the attendance requirements as described on the job description? Yes No
- Do you have at least 2 years experience working in an office environment? Yes No
- Are you willing to undergo drug testing? Yes No
- Are you currently employed? Yes No If yes, may we contact your employer? Yes No
- Have you ever been fired, forced to resign? Yes No If yes, please explain: _____

- Are you related to a current county employee? Yes No If yes, please give the person's name: _____
Department Employed by: _____
- Are you willing to travel and be away from home for a week at a time for education? Yes No
- Are you willing to attend classes and be tested? Yes No
- Have you ever served in the U.S. Armed Forces? Yes No If yes, did you receive an honorable discharge? Yes No
- Do you feel it is important to exercise your right to vote? Yes No Please explain: _____

- Do you speak, read or write any foreign languages fluently? Yes No If yes, please specify: _____

- Do you currently have a valid class C Driver's License? Yes No
- Are there any restriction on your drivers license? Yes No If yes, please list: _____
- Do you have any experience reading maps? Yes No
- Do you have any fears , phobias or aversions or concerns to of any of the following: (check all that apply)
 dogs cats snakes bees cows or bulls horses walking
through tall grass sheep pigs goats fowl
- Do you have any medical conditions that would prevent you from performing the duties as listed on the job description? Yes No If Yes: please explain: _____
- Do you have excellent inter-personal and/or communication skills? Yes No
- Do you have experience in operating a digital camera? Yes No
- Do you have any experience in operating a tablet? Yes No

Education (Formal or other)

High School attended: _____
Years Attended (optional) _____
Did you graduate? ___ Yes ___ No
Do you have a high school diploma or equivalent? ___ Yes ___ No Date obtained: _____
How would you define your average scores/GPA while in attendance?
_____ Excellent ___ Above Ave ___ Average ___ Below average ___ Barely passing
Favorite courses while in attendance? _____

College attended: _____
Years Attended? _____ Course of Study _____
Did you receive a degree? ___ Yes ___ No
If yes, Please list: _____

Other education: (please specify any on the job training or classes you may have attended):

Other Experience that you feel might qualify you for this position:

References:

Please list at least two personal and two business references:

1. Name _____ Relationship: _____
Address _____ Telephone: _____
_____ How long acquainted: _____
2. Name _____ Relationship: _____
Address _____ Telephone: _____
_____ How long acquainted: _____
3. Name _____ Relationship: _____
Address _____ Telephone: _____
_____ How long acquainted: _____
4. Name _____ Relationship: _____
Address _____ Telephone: _____
_____ How long acquainted: _____

Experience

List any and all work experience that you feel applies or makes you a good candidate for this position:

What type of computer experience do you have?

Please list any programs you are familiar with:

What types of office equipment do you have experience with? Please list all: _____

Please describe any specialized training, skills or hobbies that may aid in your ability to do this job: _____

Please read this statement carefully before signing below:

The Goshen County Assessor's Office is an Equal Opportunity Employer. I hereby certify that the responses and information submitted in this application are true and correct. I will furnish any documentation necessary in the event of my employment (such as education documents, social security card or other identification).

Signature of applicant: _____ Date: _____

The Goshen County Assessor's Office will keep a copy of your application on file for one year. Thank you for expressing interest in becoming part of the Assessor's Office team!