Goshen County Board of County Commissioners
BOARD OF COUNTY COMMISSIONERS of
GOSHEN COUNTY, WYOMING

December 4, 2018

The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse with the following members present, Chairman Carl Rupp, Vice Chairman Wally Wolski and Commissioner John Ellis and Cindy Kenyon, County Clerk and Clerk of the Board. Commissioner Wolski moved to approve the agenda and minutes of the last meeting, seconded and passed.

The Road and Bridge report was accepted from Jerry Hort, Gary Childs, Bob Taylor and Val Hankins. Residents Doug and Connie Howe requested abandonment of the street in Hawk Springs where Grant and Powers Streets cross her property. County Engineer Bob Taylor reviewed the basic process to abandon the street. The Commission requested it be noted in the minutes that the Commission does not object to the vacation. Also, four residents were present to discuss the condition of part of Road 64 and Road 27.

The County Engineer described the status of a certain section of Road 18 that is along property that has been sold. Commissioner Wolski moved to request the County Attorney to write a letter to First American Title to document the status and plans for a certain section of Road 18, seconded and passed.

Commissioner Ellis moved to approve the lease agreement between Goshen County and the University of Wyoming for Jim Freeburn (SARE) at the County Extension Building, seconded and passed

Commissioner Wolski moved to approve the amendment to the WIC (Women Infant Child grant) contract between the County and the State of Wyoming for WIC services, seconded and passed.

Commissioner Ellis moved to approve the following warrants for payment, seconded and passed.

Election Payroll $9,418.97; Payroll & Direct Deposit $217,619.26; 195786 M Smith retainer $100.00; 195816 Aflac emp ins $243.04; 195817 Colonial Life Ins emp ins $103.99; 195818 County Clerk Tax Deposit $65747.58; 195819 Dist Court garnish $300.00; 195820 Dist Court Plate $433.28; 195821 Washington Natl Ins $38.50; 195822 911 Supply uniform $788.81; 195823 Action Communications internet $110.00; 195824 Action Communications safety grant $4,140.79; 195825 Airgas medical $10.39; 195826 BAM Document Destruction supplies $2,244.00; 195827 Barnes Law ct appt atty $990.00; 195828 Benchmark retainer $150.00; 195829 Benchmark rd projects $10,597.00; 195830 B Law travel $456.10; 195831 Black Hills Energy utilities $1,342.61; 195832 Bloodborne Lumber maint $241.31; 195833 Bluffs Sanitary Supply janitorial $565.76; 195834 Bomgar supplies $694.88; 195835 Burns Ins bonds $100.00; 195836 Canon equip $299.00; 195837 Capital Business equip $311.09; 195838 Cash Wa dietary $8,903.53; 195839 CDW Govt warrant $13,211.36; 195840 Century Lumber maint $445.08; 195841 CenturyLink phone $1,439.28; 195842 Charles Sylvester gravel $13,669.50; 195843 C Kenyon travel $828.66; 195844 C Breedlove supplies $52.61; 195845 C Wright grant exp $104.09; 195846 Clerk of Dist Court supplies $58.99; 195847 CML maint $59.80; 195848 CNA Surety bonds $1,500.00; 195849 Colby K Sturgeon ct appt atty $440.00; 195850 Collins Communications labor $150.00; 195851 Communication Technologies repair $4,272.00; 195852 Community Hospital medical $5,465.50; 195853 Copier Connection equip $266.00; 195854 Culligan supplies $164.85; 195855 D Surratt travel $200.56; 195856 Delta Dental ins $324.60; 195857 Displays2Go supplies $217.37; 195858 Dooley Oil fuel $280.50; 195859 Economic Development svc commit $625.00; 195860 ES&S election $2,641.90; 195861 ESP Wyoming travel $90.00; 195862 Ft Dearborn ins $29.27; 195863 Frank Parts repair $756.29; 195864 Global Knowledge training $15,000.00; 195865 Go Co Clerk grant exp $1,077.45; 195866 Go Co Sheriff postage $200.00; 195867 Go Co Treasurer postage $377.09; 195868 Go Co Treasurer rent $627.67; 195869 Great American Leasing equip $448.66; 195870 H Saul grant exp $164.26; 195871 Herbert Doby pub def gal $2,260.00; 195872 Hometown Auto repair $699.00; 195873 IAAO dues $260.00; 195874 Ideal Linen janitorial $986.53; 195875 Inland Truck repair $836.02; 195876 Leithheads repair $70.00; 195877 LuJan Cleaning Service janitorial $2,165.00; 195878 Mail Finance postage $179.46; 195879 MARC repair $273.19; 195880 Max Masters mapping $3,800.00; 195881 M Johnson grant exp $31.01; 195882 Mervin Mecklenburg at appt atty $540.00; 195883 Metal Shop supplies $235.00; 195884 NMC Exchange repair $29.53; 195885 Norma Cantu MD medical $1,232.50; 195886 Northern Exposure supplies $89.99; 195887 Novo Benefits ins consult $3,347.50; 195888 Office Ally medical $35.00; 195889 Olson Tire repair $16.79; 195890 Palen Law Offices ct appt atty $400.00; 195891 Panhandle Coop repair $334.91; 195892 ProFico repair $355.00; 195893 Quality Automotive repair $762.59; 195894 Respond First Aid Systems supplies $99.96; 195895 R Fisher phone $32.36; 195896 Russell Business Services consult $123.75; 195897 S Cobill supplies $175.62; 195898 Sanofi Pasteur medical $727.65; 195899 Secretary of State supplies $30.00; 195900 Security Plumbing maint $254.98; 195901 Simply Janitorial $342.93; 195902 Smitty's Repair supplies $285.24; 195903 TV Pickett mapping $2,750.00; 195904 TDS utilities $203.00; 195905 TDS election $151.05; 195906 T Anderson grant exp $44.15; 195907 Practice After School Program grant exp $443.71; 195908 Thomson Reuters atty fees $316.83; 195909 Torr Office Supply supplies $1,699.31; 195910 Torr Telegram supplies $79.99; 195911 City of Torrington utilities $7,147.24; 195912 City of Torrington rd projects $113.83; 195913 US Postmaster postage $474.00; 195914 US Postmaster postage $250.00; 195915 Union Pacific Railroad misc $50.00; 195916 United Healthcare ins $6,846.05; 195917 Valley Motor repair $222.57; 195918 Vandel Drug medical $795.95; 195919 Verizon phone $2,031.34; 195920, Visa travel $50.29; 195921 Visa supplies $1,924.96; 195922 Visa supplies $3,766.80; 195923 West Hwy
Goshen County Board of County Commissioners

Water utilities $80.00; 195924 Westco, fuel $18,223.80; 195925 WPCI training $290.50; 195926 Wy Asn of Co Ag Agents travel $100.00; 195927 Wy Dept of Health st pm $30,564.32; 195928 WY DOT rd projects $11,59; 195929 Wy Law Enforcement Academy training $55.00; 195930 Wy Machinery, repair $187.68; 195931 Wy Public Health Lab medical $56.00; 195932 X Lazy H rent $425.00; 195933 Xerox equip $151.54; 195934 Xesi equip $138.49; 195935 Delta Dental ins $2,936.70; 195936 Ft Dearborn ins $311.11; 195937 Great West Trust ins $2,485.00; 195938 United Healthcare ins $73,307.29; 195939 Wy Dept of Employment payroll liab $4,327.52; 195940 Wy NCPERS ins $80.00; 195941 Wy Retirement System payroll liab $47,297.37; total warrants $612,575.76

Commissioner Wolski moved to approve the monthly employee bonds, seconded and passed. Commissioner Ellis moved to approve the Earnings Reports: Clerk of District Court $3884.06; County Clerk $14052.50, seconded and passed.

The County Commissioners in recognition of the life of public service of former President George HW Bush encourage each County Office and resident to observe a moment of silence on Wednesday December 5, 2018 at 10 am as a tribute to his life.

The Emergency Manager and Fire Warden reports were accepted from Shelly Kirchhefer and Bill Law.

The Commission adjourned at 11:35 am. The next meeting will be held Tues. December 18, 2018.

(Approved for publication)

Attest:  
Cynthia Kenyon  
Goshen County Clerk  

Carl F. Rupp, Chairman  
Goshen County Commission
REPORT TO GOSHEN COUNTY COMMISSION
Meeting Date: December 4, 2018
Department: Road & Bridge, Planning/GIS, County Surveyor

- Maintenance Operations: We are maintaining, building and gravelling roads as the weather allows.
- Road 18.
- Bridge EYB Update.
- Bridge FAB Update.
- Road Study Update.

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved

[Signature]
Road & Bridge Department
Meeting Date: December 4, 2018

Department: Clerk of District Court

Discussion and new business:

Fees turned into the Goshen County Treasurer from the Clerk of District Court Office were $3,884.06. See attached page for breakdown of fees collected.

Unfinished business:

Currently we do not have any trials scheduled in December. We have three scheduled in January, 2019.

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreement etc. to be approved:

None

Signature

Title: Clerk of District Court
FEES COLLECTED IN NOVEMBER, 2018:

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<tr>
<th>Description</th>
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<td>Civil and Adoption Docket Fees</td>
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<tr>
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<tr>
<td>Miscellaneous</td>
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<td>(Copies, searches, passports, certification)</td>
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</table>

**Miscellaneous includes:**

- Fax Filing Fees: $7.00
- Abatement: $0.00
- Copy Fees: $76.50
- Pro Se Packet Fees: $20.00
- Passport Fees: $140.00
- Search Fees: $790.00
- Return Check Fees: $0.00
- Bonds Forfeitures: $0.00

**TOTAL:** $3,884.06
REPORT TO COUNTY COMMISSION
Meeting Date: December 3, 2018
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of November 2018: Expenditures on EMPG F/Y 2018, Homeland Security Grants and OSEM see below...

OSEM Salary/Expenditures
½ Co. Gross-$1335.99
Total: $1335.99

Benefits on EMPG Draw down:
Medicare-$38.74/$19.37
SS-$165.67/$82.83
Retirement-$457.44/$228.72
Life Ins.-$4.57/$2.29
Health Ins.-$581.39/$290.70
Work Comp-$58.25/$29.12
Total: $1306.06/$653.03

EMPG-to be submitted
½ Salary-$1335.99
½ Benefits-$653.03
Total-$1989.02
Report submitted to Co. Treasurer

City Coordinators Salaries: Drawdowns under EMPG will NOT be made until the Grant has been awarded
Torrington-$450.00/Mo.
Yoder-$300.00/Mo.
Fort Laramie-$300.00/Mo.

GRANTS

SHSP 2017 Grants — Drawdowns have been submitted for all of the 2017 SHSP Grants. Funds received and awaiting notice if anyone has remaining funds to spend. 2020

SHSP 2018 Grants— Work on the remaining 10 grants. Two have been closed, Wyrulec and EMA Portable Corral. Several Grants will be submitted for drawdown in November.

EMPG FY2018—Still waiting??????? Reminder that we are now into the Q1 of the 2019 EMPG Grant.
**Reports, updates & training/events**
- SHSP Grants 2017/2018 as stated above.
- TEPW-Casper completed
- Critical Infrastructure Sector Surveys continuing.
- Continuing Grant work
- Regular meetings EWC Campus Safety, T3T, etc.
- On Friday-Niobrara Fairgrounds 10=Code Training-Pipeline Protest Lessons learned for LE – 90 page After Action Report reviewed, Emergency Management was heavily involved.

**Unfinished Business:**
- None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved:

Signature: [Signature]

Title: Coordinator/Director
Goshen County Fire Warden  
Bill Law  
P.O. Box 423 • Torrington, WY 82240  
307-532-7952  
email: blaw@goshencounty.org  
307-532-0305 cell  
307-532-3618 fax  
Emergency Dispatch  
307-532-7001 PD  
307-532-2647 home

COMMISSIONERS REPORT 12

December 4, 2018

As reported on last month, I attended the Rural Fire Board meeting in Rock Springs along with the Deputy Warden Kenyon. It should be noted this annual meeting is a joint meeting of the Rural Fire Advisor Board and the Fire Chiefs Association.

Wednesday afternoon began with a brief discussion of proposed Legislation and some Training Committee suggestions. These topics will then be taken to the general membership tomorrow at the business meeting.

Here is a brief summary of the agenda topics addressed by the body at Thursday’s meeting.

- The Legislative Committee reported on items of concern to be watched during the coming session: Audits as they relate to special districts; Public records and meetings; Pension accounts; Mill Levies; Join Ag Committee actives as they relate to the EFSA Account, and possibly other bills as they arise. I may spend some time in Cheyenne as a Lobbyist on behalf of the Rural Fire Board and Fire Chiefs Association.
- Wyoming LAST activity and request for funding.
- Each of our State Agencies have opportunity to share relative information. STATE FIRE MARSHALL, WYOMING STATE FORESTRY, OFFICE OF HOMELAND SECURITY, STATE EMS OFFICE, RED CROSS.
- Similarly each of the Federal Agencies share information.

Friday a presentation entitled “Mega Fires” was shown. It clearly outlines the problems that occur when proper Forest Management Policies and Procedures are curtailed or prohibited.

A presentation by Wyoming Homeland Security Director Guy Camron outlined the effects of Long-Term Power Outages. I have a copy of his presentation if you are interested.

Time was spent discussing some of the changes proposed to the 2019 Mini Mob and the payments to be made for equipment and wages. Those were hashed out by committee Wednesday afternoon and approved by the general membership at the conclusion of the business meeting Saturday morning. Election of FAB members was held Saturday morning and we adjourned shortly before 9AM Saturday. Other than that, Partial Fire Ban is lifted with no apparent objections or issues.

Respectfully,

Bill Law GCFW