The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse in the Commissioners Chambers with the following members present, Chairman John Ellis, Commissioner Cody Cox, and Cindy Kenyon, County Clerk and Clerk of the Board. The meeting was opened with the Pledge of Allegiance. Commissioner Cox moved to approve the agenda and minutes of the last meeting, seconded and passed.

Chairman Ellis noted Niobrara County Commissioners have offered any assistance they can provide with the canal disaster.

The Road and Bridge report was accepted from Interim Superintendent Val Hankins, Bob Taylor, and Gary Childs. CAT provided operator training to all the road crew. It was very successful training. Bob Taylor County Surveyor presented the Heritage Park plat for approval. Commissioner Cox moved to approve the Final Plat of the Heritage Park Subdivision, seconded and passed. Commissioner Cox moved to ratify the FAB Bridge replacement contract, seconded and passed. Public comment was allowed. Commissioner Cox moved to approve the Road and Bridge report, seconded and passed.

The County Clerk’s report was accepted from Cindy Kenyon. Commissioner Cox moved to approve the warrants for payment and earnings report, seconded and passed. Commissioner Cox moved to approve the yearly agreement between the University of Wyoming and Goshen County allowing Jim Freeburn of UW to use office space at the extension offices, seconded and passed. Commissioner Cox moved to approve Resolution 2019-09 A Resolution authorizing the USDA grant in the amount of $48,500 for the elevator replacement project and accompanying contract, seconded and passed. Commissioner Cox moved to approve the Volunteers of America Juvenile Justice grant application pending legal review, seconded and passed. Commissioner Cox moved to approve the County Clerk’s report, seconded and passed.

Earnings reports were accepted from the Clerk of District Court $3585.41; County Sheriff $1655.00; and County Clerk $21167.50.

The following warrants were approved for payment:

- Warrants Payroll & Direct Deposit $216,593.73; 196976 Aflac ins $43.30; 196977 Colonial Life ins $63.51; 196978 County Clerk FTD payroll liability $65,222.68; 196979 Dist Court Platte garnish $433.28; 196980 Great West Trust ins $3,295.00; 196981 Wy NPCERS ins $48.00; 196982 County Clerk Health ins $69,882.34; 196983 Action Communications internet $110.00; 196984 Airgas supplies $80.00; 196985 Barnes Law et al aptt atty $2,395.15; 196986 Benchmark retainer $150.00; 196987 Benchmark Cap projects $8,820.85; 196988 B Law fire fund exp $38.43; 196989 Black Hills Energy utilities $393.94; 196990 Bloedorn Lumber supplies $22.14; 196991 Bluffs Sanitary Supply supplies $1,462.27; 196992 Buds Radiator repair $159.00; 196993 Burns Ins bonds $100.00; 196994 Butlers fleet repair $347.84; 196995 Canon repair $299.00; 196996 Capital Business lease $311.09; 196997 Caring and Sharing grant exp $7,700.00; 196998 Cash Wa Dist dietary $8,886.88; 196999 CDW Government equip $634.33; 197000 Century Lumber repair $246.79; 197001 Century Link phone $1,460.15; 197002 Charles Sylvester gravel $12,876.50; 197003 C Wright grant exp $601.93; 197004 Clerk of Dist Court Jury Account jury fees $5,000.00; 197005 CNA Surety bonds $300.00; 197006 Colby Sturgeon et al aptt atty $400.00; 197007 Collins Communications labor $150.00; 197008 Cooks supplies $569.24; 197009 Copier Connection supplies $266.00; 197010 County Clerk Trust misc $508.37; 197011 Culligan Water supplies $283.70; 197012 Dell equip $2,472.06; 197013 Delta Dental ins $359.05; 197014 D Hill supplies $30.00; 197015 Dooley Oil fuel $125.00; 197016 Dream Design Develop misc $250.00; 197017 East 2 West repair $600.00; 197018 Economic Development svc commit $625.00; 197019 ESRI warranty $25,000.00; 197020 EWC grant exp $917.12; 197021 Fastenal supplies $19.45; 197022 Fort Dearborn ins $28.40; 197023 Frank Parts Co repair $91.00; 197024, Galls repair $98.93; 197025 Go Co Clerk grant exp $2,367.34; 197026 Go Co Sheriff dietary $10.00; 197027 Go Co Sportsman Club dues $95.00; 197028 Go Co Treasurer postage $151.90; 197029 Goshen County Treasurer rent $267.67; 197030 Great American Leasing repair $315.00; 197031 Haul grant exp $132.80; 197032 Herbert Doby Pub Def GAL $2,080.00; 197033 High Plains Fire Protection maint $125.00; 197034 Hometown Auto repair $2,012.35; 197035 Hoonan Exchange repair $75,977; 197036 Ideal Linen maint $828.85; 197037 Indoff supplies $228.50; 197038 IPPI GrammTech warranty $5,587.00; 197039 Java Jar grant exp $23.98; 197040 Jerry Post medical $800.00; 197041 Kaufman Glass repair $1,130.00; 197042 Ken Brown et al aptt atty $430.00; 197043 Laramie County Fire training $463.64; 197044 Lujan Cleaning maint $2,165.00; 197045 Mail Finance postage $213.15; 197046 Main Street Market supplies $50.38; 197047 M Strong grant exp $39.18; 197048 Marion Smith retainer $100.00; 197049 Matthew Bender supplies $179.10; 197050 Max Masters mapping $3,800.00; 197051 M Johnson grant exp $268.51; 197052 Mervin Mecklenburg et al aptt atty $880.00; 197053 Metal Shop repair $14.50; 197054 Mountain States Lithography supplies $127.18; 197055 Ms Lorrie Car Wash repair $330.00; 197056 Newcomb's Heating repair $75.00; 197057 Norma Cantu medical $1,450.00; 197058 Novo Benefits svc commit $3,347.50; 197059 Office Ally supplies $35.00; 197060 Olson Tire repair $777.45; 197061 Panhandle Coop misc $136.75; 197062 Pinney Bowes supplies $93.09; 197063 Pinney Bowes supplies $247.02; 197064 Power Plan Murphy...
Goshen County Board of County Commissioners

Tractor repair $535.12; 197065 Print Express supplies $241.81; 197066 Reganis Auto Center repair $956.00; 197067 Respond First Aid Systems supplies $107.40; 197068 RMUS projects $30,080.31; 197069 Rocky Mountain Reserve svc commit $75.00; 197070 Rose Bros repair $403.81; 197071 Russell Business Services GASB consult $7,477.50; 197072 S Coxbill travel $66.12; 197073 Sandberg Imp repair $1,118.49; 197074 Security Plumbing repair $88.97; 197075 Seton repair $291.07; 197076 Simply Clean supplies $351.00; 197077 Smart Start Preschool grant exp $2,513.47; 197078 Solarwind's warranty $3,070.00; 197079 St Josephs grant exp $1,768.35; 197080 TY Pickett mapping $5,700.00; 197081 TDS utilities $203.00; 197082 TDS gravel $1,207.91; 197083 Team Lab repair $862.50; 197084 The Practice grant exp $357.95; 197085 The Tire Shop repair $678.20; 197086 Torr Office Supply supplies $2,121.59; 197087 Torr Telegram publishing $3,954.60; 197088 City of Torrington utilities $7,673.81; 197089 Tyler Tech software $27,771.91; 197090 Valley Motor repair $119.75; 197091 V Hankins repair $160.62; 197092 Vandal Drug medical $1,933.84; 197093 Verizon phone $2,058.38; 197094 Visa Sheriff misc $1,793.15; 197095 Waco training $252.00; 197096 WAM WCCA energy lease $2,500.00; 197097 West Hwy Water utilities $80.00; 197098 Westco fuel $13,720.27; 197099 WPCI training $132.50; 197100 Wy Automotive repair $307.50; 197101 Wy Dept of Health st payment $30,878.38; 197102 WYDOT Rd maint $26.37; 197103 Wy Machinery fuel $1,938.31; 197104 Wy Public Health Lab medical $263.00; 197105 Wy Behavioral Institute medical $2,262.00; 197106 XLazH rent $425.00; 197107 Xerox supplies $303.08; 197108 Xesi supplies $154.47; 197109 County Clerk Health Ins Acct ins $5,926.95; 197110 Delta Dental ins $2,806.95; 197111 Fort Dearborn Life ins $284.22; 197112 Wy Child Support Enforcement garnish $100.00; 197113 Wy Dept of Employment payroll liability $2,670.35; 197114 Wy Retirement System payroll liability $46,407.97; Total Warrants $690,748.41

County Treasurer Leticia Dominguez updated the Commission on aged receivables for the jail.

Commissioner Cox moved to accept the Treasurer’s report, seconded and passed.

The Fire Warden’s report was accepted from Bill Law. The Emergency Manager’s report was accepted from Shelly Kirchhefer. Commissioner Cox moved to accept the Fire Warden and Emergency Manager reports, seconded and passed.

David Walker, Chairman of the Residents Road Committee, reported on their last meeting.

County Assessor Debbi Surratt presented the complete list of special district budgets and levies for the upcoming fiscal year. Commissioner Cox moved to accept the budgets as presented, seconded and passed.

Commissioner Cox moved to approve Resolution 2019-10 a Resolution Establishing the Tax Levies for the Fiscal Year 2019-2020, seconded and passed.

The Commission recessed for 30 minutes.

Sheriff Fleenor discussed the change made to the Victim Witness department in a past Commission meeting. Commissioner Cox moved to place the Victim Witness Department back under the Sheriff’s office, seconded and passed. Commissioner Cox moved to accept the Victim Witness report, seconded and passed.

GASB Consultant Ron Russell presented the draft Management Report for FY 2018-2019. Commissioner cox moved to approve the Management Report as presented, seconded and passed.

The meeting adjourned at 12:02 pm. Departmental reports and minutes are available online at goshencounty.org or at the County Clerk’s Office. The next regular meeting will be held Tuesday August 20, 2019.

Attest:

Cynthia Kenyon
Goshen County Clerk

Chairman
Goshen County Commission
STATE OF WYOMING
GOSHEN COUNTY
RESOLUTION #2019-10

A RESOLUTION ESTABLISHING TAX LEVIES FOR FISCAL YEAR 2019/2020

WHEREAS Wyo. Stat. Ann. § 39-13-102(g) provides that the Board of County Commissioners shall by order of record levy the requisite taxes for the year; and;

WHEREAS Debra Surratt, Goshen County Assessor, has presented a list of tax levies for Goshen County for the fiscal year 2019-2020;

NOW THEREFORE BE IT RESOLVED the Goshen County Board of County Commissioners hereby approves the tax levies submitted by the County Assessor to be imposed on property located within Goshen County, Wyoming, pursuant to the list submitted by the County Assessor, attached hereto as Exhibit A.

DONE IN OPEN MEETING this 6th day of August, 2019.

John Ellis, Chairman

Cody Cox, Vice Chairman

(vacant) Commissioner

(Seal)

ATTEST: Cynthia Kenyon, County Clerk
REPORT TO COUNTY COMMISSION

Meeting Date: August 6, 2019
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of July 2019: Expenditures on EMPG F/Y 2019, Homeland Security Grants and 05EM see below...

05EM Salary/Expenditures
¾ Co. Gross-$1532.33
Torrington Telegram-LEPC Legal $69.75
Total: $1602.08

Benefits on EMPG Draw down:
Medicare-$44.44/$22.22
SS-$190.01/$95.00
Retirement-$540.00/$270.00
Life Ins.-$4.57/$2.29
Health Ins.-$638.26/$319.13
Work Comp-$43.52/$21.76
Total: $1460.80/$730.40

EMPG-to be submitted
¾ Salary-$1532.33
¾ Benefits-$730.40
Total-$2262.73
Report submitted to Co. Treasurer

City Coordinators Salaries: Drawdowns for EMPG will be made once 2019 Grant is executed.
Torrington-$450.00/Mo. Yr-$2700.00 (adjusted for the new coordinator and lapse time in between)
Yoder-$300.00/Mo. Yr-$1800.00
Fort Laramie-$300.00/Mo. Yr-$1800.00 = $6300.00

GRANTS

SHSP 2018 Grants- All Closed.
EMPG FY2019-Application was submitted 5-16-19 in the amount of $34,450.00. Preliminary award notification sent. GAA may be ready for signature around September?? We are into the Q4 of EMPG 2019.
***SHSP 2019 Grants-Listing of all the SHSP Grant Project Applications PRELIMINARY AWARDS and previous grant awards have been provided. Notification of grant awards may not be until September time frame.
Reports, updates & training/events

- July has been a very busy month. The THIRA Process was started by entering the information. We did not get through the entire workbook yet. Hoping to schedule the meetings while we are still in August but may be September time frame to get completed.
- SHSP Grants 2018/2019 as stated above.
- Most of my time has been spent on the GID/GFL Canal Breach and Tunnel Collapse. The Commission has been brought up to speed with all details available and progress reports. Emergency Response Actions have been implemented.
- Attending Regular scheduled meetings.

Unfinished Business:

- None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved: None

Signature: [Signature]
Title: Coordinator/Director

8-5-19
REPORT TO GOSHEN COUNTY COMMISSIONERS  
August 6, 2019

The Fire Scene continues to remain guarded. The grass stands are plentiful, things are beginning to dry out, temps are as expected for this time of year and winds are expected to be with us most days. The partial fire ban will remain in effect for the foreseeable future. We have been lucky nothing has gotten out of control yet.

We did have a fire out on the Huntley Highway July 19th that had the potential for more than a little risk to the residents and our firefighters. The Torrington Fire Department was joined by units from Yoder, Lingle, myself, the County Sheriff and several of his units.

We’ve had repeated fires at this same location almost yearly. In view of the fact GC has no zoning or property management regulations, we are unable to force the property owner to mitigate the weeds and other debris surrounding the structures. I did visit with the Sheriff and County Attorney to make them aware of my concerns. If nothing changes, it continues to present undue and unwarranted risk and expense to Goshen County Firefighters. I just feel it is important to go on record. I am not certain I should identify the property owner at this time but I am keeping a copy of the Dispatch report and my letter of fact concerning the call.

On July 13th I hosted a State Forestry Support Documentation Class for any county firefighter able to attend. In addition to myself, we had members from Torrington, Hawk Springs, Yoder, Jay Em, and La Grange attend.

Still waiting to get remaining work done on the Fire Warden Unit. I completed paperwork and received approval for a $5,000 SFA Grant through State Forestry that should help cover some of the cost on the light package for the pickup.

I toured the GID Ditch Tunnel collapse area last week and attended the Type 3 Team Planning Meeting last Friday night at the Torrington Fire Station. It’s important we stay alert to any disaster for the remainder of the project.

Respectfully submitted,

Bill Law, GCFW
REPORT TO GOSHEN COUNTY COMMISSION
Meeting Date: August 6, 2019
Department: Road & Bridge, Planning/GIS, County Surveyor

DISCUSSIONS AND NEW BUSINESS

• We are maintaining roads and mowing as the weather allows.

• Operator Training.

UNFINISHED BUSINESS

• Bridge FAB Update.

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved.

[Signature]
Road & Bridge Department
Meeting Date: August 6, 2019

Department: Clerk of District Court

Discussion and new business:

Fees turned into the Goshen County Treasurer from the Clerk of District Court Office were $3,585.41. See attached page for breakdown of fees collected.

Unfinished business:

We do not have any jury trials scheduled for August.

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreement etc. to be approved:

Signature: Brandi Correa

Title: Clerk of District Court
FEES COLLECTED IN JULY, 2019:

Civil and Adoption Docket Fees ....................... $ 870.00
Probate Docket and Additional Fees .................... $ 270.00
Appeal Fee ........................................ $ 0.00
Jury Fees ........................................... $ 300.00
Criminal Fines ........................................ $ 115.00
Criminal Costs ....................................... $ 0.00
Extradition Fees ..................................... $ 9.91
Expungement Fee .................................... $ 0.00
Miscellaneous ........................................ $ 2020.50
(Copies, searches, passports, certification)

Miscellaneous includes:
  Reimbursement (postage) ............................. 0.00
  Fax Filing Fees ..................................... 25.00
  Abatement ........................................... 30.00
  Copy Fees ........................................... 280.50
  Pro Se Packet Fees .................................. 40.00
  Passport Fees ....................................... 735.00
  Search Fees ........................................ 910.00
  Return Check Fees .................................. 0.00

Bonds Forfeitures ..................................... $ 0.00

TOTAL ................................................. $ 3,585.41
REPORT TO GOSHEN COUNTY COMMISSIONERS
August 6, 2019

The Fire Scene continues to remain guarded. The grass stands are plentiful, things are beginning to dry out, temps are as expected for this time of year and winds are expected to be with us most days. The partial fire ban will remain in effect for the foreseeable future. We have been lucky nothing has gotten out of control yet.

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Respectfully submitted,

Bill Law, GCFW
REPORT FOR GOSHEN COUNTY COMMISSION MEETING

Meeting date: 8-6-2019

Department: County Clerk

Approve: Warrant report; earnings reports; employee bonds

Update only:

Please list the title of any Motions, Resolutions, Contracts, Earnings reports, Plats or Agreements etc to be approved:

Resolution 2019-09 A Resolution of Members of the Commission to obtain a USDA grant for $48,500 as matching funds for the ADA/Safety grant for elevator replacement and other projects.

USDA Community Facilities Grant Agreement for $48,500

Rental Agreement Amendment with UW for Jim Freeburn’s office space.

Signature: __________________________

Title: __________________________
RESOLUTION OF MEMBERS OR STOCKHOLDERS

Goshen County Resolution 2019-09

(Name of Association)

PO Box 160 Torrington, WY 82240-

(Address, including Zip Code)

RESOLVED, that the Governing Board of this Association be and it hereby is authorized and empowered to take all action necessary or appropriate —

1. To obtain for and on behalf of the Association through the United States Department of Agriculture (USDA) or any other Governmental agency:
   (a) A loan in a sum not to exceed $ 0.00 ____________________________;
   (b) A grant in a sum not to exceed $ 48,500.00 ____________________________;
      to be advanced by the lender or grantor in one or more advances at such time or times as may be agreed upon.

2. In case of a loan or grant or both —
   (a) For the execution of such application or applications (including exhibits, amendments and/or supplements thereto) as may be required:
   (b) For the execution and delivery to the lender or grantor of all such written instruments as may be required in regard to or as evidence of such loan or grant; and
   (c) In its judgment to carry out the terms of this resolution.

3. And in case of a loan —
   (a) To obligate this Association for the repayment of the loan at such rates of interest and on such other terms and conditions as the Governing Board shall deem proper;
   (b) To pledge, hypothecate, mortgage, convey, or assign property of this Association of any kind and in any amount now owned or hereafter acquired, as security for any or all obligations (past, present and/or future) of this Association to such lender; and
   (c) From time to time to pay, extend, or renew any such obligations.

CERTIFICATION

I, the undersigned, as Chairman of the County Commission of the above named Association, hereby certify that said Association on the 6th ___________ day of August, 2019, had three (Number) County Commissioner offices (members) (stockholders) or (shares of voting stock outstanding) that two (two) of these constituted a quorum; that two (two) said members or stockholders or shares of voting stock were present at a meeting of the members or stockholders duly called and held on the 6th ___________ day of August, 2019; that the foregoing resolution was adopted at such meeting by the affirmative vote of two (two) of said members or stockholders or shares of voting stock; and that said resolution has not been rescinded or amended in any way.

Dated this 6th ___________ day of August, 2019.

______________________________
Secretary of Goshen County Commission Chair

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.