The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse in the Commissioners Chambers with the following members present, Chairman John Ellis, Vice Chairman Cody Cox, Commissioner Pinky Walter and Cindy Kenyon, County Clerk and Clerk of the Board. The meeting was opened with the Pledge of Allegiance. Commissioner Walter moved to approve the agenda and minutes of the last meeting, seconded and passed.

Lt. Wes Deen presented the Sheriff’s Report. Commissioner Cox moved to approve the Sheriff’s report, seconded and passed.

The County Clerk presented the Treasurer’s report. Commissioner Walter moved to accept the Treasurer report, seconded and passed. The Treasurer did not attend the meeting due to illness.

County Assessor Debbi Surratt presented her monthly report. She requested approved for reduction orders in the amount of $1410.61. Commissioner Walter moved to approve the reduction orders as presented, seconded and passed. Personal property forms will go out December 30. Commissioner Cox moved to accept the Assessor’s report, seconded and passed.

County Clerk Cindy Kenyon presented the Clerk’s report. Commissioner Walter moved to approve the updated warrant report, seconded and passed.

Novo Benefits representative Kelly Grady and Dianna Madvig updated the Commission on the status of the level funded health insurance plan.

Commissioner Cox moved to reappoint Gary Kirchheifer to the Goshen County Predator Board for a term ending December 21, 2022, seconded and passed.

The meeting adjourned at 10:22 am. Departmental reports and minutes are available online at goshencounty.org or at the County Clerk’s Office. The next regular meeting will be held January 7, 2020. The Commissioners wish everyone a Merry Christmas and Happy New Year. Approved for publication.

Attest:

Cynthia Kenyon
Goshen County Clerk

John Ellis, Chairman
Goshen County Commission
REPORT TO GOSHEN COUNTY COMMISSION

Meeting date: December 17, 2019

Department: Assessor

Discussion and new business:
Office update and presentation of reduction orders for signature
- Reduction Orders for the 2019 Taxroll: 3 Total reduction Orders amounting to $1410.61 to correct errors found after valuations were certified in June. KenFarrier $444.16 for aircraft used for personal use, Town of Torrington error made on storm drain lot $357.37 and Agri Sales $609.08 discovered duplicate assessment
- Will be adding supplements to the taxroll for structures discovered by my field crew totaling $496.57 at two separate locations.

I had an employee resign the first of the month to go to work elsewhere. The tragedy is that once again we lost her to more money after investing nearly $1,000 in her toward her certification as a Property Data Specialist. I have once again advertised for the position and will hope to fill it by the end of January. This is the 4th time training this position this year. It is taking a HUGE toll!

Personal Property forms will be mailed on December 30th, for 2020. We currently have just over 1100 personal property accounts that we track – with only about 40% reporting promptly and accurately. It is a requirement of the Wyoming Statutes that the taxpayer report – if they do not we have to use the best information available. They must be returned by March 1, 2020.

We are also completing the 2019 transfers as they come in – typically we service approximately 1100 accounts with changes of some sort.

Respectfully submitted,
Debra Surratt
Goshen County Assessor
**Month/Yr. Nov, 2019**

**Commissary #1**

<table>
<thead>
<tr>
<th>Deposit Detail</th>
<th>Attached</th>
<th>$800.19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check Detail</td>
<td>Attached</td>
<td>$2,452.00</td>
</tr>
</tbody>
</table>

**Balance as of 11-30-19 - $9060.24**

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I, the undersigned, do solemnly swear that the within account is just, correct & has not been paid, or any part thereof, by the County or by an individual.

**Department Signature**

**Commission Chairman**

**Commissioner**

**Deputy County Clerk**

**Approval Date**

Date
Month/Yr. Nov, 2019
Commissary #1

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__________________________  Commission Chairman
Department Signature

__________________________  Commissioner

__________________________  Commissioner

__________________________  Deputy County Clerk
Date

__________________________  Approval Date