The Board of County Commissioners of Goshen County, Wyoming met in regular session on the above date at 9:00 am at the Goshen County Courthouse in the Commissioners Chambers with the following members present, Chairman John Ellis, Vice Chairman Cody Cox, Commissioner Pinky Walter and Cindy Kenyon, County Clerk and Clerk of the Board. The meeting was opened with the Pledge of Allegiance. Commissioner Walter moved to approve the agenda and minutes of the last meeting, seconded and passed.

The Road and Bridge report was accepted from Val Hankins, Bob Taylor and Gary Childs. The new gas pumps have been purchased with grant funds and are installed at public works. The pumps removed were over 35 years old. Snow removal is still a priority. Bob Taylor, County Engineer, reported he will work with the County Attorney to create guidelines for right of way tree removal. Val Hankins and Bob Taylor reported a project is planned to utilize County Road Fund Restricted Funds to complete several road repairs. A bid process will take place. Local contractors are strongly encouraged to bid. Gary Childs presented a preliminary report from the Conservation District on the proposed Ft. Laramie Oneok Pump Station.

Commissioner Ellis requested a report from David Walker, chair of the resident road advisory committee. He presented the road draft issue form. The form will be available soon for the public to report road issues. When finalized it will be made widely available.

Commissioner Walter moved to accept the road and Bridge report, seconded and passed.

Commissioner Walter excused himself due to illness.

The Clerk of District Court report was accepted from Brandi Correa. Commissioner Cox moved to accept the Clerk of District Court earnings report in the amount of $4153.74, seconded and passed.

The County Clerk report was accepted from Cindy Kenyon. Commissioner Cox moved to approve the employee bonds as presented, seconded and passed. Commissioner Cox moved to approve the earnings report for the Clerk’s Office for December $14,453.50, seconded and passed. Commissioner Cox moved to approve the Clerk’s Report, seconded and passed. The following warrants were approved for payment. Payroll $206,082.61; 197705 County Clerk FTD payroll liability $62,465.34; 197706 Aflacs ins $43.30; 197707 Circuit Court Plate Co garnish $611.85; 197708 Colonial Life ins $63.51; 197709 County Clerk Health Ins Acct ins $70,819.72; 197711 Dist Court Plate garnish $433.28; 197712 Great West Trust ins $3,295.00; 197713 VSP of Wyoming ins $219.54; 197714 Wy Dept of Employment payroll liability $2,547.55; 197715 Fort Dearborn ins $299.46; 197716 Wy NCPRS Life ins $32.00; 197717 Wy Retirement System payroll liability $46,383.39; 197718 21ST Century repair $42.99; 197719, Action Communications internet $110.00; 197720 Aircraft Bluebook supplies $157.83; 197721 Airgas supplies $15.20; 197722 Banner Health medical $36.00; 197723 Barnes Law ct appt atty $613.30; 197724 Benchmark retainer $150.00; 197725 Benchmark cap proj $8,689.75; 197726 B Law travel $567.25; 197727 Black Hills Energy utilities $1,986.78; 197728 Bluffs Facility Solutions supplies $96.76; 197729 Bomgaars supplies $98.17; 197730 Canon equip $141.00; 197731 Capital Business equip $1,151.28; 197732 CashWa Dist dietary $6,856.87; 197733 CDW Government maint $1,547.51; 197734 Century Lumber supplies $38.95; 197735 CenturyLink phone $1,457.47; 197736 Charles Sylvester travel $2,366.00; 197737 C Wright grant exp $58.88; 197738 CNA Surety bonds $700.00; 197739 Colby K Sturgeon ct appt atty $490.00; 197740 Community Hospital medical $6,352.09; 197741 Copier Connection equip $258.53; 197742 Culligan Water supplies $243.50; 197743 D Hoffman grant exp $323.54; 197744 David MacDonald ct appt atty $2,655.00; 197745 Dell repair $221.61; 197747 Economic Development svc commit $625.00; 197748 Everbase Security Solutions grant exp $4,580.00; 197749 Fastenal supplies $43.59; 197750 Flocks Glass repair $396.25; 197751 Fort Dearborn ins $18.39; 197752 Frank Parts Co supplies $666.64; 197753 Go Co Clerk grant exp $1,077.45; 197754 Go Co Extension grant exp $1,888.07; 197755 Go Co School Dist grant exp $40.00; 197756 Go Co Treasurer postage $499.41; 197757 Goshen County Treasurer rent $627.67; 197758 Great American Leasing repair $315.00; 197759 H Saul grant exp $104.98; 197760 Herbert Doby Pub def GAL $2,000.00; 197761 Hills Products rd maint $786.70; 197762 Hometown Auto repair $380.50; 197763 Ideal Linen supplies $1,209.25; 197764 J McFarlin travel $66.12; 197765 Kaufman Glass repair $290.00; 197766 K Beard supplies $44.99; 197767 Lujan Cleaning Service janitorial $2,165.00; 197768 Mail Finance repair $1,110.00; 197769 M Strong grant exp $2.32; 197770 Marion Smith retainer $100.00; 197771 Matthew Bender equip $60.08; 197772 Max Masters mapping $3,800.00; 197773 M Johnson, grant exp $501.21; 197774 Midstates Tire repair $1,593.96; 197775 Newcombs Heating repair $75.00; 197776 NMC repair $1,796.22; 197777 Norma Cantu medical $1,015.00; 197778 Novo Benefits ins consult $3,347.50; 197779 Office Ally supplies $35.00; 197780 Palen Law ct appt atty $1,300.00; 197781 Panhandle Coop supplies $62.17; 197782 Park Place maint $5,143.32; 197783 Peak Wellness medical $915.00; 197784 Phoenix Fire Protection maint $225.00; 197786 Power Plan repair $95.40; 197787 Public Defenders Office rent $300.00; 197788 Ramköta travel $186.00; 197789 Regional West medical $754.00; 197790 Regional West Physicians Clinic medical $150.00; 197791 Rocky Mountain Reserve ins consult $75.00; 197792 Russell Business Services GASB consult $630.00; 197793 Sanofi Pasteur medical $409.77; 197794 Simply Clean janitorial...
Goshen County Board of County Commissioners

$392.27; 197795 St Josephs grant exp $1,273.50; 197796 Star Herald supplies $356.55; 197797 Starch Barn supplies $8.00; 197798 TDS utilities $203.00; 197799 Team Lab rd maint $867.50; 197800 The Practice grant exp $357.95; 197801 Torr Fire Dept grant exp $6,101.46; 197802 Torr Office Supply supplies $1,150.45; 197803 Torr Telegram publishing $961.00; 197804 City of Torrington utilities $6,927.50; 197805 Trebron maint $2,778.67; 197806 CMRS postage $3,600.00; 197807 Union Telephone phone $48.42; 197808 UW Admin Business Office salary agree $5,476.50; 197809 Valley Motor repair $142.30; 197810 Vandel Drug medical $1,550.97; 197811 Verizon phone $1,458.62; 197812 Victim Assistance supplies $220.00; 197813 Visa supplies $84.18; 197814 Visa misc $4,966.87; 197815 Visa misc $608.58; 197816 West Hwy Water utilities $80.00; 197817 Westco maint $282.70; 197818 Westco fuel $15,372.67; 197819 W Newman phone $41.07; 197820 WYDOT rd maint $211.75; 197821 WLEA training $1,157.00; 197822 Wy Machinery rd maint $18,607.12; 197823 Wy Public Health Lab medical $321.00; 197824 Wy Sheriffs Assn dues $687.00; 197825 Wy Behavioral Institute medical $6,032.00; 197826 XLazyH rent $425.00; 197827 Xerox equip $280.90; 197828 Xesi supplies $178.98; 197829 Delta Dental ins $3,106.75; 197830 L Eutsler reimburse $83.50; 197831 Pitney Bowes equip $311.34; 197832 Pitney Bowes equip $247.02; 197833 Eaton grant exp $10,050.06; Total Warrants & payroll $569,291.92

The Emergency Manager and Fire Warden’s reports were accepted from Shelly Kirchhefer and Bill Law. Commissioner Cox moved to accept the Fire Warden and Emergency Manager reports, seconded and passed.

Ken Dockweiler with the Bridger Pipeline updated the Commission on pipeline progress. Progress is smooth and it should be completed by late summer. Twenty five miles of pipe were delivered to the right of way which will provide increased sales tax revenue to the county.

Public comment was allowed. No comment was presented.

The meeting adjourned at 10:20 am. Departmental reports and minutes are available online at goshencounty.org or at the County Clerk’s Office. The next regular meeting will be held January 21, 2020. (approved for publication)

Attest: ________________________________
Cynthia Kenyon
Goshen County Clerk

John Ellis, Chairman
Goshen County Commission
REPORT TO GOSHEN COUNTY COMMISSION
Meeting Date: January 7, 2020
Department: Road & Bridge, Planning/GIS, County Surveyor

DISCUSSIONS AND NEW BUSINESS

- New Fuel Pumps Installed.

UNFINISHED BUSINESS

Please list the titles of any Motion, Resolutions, Contracts, Earning Reports, Plats or Agreements etc., to be approved.

[Signature]
Road & Bridge Department
REPORT TO COUNTY COMMISSION
Meeting Date: January 7, 2020
Department: GCSO Division of Emergency Management
Department Head: EMA Coordinator, Shelly Kirchhefer

Discussion and New Business: For the month of December 2019: Expenditures on EMPG F/Y 2019, Homeland Security Grants and OSEM see below...

OSEM Salary/Expenditures
¾ Co. Gross-$1515.40
Total: $1515.40

Benefits on EMPG Draw down:
Medicare-$43.95/$21.97
SS-$187.91/$93.95
Retirement-$534.03/$267.02
Life Ins.-$4.57/$2.29
Health Ins.-$638.26/$319.13
Work Comp-$43.04/$21.52
Total: $1451.76/$725.88

EMPG-to be submitted
¾ Salary-$1515.40
¾ Benefits-$725.88
Total-$2241.28
Report submitted to Co. Treasurer

City Coordinators Salaries: Drawdowns for EMPG 2020
Torrington-$450.00/Mo. Yr-$2700.00
Yoder-$300.00/Mo. Yr-$1800.00
Fort Laramie-$300.00/Mo. Yr-$1800.00 = $6300.00
No drawdowns until GGA has been received.

GRANTS

EMPG FY2019-The Grant Award has been executed and the drawdowns completed. Drawdown received 12-10-19.

***SHSP 2019 Grants-All executed Grant Award Agreements have been received. Awaiting arrival of equipment ordered to invoice out for drawdowns.
**Reports, updates & training/events**

- PDM Grant submitted for Planning and Design for GID on 12-30-19
- Continuing with regular meeting and scheduled training

**Unfinished Business:**

- None

Please list the title of any Motions, Resolutions, Contracts, and Earnings reports, Plats or Agreements etc. to be approved: **NONE**

Signature: [Signature]

Title: Coordinator/Director

1-3-20
COMMISSIONERS REPORT
January 7, 2020

I would like to give you a brief summary of the Fire Warden’s 2019 activities and the progress on a couple of successful Grants. As you know the Homeland Security Grant was approved in 2018 to buy a new pickup. It took much longer than expected for the unit to arrive but we were able to put it into service in March of 2019. I think the pickup is going to work out just fine. The markings and light package were completed by early fall. Working with Shelly, we submitted a new Grant request for the radio package in the amount of $10,675. In June we received preliminary approval and it was confirmed in late October. We were then able to begin with purchases in November. As of today I am still trying to coordinate with the Motorola Radio Folks in Cheyenne to get the final communications package completed. My request for a $5000 Grant from the State Forestry Office was approved. Those dollars are being used as necessary to cover additional items.

Federal Fire assignments were minimal in 2019. The Pedro Mountain Fire in August and the Brush Creek Fire in September were the only ones that involved any of our Goshen County Departments. Locally it turned out to be a surprisingly quiet year in the county.

I did have limited involvement with the Tunnel collapse and cannel breach.

At my Annual County-wide meeting last March with our Fire Protection District Board members and the Fire Department Chiefs and officers approval was obtained for the 2019 Annual Operating Plan (AOP) and also the Fire Suppression Dues assessments.

So with that look at last year and as a follow up to the AOP, our District State Forester is working on a date later this month or in February to have our 2020 AOP meeting. I’ll be heading to Casper whenever that date is confirmed. No date yet for my annual meeting.

This past week I met with some Emergency Management folks and others to consider some communication topics of mutual interest.

Any questions about last year or 2020?

Respectfully submitted, Bill Law GCFW