

**Goshen County  
Special District Budget Summary Sheet**

Taxing District CHUGWATER CEMETERY DIST.

Budget Year 2020 - 2021

To be returned to: Goshen County Assessor  
Debbi Surratt  
P O Box 37  
Torrington, WY 82240

**Before July 24, 2020;** pursuant to Wyoming Statute 39-13-104(k) and Goshen County Resolution #2005-04.

**Please be sure to fill this summary out in its entirety and attach a complete signed copy of your current year fiscal budget,** in order to comply with the requirements set forth by the Department of Audit, State of Wyoming and the Uniform Municipal Fiscal Procedures Act.

Total Anticipated Revenues	\$ <u>14,700.00 platte</u> <u>3500.00 goshen</u>
Total Cash Available on June 30 <sup>th</sup> of current year	\$ <u>36,490.27</u>
Total Revenue and Cash (add line 1 + 2)	\$ <u>54,690.27</u>
Total Estimated Expenditures	\$ <u>16,573.00</u>

Total Anticipated Additional Financial Support

To be raised by mill levy (in dollars) for tax year '20-'21 \$ 18,200\* estimated  
*\*this is combined for Platte & Goshen*

Please indicate how many mills your budgeting entity is requesting:

We continue to request 2 mills as we budget for  
continued improvements and upkeep to the cemetery.

Prepared & submitted by: Howe Crowe, Treasurer  
Name and position held

Mailing address: PO Box 34, Chugwater WY 82210

Email address: crowe0519@gmail.com

Dated: 7/6/2020

# Final Budget

CHUGWATER CEMETERY DISTRICT	
Budget Hearing Information	
PO BOX 34	Location: CHUGWATER CEMETERY
CHUGWATER, WY 82210	Date: 5/7/2020
970-396-5751	Time: 7P
Platte County	Budget Prepared by: H. CROWLEY

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
<p>The Chugwater Cemetery District operates with Platte and Goshen County funding. For the upcoming budget year, we are requesting 2 mills from both Platte and Goshen Counties. This is estimated at \$17,000-\$18,000 in funding for the next fiscal year. Due to the age of the Chugwater Cemetery, the funding requested would provide capital needed for continued upkeep and improvements on the grounds.</p>		

S-B	<b>RESERVE DESCRIPTION</b>
None	

S-C		
	Names of Board Members	Date of End of Term
	RUTH VAUGHN	1/1/20
	DENNIS BAKER	1/1/22
	ROB HELLBAUM	1/1/22
	HENRY BORCHARDT	1/1/22
	KATE JACKSON	1/1/20
	HOLLY CROWLEY	1/1/20

Does the district have regular office hours exceeding 20 hours per week?	No
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There are not any office hours designated, however, at any time, board members may be contacted to go over any documents as requested.

If no above:	Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?	No
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Where are the minutes of your board meeting available for public review?  
 Minutes may be requested from the secretary, Rob Hellbaum, at any time.

How and where are the notices of meeting posted for the public?  
 Notices are posted in the community, typically at the Post Office, Community Center and Soda Fountain

Where are the public meetings held?  
 Meetings are held at the board member homes throughout the year. The annual budget meeting is held at the Cemetery.

## FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$33,712	\$16,788	\$16,573	\$16,573
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$50,501	\$48,886	\$55,153	\$55,153
S-5	Amount requested from County Commissioners	\$18,301	\$18,000	\$18,000	\$18,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$150	\$50	\$50	\$50
S-8	Tax levy (From the County Treasurer)	\$18,301	\$18,000	\$18,000	\$18,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,677	\$463	\$613	\$613
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$20,128	\$18,513	\$18,663	\$18,663

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$23,500	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$260	\$450	\$185	\$185
S-18	Operations	\$8,863	\$15,238	\$15,288	\$15,288
S-19	Indirect Costs	\$1,089	\$1,100	\$1,100	\$1,100
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$33,712	\$16,788	\$16,573	\$16,573

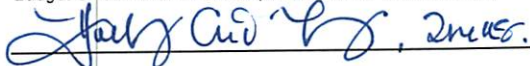
DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$30,373	\$30,373	\$36,490	\$36,490
<b>Summary of Reserve Funds</b>					
S-23	Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	Amount to be added	\$0	\$0	\$0	\$0
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

*End of Summary*

Date adopted by Special District 5/7/2020

Budget Officer / District Official (if not same as "Submitted by")



DISTRICT ADDRESS: PO BOX 34  
CHUGWATER, WY 82210

PREPARED BY: H. CROWLEY

DISTRICT PHONE: 970-396-5751

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 Form approved by Wyoming Department of Audit, Public Funds Division

# Final Budget

CHUGWATER CEMETERY DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

## PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>R-1</b>	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$18,301	\$18,000	\$18,000	\$18,000
R-1.2	Other County Support				

## FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>R-2</b>	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
<b>R-3</b>	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$150	\$50	\$50	\$50
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$150	\$50	\$50	\$50
<b>R-4</b>	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
<b>R-5</b>	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$3	\$3	\$3	\$3
R-5.2	Other: Specify <u>Donations/Rental</u>	\$1,458	\$460	\$460	\$460
R-5.3	Other: See Additional	\$216		\$150	\$150
R-5.4	<b>Total Miscellaneous</b>	\$1,677	\$463	\$613	\$613
R-5.5	<b>Total Forecasted Revenue</b>	\$1,827	\$513	\$663	\$663
<b>R-6</b>	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

CHUGWATER CEMETERY DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

## CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Fencing</u>	\$23,500			
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$23,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$0	\$250	\$0	
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies		\$200		
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Memorial Day music</u>	\$76			
E-5.7	<u>Election exp</u>	\$184		\$185	\$185
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$260</b>	<b>\$450</b>	<b>\$185</b>	<b>\$185</b>

# Final Budget

CHUGWATER CEMETERY DISTRICT

FYE 6/30/2021

## OPERATIONS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Trailer Registration		\$76	\$38	\$38	\$38
E-8.4	_____					
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Building Maintainence		\$0	\$1,000	\$1,000	\$1,000
E-9.2	Camera system		\$892			
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	_____					
E-11.2	Grounds Maintainence		\$4,500	\$4,500	\$4,500	\$4,500
E-11.3	Cleaning Services		\$595	\$500	\$600	\$600
E-11.4	Misc Maintainence		\$1,200	\$5,000	\$5,000	\$5,000
E-11.5	_____					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Fuel for Mowing		\$200	\$500	\$400	\$400
E-12.2	Electricity		\$400	\$400	\$450	\$450
E-12.3	Tree Maintainence		\$1,000	\$3,000	\$3,000	\$3,000
E-12.4	Machine Hire		\$0	\$300	\$300	\$300
E-12.5	_____					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$8,863</b>	<b>\$15,238</b>	<b>\$15,288</b>	<b>\$15,288</b>

# Final Budget

CHUGWATER CEMETERY DISTRICT

FYE 6/30/2021

## INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Total Coverage</u>		\$989	\$1,000	\$1,000	\$1,000
E-14.6	<u>Bonding</u>		\$100	\$100	\$100	\$100
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$1,089</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>

## DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

CHUGWATER CEMETERY DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

## GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
<b>C-1 Balances at Beginning of Fiscal Year</b>				
C-1.1 General Fund Checking Account Balance	\$30,373	\$30,373	\$36,490	\$36,490
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$0	\$0	\$0	\$0
<b>C-1.6 Total Estimated Cash and Investments on Hand</b>	<b>\$30,373</b>	<b>\$30,373</b>	<b>\$36,490</b>	<b>\$36,490</b>
<b>C-2 General Fund Reductions:</b>				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$0	\$0	\$0	\$0
C-2.3 <b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C-2.4 Estimated Non-Restricted Funds Available</b>	<b>\$30,373</b>	<b>\$30,373</b>	<b>\$36,490</b>	<b>\$36,490</b>

## SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes:				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes:				
<b>C-3.5 SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes:				
<b>C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C-3.12 Balance to be retained</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes:				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes:				
<b>C-4.5 SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes:				
<b>C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C-4.12 Balance to be retained</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes:				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes:				
<b>C-5.5 SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes:				
<b>C-5.8 Balance to be retained</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C-5.9 TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



