

Final Budget

South Goshen Conservation District	
Budget Hearing Information	
1441 East M Street Suite B	Location: USDA Service Center Torrington WY
Torrington, WY 82240	Date: July 9, 2020
307-532-4880 ext 101	Time: 1:00 p.m.
Goshen County	Budget Prepared by: Samantha Valentine

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The South Goshen Conservation District Maintains an operational cash reserve of approximately \$30,000 for programs, unexpected expenses, and a couple months of Operation in the event of funding loss, along with a Savings Account of \$5,600 and two Certificates of Deposit with approximate funds of \$5500.00 and \$11,000.00 for the same. The Board requests the Maximum One Mill Levied for the Fiscal Year ending 6/30/2021.

S-B RESERVE DESCRIPTION

The South Goshen Conservation District Maintains an Emergency Reserve held in a separate savings account.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Dan Jackson	2022	<input type="checkbox"/> Yes
Boyd Yeik	2020	
Bob Baumgartner	2022	
Jennifer Scheer	2020	
Curtiss Grandstaff	2020	

If Yes, enter

Address of office:	1441 East M Street, Suite B
City, State, Zip:	Torrington, WY 82240
Phone Number:	307-532-4880 Ext 101
Hours Open:	7:30 - 4:00 M-F

Where are the minutes of your board meeting available for public review?

District Office, website - www.conservegoshen.com

How and where are the notices of meeting posted for the public?

Calendar of Events, Website, Lobby USDA Service Center

Where are the public meetings held?

USDA Service Center

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$34,760	\$35,191	\$108,450	\$108,450
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$132,933	\$132,073	\$170,640	\$169,330
S-5	Amount requested from County Commissioners	\$37,928	\$39,100	\$42,799	\$41,489
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$1,000	\$1,000
S-8	Tax levy (From the County Treasurer)	\$37,928	\$39,100	\$42,799	\$41,489
S-9	Government Support	\$8,824	\$12,815	\$12,815	\$12,815
S-10	Grants	\$0	\$0	\$15,000	\$15,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$11,416	\$5,393	\$24,350	\$24,350
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$58,168	\$57,308	\$95,964	\$94,654

FY 7/1/20-6/30/21 South Goshen Conservation District

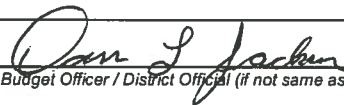
EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$8,000	\$8,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$6,574	\$7,080	\$12,150	\$12,150
S-18	Operations	\$27,173	\$26,925	\$86,500	\$86,500
S-19	Indirect Costs	\$1,013	\$1,186	\$1,800	\$1,800
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$34,760	\$35,191	\$108,450	\$108,450

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$74,765	\$74,765	\$74,676	\$74,676

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary


 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7-9-20

DISTRICT ADDRESS: 1441 East M Street Suite B
 Torrington, WY 82240

PREPARED BY: Samantha Valentine

DISTRICT PHONE: 307-532-4880 ext 101

Final Budget

South Goshen Conservation District
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$37,928	\$39,100	\$42,799	\$41,489
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$8,824	\$8,824	\$8,824	\$8,824
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>WDA Lab Funds</u>	\$0	\$3,991	\$3,991	\$3,991
R-2.5	Total Government Support	\$8,824	\$12,815	\$12,815	\$12,815
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$0	\$0	\$1,000	\$1,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$1,000	\$1,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$0	\$0	\$15,000	\$15,000
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$15,000	\$15,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$309	\$237	\$250	\$250
R-5.2	Other: Specify <u>Donations</u>	\$100	\$0	\$100	\$100
R-5.3	Other: See Additional	\$11,007	\$5,156	\$24,000	\$24,000
R-5.4	Total Miscellaneous	\$11,416	\$5,393	\$24,350	\$24,350
R-5.5	Total Forecasted Revenue	\$20,240	\$18,208	\$53,165	\$53,165
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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South Goshen Conservation District
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Gopher Machine	\$0	\$0	\$5,000	\$5,000
E-1.6	Trailer	\$0	\$0	\$3,000	\$3,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$8,000	\$8,000

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$0	\$0	\$900	\$900
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Board	\$659	\$609	\$1,400	\$1,400
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$176	\$409	\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$1,075	\$2,000	\$2,500	\$2,500
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$62	\$0	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations	\$346	\$80	\$950	\$950
E-5.5	Other (Specify)				
E-5.6	Dues and Subscriptions	\$3,706	\$3,982	\$4,000	\$4,000
E-5.7	Election Fees	\$550	\$0	\$900	\$900
E-5.8					
E-6	TOTAL ADMINISTRATION	\$6,574	\$7,080	\$12,150	\$12,150

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South Goshen Conservation District

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	NPVCD Payroll Contract	\$17,532	\$17,532	\$22,759	\$22,759
E-7.5	NPVCD Business Contract	\$802	\$1,146	\$1,300	\$1,300
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Gopher Machine Repair	\$0	\$0	\$500	\$500
E-9.2					
E-9.3					
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	Education	\$53	\$0	\$500	\$500
E-10.2	Fair	\$271	\$287	\$300	\$300
E-10.3	Community Projects	\$357	\$25	\$5,000	\$5,000
E-10.4	Tree Program Cost Share	\$5,897	\$4,500	\$5,000	\$5,000
E-10.5	see additional details	\$1,505	\$200	\$17,100	\$17,100
E-11	Contractual Arrangements (List)				
E-11.1	State Forestry	\$0	\$0	\$15,000	\$15,000
E-11.2	WWDC	\$0	\$0	\$15,000	\$15,000
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	WDA Lab Funds	\$756	\$3,235	\$3,991	\$3,991
E-12.2	License Fee	\$0	\$0	\$50	\$50
E-12.3					
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$27,173	\$26,925	\$86,500	\$86,500

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FYE 6/30/2021

INDIRECT COSTS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	\$1,013	\$1,186	\$1,300	\$1,300
E-14.2	Buildings and vehicles				
E-14.3	Equipment	\$0	\$0	\$500	\$500
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS	\$1,013	\$1,186	\$1,800	\$1,800

DEBT SERVICE BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

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 NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$52,506	\$52,506	\$52,321	\$52,321
C-1.2	Savings and Investments Account Balance	\$5,654	\$5,654	\$5,686	\$5,686
C-1.3	General Fund CD Balance	\$16,605	\$16,605	\$11,081	\$11,081
C-1.4	All Other Funds		\$0	\$5,588	\$5,588
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$74,765	\$74,765	\$74,676	\$74,676
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$74,765	\$74,765	\$74,676	\$74,676

SINKING & DEBT SERVICE FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

