

Proposed Budget

Torrington Fire Protection District #3	
Budget Hearing Information	
2001 West C Street	Location: Torrington Fire Hall
Torrington, WY 82240	Date: 7/19/2021
307-575-2497 - Nelda Evans	Time: 7:00 p.m.
Goshen County	Budget Prepared by: Nelda Evans

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Torrington Fire Protection District maintains reserves for repair and replacement of equipment, including, but not limited to, fire trucks, fire equipment and diving equipment. The District holds approximately \$560,000 in reserves. The District has budgeted to purchase, with Grant assistance, equipment for \$373,728. The District also maintains a relatively new Fire Hall. The Board requests the maximum 3 mills levied for the fiscal year ending June 30, 2022.

S-B RESERVE DESCRIPTION

The reserves are held in local banks in a money market and certificates of deposit.

S-C

Names of Board Members	Date of End of Term	
Thomas Feeser	5/31/22	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No
Mike Patterson	5/31/22	
Cactus Covello	5/31/24	
		If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? <input type="checkbox"/> Yes

Where are the minutes of your board meeting available for public review?
 2001 West C Street, Torrington, WY 82240

How and where are the notices of meeting posted for the public?
 Local Newspaper - Torrington Telegram

Where are the public meetings held?
 Torrington Fire Hall

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$181,439	\$1,435,230	\$572,078	\$572,078
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	-\$229,600	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$344,275	\$1,275,934	\$871,988	\$871,988
S-5	<i>Amount requested from County Commissioners</i>	\$178,774	\$172,000	\$175,450	\$175,450
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$7,500	\$7,500	\$7,500	\$7,500
S-8	Tax levy (From the County Treasurer)	\$178,774	\$172,000	\$175,450	\$175,450
S-9	Government Support	\$12,191	\$789,579	\$260,421	\$260,421
S-10	Grants	\$12,236	\$42,508	\$30,000	\$30,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$13,602	\$144,375	\$98,707	\$98,707
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$224,303	\$1,155,962	\$572,078	\$572,078
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FY 7/1/21-6/30/22 Torrington Fire Protection District #3

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$37,460	\$1,070,411	\$373,728	\$373,728
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$8,970	\$11,610	\$22,400	\$22,400
S-18	Operations	\$87,786	\$97,048	\$145,300	\$145,300
S-19	Indirect Costs	\$47,223	\$26,561	\$30,650	\$30,650
S-20R	Expenditures paid by Reserves	\$0	\$229,600	\$0	\$0
S-20	Total Expenditures	\$181,439	\$1,435,230	\$572,078	\$572,078

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$119,972	\$119,972	\$299,910	\$299,910
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$790,408	\$790,408	\$560,808	\$560,808
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$790,408	\$790,408	\$560,808	\$560,808
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$790,408	\$790,408	\$560,808	\$560,808
S-32	Less Total to be spent	\$0	\$229,600	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$790,408	\$560,808	\$560,808	\$560,808

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 2001 West C Street
Torrington, WY 82240

PREPARED BY: Nelda Evans

DISTRICT PHONE: 307-575-2497 - Nelda Evans

Proposed Budget

Torrington Fire Protection District #3
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$178,774	\$172,000	\$175,450	\$175,450
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$12,191	\$789,579	\$260,421	\$260,421
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$12,191	\$789,579	\$260,421	\$260,421
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503	\$7,500	\$7,500	\$7,500	\$7,500
R-3.4 Total Operating Revenues		\$7,500	\$7,500	\$7,500	\$7,500
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$12,236	\$42,508	\$30,000	\$30,000
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$12,236	\$42,508	\$30,000	\$30,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$6,169	\$997	\$1,000	\$1,000
R-5.2 Other: Specify <u>Refunds & Reimb</u>	4500	\$7,433	\$11,781	\$900	\$900
R-5.3 Other: See Additional			\$131,597	\$96,807	\$96,807
R-5.4 Total Miscellaneous		\$13,602	\$144,375	\$98,707	\$98,707
R-5.5 Total Forecasted Revenue		\$45,529	\$983,962	\$396,628	\$396,628
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Torrington Fire Protection District #3

FYE 6/30/2022

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 <u>Painting/Upkeep</u>	6200	\$15,966	\$186	\$3,000	\$3,000
E-1.6 <u>Equipment</u>	6200	\$7,281	\$17,453	\$23,500	\$23,500
E-1.7 _____ see additional details		\$14,213	\$1,052,772	\$347,228	\$347,228
E-1.8 TOTAL CAPITAL OUTLAY		\$37,460	\$1,070,411	\$373,728	\$373,728

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 <u>Supplies/Meetings</u>	7013	\$497	\$1,148	\$1,000	\$1,000
E-3.5 <u>Banquet</u>	7013		\$551	\$2,000	\$2,000
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021			\$3,000	\$3,000
E-4.2 Accounting/Auditing	7022	\$1,680	\$2,200	\$2,500	\$2,500
E-4.3 Other (Specify)					
E-4.4 <u>Bookkeeping</u>	7023	\$1,800	\$1,800	\$1,800	\$1,800
E-4.5 <u>Professional Services</u>	7023	\$4,800		\$4,800	\$4,800
E-4.6 _____ see additional details			\$5,663	\$6,800	\$6,800
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$193	\$248	\$500	\$500
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____	7035				
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$8,970	\$11,610	\$22,400	\$22,400

Proposed Budget

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OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	7211	\$57	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs	7220		\$3,000	\$3,000
E-9.2	Postage	7220	\$1,137	\$200	\$200
E-9.3	Fire Hoses	7220	\$3,361	\$5,000	\$5,000
E-9.4	Extinguishers	7220		\$3,000	\$3,000
E-9.5	see additional details		\$46,602	\$36,289	\$53,500
E-10	Program Services (List)				
E-10.1	Schools	7230		\$4,000	\$4,000
E-10.2	Convention	7230		\$4,000	\$4,000
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Fire Warden	7400		\$200	\$200
E-11.2	Dispatch	7400	\$6,489	\$275	\$600
E-11.3	Federal Fire Wages	7400		\$19,015	\$17,000
E-11.4	City of Torrington agreement	7400	\$30,197	\$41,302	\$54,300
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____	7450			
E-12.2	_____	7450			
E-12.3	_____	7450			
E-12.4	_____	7450			
E-12.5	_____				
E-13	TOTAL OPERATIONS		\$87,786	\$97,048	\$145,300

Proposed Budget

Torrington Fire Protection District #3

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$46,613	\$26,461	\$30,000	\$30,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Surety Bonds	7505	\$610	\$100	\$650	\$650
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$47,223	\$26,561	\$30,650	\$30,650

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Torrington Fire Protection District #3

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$119,972	\$119,972	\$299,910	\$299,910
C-1.2	Savings and Investments		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$790,408	\$790,408	\$560,808	\$560,808
C-1.6	Total Estimated Cash and Investments on Hand	\$910,380	\$910,380	\$860,718	\$860,718
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$790,408	\$560,808	\$560,808	\$560,808
C-2.3	Total Deductions (a+b)	\$790,408	\$560,808	\$560,808	\$560,808
C-2.4	Estimated Non-Restricted Funds Available	\$119,972	\$349,572	\$299,910	\$299,910

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
RESERVES	1090

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$790,408	\$790,408	\$560,808	\$560,808
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$790,408	\$790,408	\$560,808	\$560,808
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$790,408	\$790,408	\$560,808	\$560,808
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Fire Truck - Matching		\$229,600		
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$229,600	\$0	\$0
C-4.12	Balance to be retained	\$790,408	\$560,808	\$560,808	\$560,808

	DOA Chart of Accounts
BOND FUNDS	1060

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$229,600	\$0	\$0