

Proposed Budget

PV Bar Estates Improvement and Service District	
Budget Hearing Information	
208 McKenna Road	Location: 203 Brian Road
Torrington, Wyoming 82240	Date: 6/27/2021
307-575-9885	Time: 2:00 p.m.
Goshen County	Budget Prepared by: Melody Sellers

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>We have increased our office supplies budget to include the purchase of a new laptop as our current laptop has quit working. We have added legal fees to our budget as there are some by-laws that need to be added to or amended. We have increased our road budget to accommodate for future road construction needs as empty lots within our district are sold. We have increased our system maintenance budget to include jet-roddering our sewer lines every year. We have increased the budget for almost all line items as the cost for everything seems to have gone up. Although our main focus is still on our aging lagoon system, in the last year we have also realized the importance of regular maintenance of our district as a whole not just its physical attributes but also its core fundamentals such as by-laws.</p>		

S-B	RESERVE DESCRIPTION	
<p>We are proposing to place \$7500.00 in our financial reserves for future expansion of our sewer system from lagoons to connecting to the City of Torrington sewer system.</p>		

S-C																						
Names of Board Members	Date of End of Term																					
Arthur Ramos	3/1/22	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: x-small;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 50px; text-align: center; font-size: small;">no</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	no																		
Does the district have regular office hours exceeding 20 hours per week?	no																					
Bruce Ross	3/1/24																					
Tanner Waid	3/1/24																					

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?

PROPOSED BUDGET SUMMARY

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$9,736	\$13,963	\$23,770	\$29,235
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$7,500	\$7,500	\$2,500	\$7,500
S-4 Total General Fund and Forecasted Revenues Available	\$40,144	\$37,621	\$40,920	\$40,920
S-5 <i>Amount requested from County Commissioners</i>	\$3,112	\$3,279	\$4,500	\$4,500
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7 Operating Revenues	\$16,685	\$13,995	\$15,610	\$15,610
S-8 Tax levy (From the County Treasurer)	\$3,112	\$3,279	\$4,500	\$4,500
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$0	\$0	\$0	\$0
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 Total Revenue	\$19,797	\$17,274	\$20,110	\$20,110
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FY 7/1/21-6/30/22 PV Bar Estates Improvement and Service District

EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$1,649	\$2,279	\$6,850	\$6,850
S-18 Operations	\$8,623	\$8,876	\$21,215	\$21,215
S-19 Indirect Costs	\$1,092	\$1,026	\$1,170	\$1,170
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$11,364	\$12,181	\$29,235	\$29,235

DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$20,347	\$20,347	\$20,810	\$20,810
Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$20,000	\$25,000	\$32,500	\$32,500
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$20,000	\$25,000	\$32,500	\$32,500
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$5,000	\$7,500	\$7,500	\$7,500
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$5,000	\$7,500	\$7,500	\$7,500
S-31 Subtotal	\$25,000	\$32,500	\$40,000	\$40,000
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$25,000	\$32,500	\$40,000	\$40,000

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 208 McKenna Road
Torrington, Wyoming 82240

PREPARED BY: Melody Sellers

DISTRICT PHONE: 307-575-9885

Proposed Budget

PV Bar Estates Improvement and Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS	6/27/2021
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	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$3,112	\$3,279	\$4,500	\$4,500
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE	
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	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$16,435	\$13,745	\$15,360	\$15,360
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503	\$250	\$250	\$250	\$250
R-3.4 Total Operating Revenues		\$16,685	\$13,995	\$15,610	\$15,610
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$0	\$0	\$0	\$0
R-5.5 Total Forecasted Revenue		\$16,685	\$13,995	\$15,610	\$15,610
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

PV Bar Estates Improvement and Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET	6/27/2021
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	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201			
E-1.2	Vehicles	6210			
E-1.3	Office Equipment	6211			
E-1.4	Other (Specify)				
E-1.5	_____	6200			
E-1.6	_____	6200			
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY		\$0	\$0	\$0

ADMINISTRATION BUDGET	
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	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	7002			
E-2.2	Secretary	7003	\$1,200	\$1,800	\$1,800
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5	_____	7005			
E-2.6	_____	7005			
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	7011			
E-3.2	Mileage	7012			
E-3.3	Other (Specify)				
E-3.4	_____	7013			
E-3.5	_____	7013			
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	7021		\$2,000	\$2,000
E-4.2	Accounting/Auditing	7022	\$125	\$200	\$200
E-4.3	Other (Specify)				
E-4.4	_____	7023			
E-4.5	_____	7023			
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031	\$210	\$325	\$2,000
E-5.2	Office equipment, rent & repair	7032			
E-5.3	Education	7033			
E-5.4	Registrations	7034			
E-5.5	Other (Specify)				
E-5.6	Election of Directors	7035	\$210	\$300	\$300
E-5.7	Budget Hearing	7035	\$29	\$29	\$50
E-5.8	_____ see additional details			\$500	\$500
E-6	TOTAL ADMINISTRATION		\$1,649	\$2,279	\$6,850

Proposed Budget

PV Bar Estates Improvement and Service District

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval	
E-7	Personnel Services					
E-7.1	Wages--Operations	7202				
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Bio-Lynceus	7220	\$2,551	\$1,641	\$3,500	\$3,500
E-9.2	_____	7220				
E-9.3	_____	7220				
E-9.4	_____	7220				
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____	7230				
E-10.2	_____	7230				
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Chief Lagoon Operator	7400	\$2,400	\$2,400	\$2,400	\$2,400
E-11.2	Backup Lagoon Operator	7400	\$240	\$240	\$240	\$240
E-11.3	_____	7400				
E-11.4	_____	7400				
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	System Maintenance	7450	\$3,143	\$1,717	\$5,000	\$5,000
E-12.2	Road Maintenance	7450	\$238	\$2,825	\$10,000	\$10,000
E-12.3	Lagoon Taxes	7450	\$51	\$53	\$75	\$75
E-12.4	_____	7450				
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$8,623	\$8,876	\$21,215	\$21,215

Proposed Budget

PV Bar Estates Improvement and Service District

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$872	\$826	\$950	\$950
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Bonding</u>	\$220	\$200	\$220	\$220
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS	\$1,092	\$1,026	\$1,170	\$1,170

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Proposed Budget

PV Bar Estates Improvement and Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS	6/27/2021
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		End of Year	Beginning	Beginning	
C-1	Balances at Beginning of Fiscal Year	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-1.1	General Fund Checking	\$20,347	\$20,347	\$20,810	\$20,810
C-1.2	Savings and Investments		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$25,000	\$25,000	\$40,000	\$40,000
C-1.6	Total Estimated Cash and Investments on Hand	\$45,347	\$45,347	\$60,810	\$60,810

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$25,000	\$32,500	\$40,000	\$40,000
C-2.3	Total Deductions (a+b)	\$25,000	\$32,500	\$40,000	\$40,000
C-2.4	Estimated Non-Restricted Funds Available	\$20,347	\$12,847	\$20,810	\$20,810

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

C-3		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$20,000	\$25,000	\$32,500	\$32,500
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve	\$5,000	\$7,500	\$7,500	\$7,500
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$25,000	\$32,500	\$40,000	\$40,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$25,000	\$32,500	\$40,000	\$40,000

BOND FUNDS	1060
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C-5		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

