

Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT	
Budget Hearing Information	
1441 EAST M STREET, STE B	Location: The Emporium-Hawk Springs, WY
TORRINGTON, WY 82240	Date: 7/14/2022
307-532-4880 EXT 101	Time: 1:00 PM
Goshen County	Budget Prepared by: Samantha Valentine/Denise Lucero

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The South Goshen Conservation District Maintains an operational cash reserve of approximately \$30,000 for programs, unexpected expenses, and a couple months of Operation in the event of funding loss, along with a Savings Account of \$5,600 and two Certificates of Deposit with approximate funds of \$5500.00 and \$11,000.00 for the same. The Board requests the Maximum One Mill Levied for the Fiscal Year ending 6/30/2023.</p>		

S-B	RESERVE DESCRIPTION
<p>The South Goshen Conservation District Maintains an Emergency Reserve held in a separate savings account.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
	Date of End of Term	<input checked="" type="checkbox"/> Yes
Dan Jackson	2022	<p>If Yes, enter</p> <p>Address of office: 1441 East M Street, Suite B</p> <p>City, State, Zip: Torrington, WY 82240</p> <p>Phone Number: 307-532-4880 Ext 101</p> <p>Hours Open: 7:30 - 4:00 M-F</p>
Boyd Yeik	2024	
Bob Baumgartner	2022	
Jennifer Scheer	2024	
Curtis Grandstaff	2024	

Where are the minutes of your board meeting available for public review?
 District Office, website - www.conservegoshen.com

How and where are the notices of meeting posted for the public?
 Calendar of Events, Website, Lobby USDA Service Center

Where are the public meetings held?
 USDA Service Center

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$55,354	\$33,838	\$113,391	\$113,391
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$167,587	\$164,983	\$250,455	\$250,455
S-5	Amount requested from County Commissioners	\$42,802	\$43,000	\$48,605	\$48,605
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$42,802	\$43,000	\$48,605	\$48,605
S-9	Government Support	\$8,824	\$12,815	\$12,815	\$12,815
S-10	Grants	\$0	\$0	\$30,000	\$30,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$6,951	\$158	\$16,350	\$16,350
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$58,577	\$55,973	\$107,770	\$107,770

FY 7/1/22-6/30/23 SOUTH GOSHEN CONSERVATION DISTRICT

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$7,350	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$8,132	\$7,393	\$14,700	\$14,700
S-18	Operations	\$38,663	\$25,445	\$96,191	\$96,191
S-19	Indirect Costs	\$1,209	\$1,000	\$2,500	\$2,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$55,354	\$33,838	\$113,391	\$113,391

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$109,010	\$109,010	\$142,685	\$142,685

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Denise Yucero, District Manager
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/13/23

DISTRICT ADDRESS: 1441 EAST M STREET, STE B
TORRINGTON, WY 82240

PREPARED BY: Samantha Valentine/Denise Luce

DISTRICT PHONE: 307-532-4880 EXT 101

Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$42,802	\$43,000	\$48,605	\$48,605
R-1.2	Other County Support (see note on the right)				
	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$8,824	\$8,824	\$8,824	\$8,824
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)		\$3,991	\$3,991	\$3,991
R-2.5	Total Government Support	\$8,824	\$12,815	\$12,815	\$12,815
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies			\$30,000	\$30,000
R-4.4	Total Grants	\$0	\$0	\$30,000	\$30,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$95	\$30	\$250	\$250
R-5.2	Other: Specify <u>GOPHER RENTAL</u>		\$128	\$6,000	\$6,000
R-5.3	Other: See Additior <u>See Additional Details</u>	\$6,856		\$10,100	\$10,100
R-5.4	Total Miscellaneous	\$6,951	\$158	\$16,350	\$16,350
R-5.5	Total Forecasted Revenue	\$15,775	\$12,973	\$59,165	\$59,165
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 GOPHER MACHINE	6200	\$7,350			
E-1.6	6200				
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$7,350	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011			\$900	\$900
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 MEETINGS	7013	\$1,366	\$1,050	\$1,400	\$1,400
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$109	\$93	\$1,000	\$1,000
E-4.2 Accounting/Auditing	7022	\$1,244	\$2,100	\$3,000	\$3,000
E-4.3 Other (Specify)					
E-4.4	7023				
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$109	\$25	\$500	\$500
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033	\$30			
E-5.4 Registrations	7034		\$120	\$1,000	\$1,000
E-5.5 Other (Specify)					
E-5.6 DUES	7035	\$4,714	\$4,005	\$6,000	\$6,000
E-5.7 ELECTION FEES	7035	\$560		\$900	\$900
E-5.8					
E-6 TOTAL ADMINISTRATION		\$8,132	\$7,393	\$14,700	\$14,700

Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2023

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1 Wages—Operations	7202				
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 NPVCD PAYROLL CONTRACT	7204	\$22,759	\$18,000	\$28,000	\$28,000
E-7.5 NPVCD BUSINESS CONTRACT	7204	\$1,192	\$1,200	\$2,600	\$2,600
E-7.6					
E-8 Travel					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3	7212				
E-8.4	7212				
E-8.5					
E-9 Operating supplies (List)					
E-9.1 GOPHER/TRAILER REPAIRS	7220	\$92		\$1,000	\$1,000
E-9.2	7220				
E-9.3	7220				
E-9.4	7220				
E-9.5					
E-10 Program Services (List)					
E-10.1 EDUCATION PROGRAM	7230			\$500	\$500
E-10.2 FAIR	7230	\$167	\$150	\$500	\$500
E-10.3 COMMUNITY PROJECTS	7230	\$598		\$5,000	\$5,000
E-10.4 TREE PRG COST SHARE	7230	\$5,687	\$2,104	\$5,000	\$5,000
E-10.5 see additional details		\$8,168		\$15,000	\$15,000
E-11 Contractual Arrangements (List)					
E-11.1 STATE FORESTRY	7400			\$15,000	\$15,000
E-11.2 WWDC	7400			\$15,000	\$15,000
E-11.3	7400				
E-11.4	7400				
E-11.5 see additional details				\$4,500	\$4,500
E-12 Other operations (Specify)					
E-12.1 WDA LAB FEES	7450		\$3,991	\$3,991	\$3,991
E-12.2 LICENSE FEE	7450			\$100	\$100
E-12.3	7450				
E-12.4	7450				
E-12.5					
E-13 TOTAL OPERATIONS		\$38,663	\$25,445	\$96,191	\$96,191

Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$709	\$500	\$1,500	\$1,500
E-14.2	Buildings and vehicles				
E-14.3	Equipment	\$500	\$500	\$1,000	\$1,000
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS	\$1,209	\$1,000	\$2,500	\$2,500

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Proposed Budget

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NAME OF DISTRICT/BOARD

FYE 6/30/2023

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$86,360	\$86,360	\$120,000
C-1.2	Savings and Investments	1040	\$5,695	\$5,695	\$5,705
C-1.3	General Fund CD Balance	1050	\$16,955	\$16,955	\$16,980
C-1.4	All Other Funds	1020	\$0	\$0	\$0
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$109,010	\$109,010	\$142,685
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$109,010	\$109,010	\$142,685

		DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS		1070

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	<i>Date of Reserve Approval in Minutes:</i>				
C-3.2	Amount to be added to the reserve				
C-3.3	<i>Date of Reserve Approval in Minutes:</i>				
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.5	Identify the amount and project to be spent				
C-3.6	a. _____				
C-3.7	b. _____				
C-3.8	c. _____				
C-3.9	<i>Date of Reserve Approval in Minutes:</i>				
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained	\$0	\$0	\$0	\$0

		1090
RESERVES		

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	<i>Date of Reserve Approval in Minutes:</i>				
C-4.2	Amount to be added to the reserve				
C-4.3	<i>Date of Reserve Approval in Minutes:</i>				
C-4.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.5	Identify the amount and project to be spent				
C-4.6	a. _____				
C-4.7	b. _____				
C-4.8	c. _____				
C-4.9	<i>Date of Reserve Approval in Minutes:</i>				
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.11	Balance to be retained	\$0	\$0	\$0	\$0

		1060
BOND FUNDS		

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	<i>Date of Reserve Approval in Minutes:</i>				
C-5.2	Amount to be added to the reserve				
C-5.3	<i>Date of Reserve Approval in Minutes:</i>				
C-5.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.5	Identify the amount and project to be spent				
C-5.6	<i>Date of Reserve Approval in Minutes:</i>				
C-5.7	Balance to be retained	\$0	\$0	\$0	\$0
C-5.8	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

