

## Proposed Budget

Jay Em Fire Protection District	
Budget Hearing Information	
11497A Road 27	Location: 11497A Road 27 Jay Em, WY 82219
Jay Em, WY 82219	Date: 6/20/2022
307-837-2833	Time: 7:00 PM
Goshen County	Budget Prepared by: Craig Gueswel

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
FY 2023 Budget categories will be Administration, Operations, Indirect Cost and Capital Outlay		

S-B	<b>RESERVE DESCRIPTION</b>
Reserves for Operations (equipment repair and maintenance) and Capital Outlay (equipment purchase)	

S-C

Names of Board Members	Date of End of Term
Dewey Hageman	8/1/23
Pat Fleming	8/1/22
Craig Gueswel	8/1/23

Does the district have regular office hours exceeding 20 hours per week?	<b>No</b>

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?  
 11497A Road 27 Jay Em, WY

How and where are the notices of meeting posted for the public?  
 Annual public and budget meeting notices published in Torrington Telegram

Where are the public meetings held?  
 11497A Road 27 Jay Em, WY or Jay Em Church, Jay Em, WY

## PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$9,293	\$35,842	\$29,250	\$29,250
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$64,408	\$63,377	\$58,010	\$58,010
S-5	<i>Amount requested from County Commissioners</i>	\$21,074	\$22,000	\$22,000	\$22,000
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$21,074	\$22,000	\$22,000	\$22,000
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$2,565	\$608	\$1,010	\$1,010
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$23,639	\$22,608	\$23,010	\$23,010

FY 7/1/22-6/30/23 Jay Em Fire Protection District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$500	\$30,000	\$16,500	\$16,500
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$218	\$285	\$1,150	\$1,150
S-18	<b>Operations</b>	\$6,861	\$3,080	\$8,900	\$8,900
S-19	<b>Indirect Costs</b>	\$1,714	\$2,477	\$2,700	\$2,700
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$9,293	\$35,842	\$29,250	\$29,250

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$40,769	\$40,769	\$35,000	\$35,000
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** 11497A Road 27  
Jay Em, WY 82219

**DISTRICT PHONE:** 307-837-2833

**PREPARED BY:** Craig Gueswel

# Proposed Budget

Jay Em Fire Protection District

FYE 6/30/2023

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 <b>Tax Levy (From the County Treasurer)</b>	4001	\$21,074	\$22,000	\$22,000	\$22,000
R-1.2 Other County Support (see note on the right)	4005	\$0	\$0	\$0	

<b>FORECASTED REVENUE</b>
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$0	\$0	\$0	
R-2.2 Additional County Aid (non-treasurer)	4237	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	4237	\$0	\$0	\$0	
R-2.4 Other (Specify)	4237	\$0	\$0	\$0	
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$0	\$0	\$0	
R-3.2 Sales of Goods or Services	4300	\$0	\$0	\$0	
R-3.3 Other Assessments	4503	\$0	\$0	\$0	
R-3.4 <b>Total Operating Revenues</b>		\$0	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201	\$0	\$0	\$0	
R-4.2 Federal Grants thru State Agencies	4201	\$0	\$0	\$0	
R-4.3 Grants from State Agencies	4211	\$0	\$0	\$0	
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$15	\$8	\$10	\$10
R-5.2 Other: Specify <u>Donations</u>	4500	\$2,550	\$600	\$1,000	\$1,000
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$2,565	\$608	\$1,010	\$1,010
R-5.5 <b>Total Forecasted Revenue</b>		\$2,565	\$608	\$1,010	\$1,010
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$0	\$0	\$0	
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Jay Em Fire Protection District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	6201	\$0	\$0	\$0
E-1.2	Vehicles	6210	\$0	\$30,000	\$0
E-1.3	Office Equipment	6211	\$0	\$0	\$0
E-1.4	Other (Specify)				
E-1.5	Fire Equipment	6200	\$500	\$0	\$14,000
E-1.6	Comm. Equipment	6200	\$0	\$0	\$2,500
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>		\$500	\$30,000	\$16,500

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	7002	\$0	\$0	\$0
E-2.2	Secretary	7003	\$0	\$0	\$0
E-2.3	Clerical	7004	\$0	\$0	\$0
E-2.4	Other (Specify)				
E-2.5		7005			
E-2.6		7005			
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	7011	\$0	\$0	\$0
E-3.2	Mileage	7012	\$0	\$0	\$0
E-3.3	Other (Specify)				
E-3.4	Surety Bond - Treasurer	7013	\$125	\$125	\$200
E-3.5		7013			
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	7021	\$0	\$0	\$0
E-4.2	Accounting/Auditing	7022	\$0	\$0	\$500
E-4.3	Other (Specify)				
E-4.4		7023			
E-4.5		7023			
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	7031	\$0	\$75	\$100
E-5.2	Office equipment, rent & repair	7032	\$0	\$0	\$0
E-5.3	Education	7033	\$0	\$0	\$0
E-5.4	Registrations	7034	\$0	\$0	\$250
E-5.5	Other (Specify)				
E-5.6	Meeting Notice Publication	7035	\$93	\$85	\$100
E-5.7		7035			
E-5.8					
E-6	<b>TOTAL ADMINISTRATION</b>		\$218	\$285	\$1,150

# Proposed Budget

Jay Em Fire Protection District

FYE 6/30/2023

OPERATIONS BUDGET
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$0	\$0	\$0	
E-7.2	Service Contracts	\$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Equip. Repairs and Maintenance	\$4,028	\$1,000	\$5,000	\$5,000
E-9.2	Parts and Supplies	\$890	\$500	\$2,000	\$2,000
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Emerg. Fire Suppression	\$753	\$890	\$1,000	\$1,000
E-12.2	Casper Interagency Dispatch	\$100	\$100	\$200	\$200
E-12.3	Goshen County Fire Services	\$1,090	\$590	\$700	\$700
E-12.4	_____				
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$6,861</b>	<b>\$3,080</b>	<b>\$8,900</b>	<b>\$8,900</b>

# Proposed Budget

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1	Liability	\$0	\$0	\$0	
E-14.2	Buildings and vehicles	\$0	\$0	\$0	
E-14.3	Equipment	\$0	\$0	\$0	
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
<b>E-15 Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes	\$0	\$0	\$0	
E-15.2	Workers Compensation	\$1,714	\$2,477	\$2,700	\$2,700
E-15.3	Unemployment Taxes	\$0	\$0	\$0	
E-15.4	Retirement	\$0	\$0	\$0	
E-15.5	Health Insurance	\$0	\$0	\$0	
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$1,714</b>	<b>\$2,477</b>	<b>\$2,700</b>	<b>\$2,700</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1	Principal	\$0	\$0	\$0	
D-1.2	Interest	\$0	\$0	\$0	
D-1.3	Fees	\$0	\$0	\$0	
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

Jay Em Fire Protection District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2023

## GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2020-2021	2021-2022	2022-2023	Pending	
		Actual	Estimated	Proposed	Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$40,769	\$40,769	\$35,000	\$35,000
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$40,769	\$40,769	\$35,000	\$35,000
C-2	General Fund Reductions:	2010				
C-2.1	a. Unpaid bills at FYE		\$372	\$300	\$500	\$500
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>		\$372	\$300	\$500	\$500
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$40,397	\$40,469	\$34,500	\$34,500

DOA Chart of Accounts	1070
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	

C-3		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060
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C-5		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0