

Proposed Budget

| Fort Laramie Fire Protection District | |
|---------------------------------------|----------------------------------|
| Budget Hearing Information | |
| PO Box 233 | Location: Fort Laramie Fire Hall |
| Fort Laramie, WY 82212 | Date: 6/2/2023 |
| 307-715-6184 - Mike Cain | Time: 7:00 p.m. |
| Goshen County | Budget Prepared by: Mike Cain |

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The Fort Laramie Fire Protection District holds emergency reserves with a balance of approximately \$240,000 and an operating account balance of approximately \$30,000. The emergency reserve and the cash carryforward are to be used for unexpected expenses such as equipment repairs and replacement. The cost of replacement equipment for a fire district is very expensive. This year the Board has budgeted for equipment at a cost of \$50,000. The Board requests the maximum 3 mills levied for the fiscal year ending June 30, 2024.

S-B RESERVE DESCRIPTION

Reserves are held in certificates of deposit in a local bank.

S-C

| Names of Board Members | Date of End of Term |
|------------------------|---------------------|
| Mike Cain | 12/31/23 |
| Bill Potter | 12/31/26 |
| Shawn Thomas | 12/31/26 |
| | |
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Does the district have regular office hours exceeding 20 hours per week? **No**

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|--|
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W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Fort Laramie Fire Hall

How and where are the notices of meeting posted for the public?
 Posted in 3 conspicuous places in the community.

Where are the public meetings held?
 Fort Laramie Fire Hall

PROPOSED BUDGET SUMMARY

| OVERVIEW | | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|----------|---|---------------------|------------------------|-----------------------|---------------------|
| S-1 | Total Budgeted Expenditures | \$34,170 | \$10,248 | \$69,850 | \$69,850 |
| S-2 | Total Principal to Pay on Debt | \$0 | \$0 | \$0 | \$0 |
| S-3 | Total Change to Restricted Funds | \$0 | \$1,013 | \$0 | \$0 |
| S-4 | Total General Fund and Forecasted Revenues Available | \$48,370 | \$81,523 | \$98,275 | \$98,275 |
| S-5 | <i>Amount requested from County Commissioners</i> | \$22,448 | \$57,316 | \$50,000 | \$50,000 |
| S-6 | Additional Funding Needed : | | | \$0 | \$0 |
| | Projected Surplus: | | | \$28,425 | \$28,425 |

| REVENUE SUMMARY | | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|-----------------|---|---------------------|------------------------|-----------------------|---------------------|
| S-7 | Operating Revenues | \$0 | \$0 | \$0 | \$0 |
| S-8 | Tax levy (From the County Treasurer) | \$22,448 | \$57,316 | \$50,000 | \$50,000 |
| S-9 | Government Support | \$0 | \$0 | \$0 | \$0 |
| S-10 | Grants | \$0 | \$0 | \$0 | \$0 |
| S-11 | Other County Support (Not from Co. Treas.) | \$0 | \$0 | \$0 | \$0 |
| S-12 | Miscellaneous | \$1,815 | \$1,113 | \$2,000 | \$2,000 |
| S-13 | Other Forecasted Revenue | \$0 | \$0 | \$0 | \$0 |
| S-14 | Total Revenue | \$24,263 | \$58,429 | \$52,000 | \$52,000 |

FY 7/1/23-6/30/24 Fort Laramie Fire Protection District

| EXPENDITURE SUMMARY | | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|---------------------|--------------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-15 | Capital Outlay | \$25,000 | \$0 | \$50,000 | \$50,000 |
| S-16 | Interest and Fees On Debt | \$0 | \$0 | \$0 | \$0 |
| S-17 | Administration | \$1,371 | \$1,445 | \$2,400 | \$2,400 |
| S-18 | Operations | \$1,588 | \$1,858 | \$10,100 | \$10,100 |
| S-19 | Indirect Costs | \$6,211 | \$6,945 | \$7,350 | \$7,350 |
| S-20R | Expenditures paid by Reserves | \$0 | \$0 | \$0 | \$0 |
| S-20 | Total Expenditures | \$34,170 | \$10,248 | \$69,850 | \$69,850 |

| DEBT SUMMARY | | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|--------------|-------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-21 | Principal Paid on Debt | \$0 | \$0 | \$0 | \$0 |

| CASH AND INVESTMENTS | | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|---------------------------------|--|---------------------|------------------------|-----------------------|---------------------|
| S-22 | TOTAL GENERAL FUNDS | \$24,107 | \$23,094 | \$46,275 | \$46,275 |
| Summary of Reserve Funds | | | | | |
| S-23 | Beginning Balance in Reserve Accounts | | | | |
| S-24 | a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-25 | b. Reserves | \$241,785 | \$241,785 | \$242,798 | \$242,798 |
| S-26 | c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| | Total Reserves (a+b+c) | \$241,785 | \$241,785 | \$242,798 | \$242,798 |
| S-27 | Amount to be added | | | | |
| S-28 | a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-29 | b. Reserves | \$0 | \$1,013 | \$0 | \$0 |
| S-30 | c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| | Total to be added (a+b+c) | \$0 | \$1,013 | \$0 | \$0 |
| S-31 | Subtotal | \$241,785 | \$242,798 | \$242,798 | \$242,798 |
| S-32 | Less Total to be spent | \$0 | \$0 | \$0 | \$0 |
| S-33 | TOTAL RESERVES AT END OF FISCAL YEAR | \$241,785 | \$242,798 | \$242,798 | \$242,798 |

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO Box 233
Fort Laramie, WY 82212

DISTRICT PHONE: 307-715-6184 - Mike Cain

PREPARED BY: Mike Cain

Proposed Budget

Fort Laramie Fire Protection District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2024

PROPERTY TAXES AND ASSESSMENTS

| | DOA Chart of Accounts | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|--|-----------------------|------------------|---------------------|--------------------|------------------|
| R-1 Property Taxes and Assessments Received | | | | | |
| R-1.1 Tax Levy (From the County Treasurer) | 4001 | \$22,448 | \$57,316 | \$50,000 | \$50,000 |
| R-1.2 Other County Support (see note on the right) | 4005 | | | | |

FORECASTED REVENUE

| | DOA Chart of Accounts | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|--|-----------------------|------------------|---------------------|--------------------|------------------|
| R-2 Revenues from Other Governments | | | | | |
| R-2.1 State Aid | 4211 | | | | |
| R-2.2 Additional County Aid (non-treasurer) | 4237 | | | | |
| R-2.3 City (or Town) Aid | 4237 | | | | |
| R-2.4 Other (Specify) | 4237 | | | | |
| R-2.5 Total Government Support | | \$0 | \$0 | \$0 | \$0 |
| R-3 Operating Revenues | | | | | |
| R-3.1 Customer Charges | 4300 | | | | |
| R-3.2 Sales of Goods or Services | 4300 | | | | |
| R-3.3 Other Assessments | 4503 | | | | |
| R-3.4 Total Operating Revenues | | \$0 | \$0 | \$0 | \$0 |
| R-4 Grants | | | | | |
| R-4.1 Direct Federal Grants | 4201 | | | | |
| R-4.2 Federal Grants thru State Agencies | 4201 | | | | |
| R-4.3 Grants from State Agencies | 4211 | | | | |
| R-4.4 Total Grants | | \$0 | \$0 | \$0 | \$0 |
| R-5 Miscellaneous Revenue | | | | | |
| R-5.1 Interest | 4501 | \$1,715 | \$1,013 | \$2,000 | \$2,000 |
| R-5.2 Other: Specify <u>Reimb & Refunds</u> | 4500 | \$100 | \$100 | | |
| R-5.3 Other: Additional _____ | | | | | |
| R-5.4 Total Miscellaneous | | \$1,815 | \$1,113 | \$2,000 | \$2,000 |
| R-5.5 Total Forecasted Revenue | | \$1,815 | \$1,113 | \$2,000 | \$2,000 |
| R-6 Other Forecasted Revenue | | | | | |
| R-6.1 a. Other past due as estimated by Co. Treas. | 4004 | | | | |
| R-6.2 b. Other forecasted revenue (specify): | | | | | |
| R-6.3 _____ | 4500 | | | | |
| R-6.4 _____ | 4500 | | | | |
| R-6.5 _____ | | | | | |
| R-6.6 Total Other Forecasted Revenue (a+b) | | \$0 | \$0 | \$0 | \$0 |

Proposed Budget

Fort Laramie Fire Protection District
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

| | DOA Chart of Accounts | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|------------|-----------------------------|------------------|---------------------|--------------------|------------------|
| E-1 | Capital Outlay | | | | |
| E-1.1 | Real Property | 6201 | | | |
| E-1.2 | Vehicles | 6210 | | \$50,000 | \$50,000 |
| E-1.3 | Office Equipment | 6211 | | | |
| E-1.4 | Other (Specify) | | | | |
| E-1.5 | Rescue Truck | 6200 | \$25,000 | | |
| E-1.6 | | 6200 | | | |
| E-1.7 | | | | | |
| E-1.8 | TOTAL CAPITAL OUTLAY | | \$25,000 | \$0 | \$50,000 |
| | | | | \$50,000 | \$50,000 |

ADMINISTRATION BUDGET

| | DOA Chart of Accounts | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|------------|--------------------------------------|------------------|---------------------|--------------------|------------------|
| E-2 | Personnel Services | | | | |
| E-2.1 | Administrator | 7002 | | | |
| E-2.2 | Secretary | 7003 | | | |
| E-2.3 | Clerical | 7004 | | | |
| E-2.4 | Other (Specify) | | | | |
| E-2.5 | | 7005 | | | |
| E-2.6 | | 7005 | | | |
| E-2.7 | | | | | |
| E-3 | Board Expenses | | | | |
| E-3.1 | Travel | 7011 | | | |
| E-3.2 | Mileage | 7012 | | | |
| E-3.3 | Other (Specify) | | | | |
| E-3.4 | Board Supplies | 7013 | \$104 | \$500 | \$500 |
| E-3.5 | | 7013 | | | |
| E-3.6 | | | | | |
| E-4 | Contractual Services | | | | |
| E-4.1 | Legal | 7021 | | | |
| E-4.2 | Accounting/Auditing | 7022 | \$1,240 | \$1,260 | \$1,800 |
| E-4.3 | Other (Specify) | | | | |
| E-4.4 | | 7023 | | | |
| E-4.5 | | 7023 | | | |
| E-4.6 | | | | | |
| E-5 | Other Administrative Expenses | | | | |
| E-5.1 | Office Supplies | 7031 | \$131 | \$81 | \$100 |
| E-5.2 | Office equipment, rent & repair | 7032 | | | |
| E-5.3 | Education | 7033 | | | |
| E-5.4 | Registrations | 7034 | | | |
| E-5.5 | Other (Specify) | | | | |
| E-5.6 | | 7035 | | | |
| E-5.7 | | 7035 | | | |
| E-5.8 | | | | | |
| E-6 | TOTAL ADMINISTRATION | | \$1,371 | \$1,445 | \$2,400 |
| | | | | \$2,400 | \$2,400 |

Proposed Budget

Fort Laramie Fire Protection District

FYE 6/30/2024

OPERATIONS BUDGET

| | DOA Chart of Accounts | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|-------------|--|------------------|---------------------|--------------------|------------------|
| E-7 | Personnel Services | | | | |
| E-7.1 | Wages--Operations | 7202 | | | |
| E-7.2 | Service Contracts | 7203 | | | |
| E-7.3 | Other (Specify) | | | | |
| E-7.4 | _____ | 7204 | | | |
| E-7.5 | _____ | 7204 | | | |
| E-7.6 | _____ | | | | |
| E-8 | Travel | | | | |
| E-8.1 | Mileage | 7211 | | | |
| E-8.2 | Other (Specify) | | | | |
| E-8.3 | _____ | 7212 | | | |
| E-8.4 | _____ | 7212 | | | |
| E-8.5 | _____ | | | | |
| E-9 | Operating supplies (List) | | | | |
| E-9.1 | Licenses | 7220 | \$30 | \$30 | \$500 |
| E-9.2 | Repairs | 7220 | \$1,257 | \$1,624 | \$5,000 |
| E-9.3 | Supplies | 7220 | \$201 | \$104 | \$2,500 |
| E-9.4 | _____ | 7220 | | | |
| E-9.5 | _____ | | | | |
| E-10 | Program Services (List) | | | | |
| E-10.1 | _____ | 7230 | | | |
| E-10.2 | _____ | 7230 | | | |
| E-10.3 | _____ | 7230 | | | |
| E-10.4 | _____ | 7230 | | | |
| E-10.5 | _____ | | | | |
| E-11 | Contractual Arrangements (List) | | | | |
| E-11.1 | Dispatch Services | 7400 | \$100 | \$100 | \$100 |
| E-11.2 | _____ | 7400 | | | |
| E-11.3 | _____ | 7400 | | | |
| E-11.4 | _____ | 7400 | | | |
| E-11.5 | _____ | | | | |
| E-12 | Other operations (Specify) | | | | |
| E-12.1 | Miscellaneous Operations | 7450 | | \$2,000 | \$2,000 |
| E-12.2 | _____ | 7450 | | | |
| E-12.3 | _____ | 7450 | | | |
| E-12.4 | _____ | 7450 | | | |
| E-12.5 | _____ | | | | |
| E-13 | TOTAL OPERATIONS | | \$1,588 | \$1,858 | \$10,100 |

Proposed Budget

Fort Laramie Fire Protection District

FYE 6/30/2024

INDIRECT COSTS BUDGET

| | DOA Chart of Accounts | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|-------------------------------------|-----------------------|------------------|---------------------|--------------------|------------------|
| E-14 Insurance | | | | | |
| E-14.1 Liability | 7502 | \$5,404 | \$6,138 | \$6,500 | \$6,500 |
| E-14.2 Buildings and vehicles | 7503 | | | | |
| E-14.3 Equipment | 7504 | | | | |
| E-14.4 Other (Specify) | | | | | |
| E-14.5 County Fire Suppression | 7505 | \$707 | \$707 | \$750 | \$750 |
| E-14.6 Surety Bonds | 7505 | \$100 | \$100 | \$100 | \$100 |
| E-14.7 | | | | | |
| E-15 Indirect payroll costs: | | | | | |
| E-15.1 FICA (Social Security) taxes | 7511 | | | | |
| E-15.2 Workers Compensation | 7512 | | | | |
| E-15.3 Unemployment Taxes | 7513 | | | | |
| E-15.4 Retirement | 7514 | | | | |
| E-15.5 Health Insurance | 7515 | | | | |
| E-15.6 Other (Specify) | | | | | |
| E-15.7 | 7516 | | | | |
| E-15.8 | 7516 | | | | |
| E-15.9 | | | | | |
| E-17 TOTAL INDIRECT COSTS | | \$6,211 | \$6,945 | \$7,350 | \$7,350 |

DEBT SERVICE BUDGET

| | DOA Chart of Accounts | 2021-2022 Actual | 2022-2023 Estimated | 2023-2024 Proposed | Pending Approval |
|-------------------------------|-----------------------|------------------|---------------------|--------------------|------------------|
| D-1 Debt Service | | | | | |
| D-1.1 Principal | 6401 | | | | |
| D-1.2 Interest | 6410 | | | | |
| D-1.3 Fees | 6420 | | | | |
| D-2 TOTAL DEBT SERVICE | | \$0 | \$0 | \$0 | \$0 |

Proposed Budget

Fort Laramie Fire Protection District
NAME OF DISTRICT/BOARD _____

FYE 6/30/2024

| | | | | |
|----------------------|--|--|--|--|
| GENERAL FUNDS | | | | |
|----------------------|--|--|--|--|

| | | End of Year | Beginning | Beginning | |
|-------|---|-------------|-----------|-----------|-----------|
| | | 2021-2022 | 2022-2023 | 2023-2024 | Pending |
| | | Actual | Estimated | Proposed | Approval |
| C-1 | Balances at Beginning of Fiscal Year | | | | |
| C-1.1 | General Fund Checking | \$24,107 | \$24,107 | \$46,275 | \$46,275 |
| C-1.2 | Savings and Investments | | \$0 | | |
| C-1.3 | General Fund CD Balance | | \$0 | | |
| C-1.4 | All Other Funds | | \$0 | | |
| C-1.5 | Reserves (From Below) | \$241,785 | \$241,785 | \$242,798 | \$242,798 |
| C-1.6 | Total Estimated Cash and Investments on Hand | \$265,892 | \$265,892 | \$289,073 | \$289,073 |

| | | | | | |
|-------|---|-----------|-----------|-----------|-----------|
| C-2 | General Fund Reductions: | | | | |
| C-2.1 | a. Unpaid bills at FYE | \$241,785 | \$242,798 | \$242,798 | \$242,798 |
| C-2.2 | b. Reserves | | | | |
| C-2.3 | Total Deductions (a+b) | \$241,785 | \$242,798 | \$242,798 | \$242,798 |
| C-2.4 | Estimated Non-Restricted Funds Available | \$24,107 | \$23,094 | \$46,275 | \$46,275 |

| | | | | |
|---|------------------------------|--|--|--|
| | DOA Chart of Accounts | | | |
| SINKING & DEBT SERVICE FUNDS | 1070 | | | |

| | | 2021-2022 | 2022-2023 | 2023-2024 | Pending |
|--------|---|-----------|-----------|-----------|----------|
| | | Actual | Estimated | Proposed | Approval |
| C-3 | | | | | |
| C-3.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-3.2 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-3.3 | Amount to be added to the reserve | | | | |
| C-3.4 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-3.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-3.6 | Identify the amount and project to be spent | | | | |
| C-3.7 | a. _____ | | | | |
| C-3.8 | b. _____ | | | | |
| C-3.9 | c. _____ | | | | |
| C-3.10 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-3.11 | TOTAL CAPITAL OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-3.12 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |

| | | | | |
|-----------------|-------------|--|--|--|
| RESERVES | 1090 | | | |
|-----------------|-------------|--|--|--|

| | | 2021-2022 | 2022-2023 | 2023-2024 | Pending |
|--------|---|-----------|-----------|-----------|-----------|
| | | Actual | Estimated | Proposed | Approval |
| C-4 | | | | | |
| C-4.1 | Beginning Balance in Reserve Account (end of previous year) | \$241,785 | \$241,785 | \$242,798 | \$242,798 |
| C-4.2 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-4.3 | Amount to be added to the reserve | | \$1,013 | | |
| C-4.4 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-4.5 | SUB-TOTAL | \$241,785 | \$242,798 | \$242,798 | \$242,798 |
| C-4.6 | Identify the amount and project to be spent | | | | |
| C-4.7 | a. _____ | | | | |
| C-4.8 | b. _____ | | | | |
| C-4.9 | c. _____ | | | | |
| C-4.10 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-4.11 | TOTAL OTHER RESERVE OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-4.12 | Balance to be retained | \$241,785 | \$242,798 | \$242,798 | \$242,798 |

| | | | | |
|-------------------|-------------|--|--|--|
| BOND FUNDS | 1060 | | | |
|-------------------|-------------|--|--|--|

| | | 2021-2022 | 2022-2023 | 2023-2024 | Pending |
|-------|---|-----------|-----------|-----------|----------|
| | | Actual | Estimated | Proposed | Approval |
| C-5 | | | | | |
| C-5.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-5.2 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-5.3 | Amount to be added to the reserve | | | | |
| C-5.4 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-5.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-5.6 | Identify the amount and project to be spent | | | | |
| C-5.7 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-5.8 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |
| C-5.9 | TOTAL TO BE SPENT | \$0 | \$0 | \$0 | \$0 |