

Proposed Budget

Hawk Springs Fire District	
Budget Hearing Information	
PO Box 175	Location: Hawk Springs Fire Hall
Hawk Springs, WY 82217	Date: 7/10/2023
307-532-4068 - Lonny Luke	Time: 7:00 p.m.
Goshen County	Budget Prepared by: Lonny Luke

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The Hawk Springs Fire District an operating account of approximately \$11,000 to be carried forward. The reserves are budgeted to be used for purchasing a fire truck along with a companion grant of \$100,000. The District reserves were mostly accumulated from the sale of old equipment. The Board requests the maximum 3 mills levied for the fiscal year ending June 30, 2024.

S-B RESERVE DESCRIPTION

The District plans on spending the reserves along with a grant to purchase a fire truck and required supplies to equip the fire truck.

S-C

Names of Board Members	Date of End of Term
Lonny Luke	12/31/23
Mac Sussex	12/31/24
Amy Waldron	12/31/24

Does the district have regular office hours exceeding 20 hours per week? **No**

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Hawk Springs Fire Hall upon request

How and where are the notices of meeting posted for the public?
 3 posters hung in conspicuous places in the district

Where are the public meetings held?
 Hawk Springs Fire Hall

PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$173,719	\$56,763	\$322,751	\$322,751
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$33,628	-\$91,500	-\$91,500
S-4	Total General Fund and Forecasted Revenues Available	\$332,044	\$197,763	\$368,449	\$368,449
S-5	<i>Amount requested from County Commissioners</i>	\$56,774	\$27,304	\$45,700	\$45,700
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$56,774	\$27,304	\$45,700	\$45,700
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$113,307	\$35,669	\$166,250	\$166,250
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$48,786	\$55,241	\$15,500	\$15,500
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$218,867	\$118,214	\$227,450	\$227,450

FY 7/1/23-6/30/24 Hawk Springs Fire District

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$142,324	\$25,019	\$184,500	\$184,500
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$2,307	\$1,738	\$2,480	\$2,480
S-18	Operations	\$18,431	\$17,455	\$28,903	\$28,903
S-19	Indirect Costs	\$10,657	\$12,551	\$15,368	\$15,368
S-20R	Expenditures paid by Reserves	\$0	\$0	\$91,500	\$91,500
S-20	Total Expenditures	\$173,719	\$56,763	\$322,751	\$322,751

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$113,177	\$79,549	\$140,999	\$140,999
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$57,872	\$57,872	\$91,500	\$91,500
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$57,872	\$57,872	\$91,500	\$91,500
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$33,628	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$33,628	\$0	\$0
S-31	Subtotal	\$57,872	\$91,500	\$91,500	\$91,500
S-32	Less Total to be spent	\$0	\$0	\$91,500	\$91,500
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$57,872	\$91,500	\$0	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO Box 175
Hawk Springs, WY 82217

DISTRICT PHONE: 307-532-4068 - Lonny Luke

PREPARED BY: Lonny Luke

Proposed Budget

Hawk Springs Fire District

FYE 6/30/2024

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$56,774	\$27,304	\$45,700	\$45,700
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$31,380	\$17,000	\$136,250	\$136,250
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$81,927	\$18,669	\$30,000	\$30,000
R-4.4 Total Grants		\$113,307	\$35,669	\$166,250	\$166,250
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$21	\$72	\$100	\$100
R-5.2 Other: Specify <u>Huntley Fire Contract</u>	4500	\$5,000	\$5,000	\$5,000	\$5,000
R-5.3 Other: See Additior <u>See Additional Details</u>		\$43,765	\$50,169	\$10,400	\$10,400
R-5.4 Total Miscellaneous		\$48,786	\$55,241	\$15,500	\$15,500
R-5.5 Total Forecasted Revenue		\$162,093	\$90,910	\$181,750	\$181,750
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Hawk Springs Fire District
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Fire Truck	6200	\$102,992		\$104,500	\$104,500
E-1.6 Fire Equipment	6200	\$39,332	\$25,019	\$80,000	\$80,000
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$142,324	\$25,019	\$184,500	\$184,500

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 Supplies	7013		\$119	\$120	\$120
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022	\$1,745	\$1,370	\$2,000	\$2,000
E-4.3 Other (Specify)					
E-4.4	7023				
E-4.5	7023				
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$58	\$139	\$250	\$250
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Dues	7035	\$504	\$110	\$110	\$110
E-5.7	7035				
E-5.8					
E-6 TOTAL ADMINISTRATION		\$2,307	\$1,738	\$2,480	\$2,480

Proposed Budget

Hawk Springs Fire District

FYE 6/30/2024

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	Federal Fire Wages	7204	\$3,929	\$5,847	\$10,000
E-7.5		7204			
E-7.6					
E-8	Travel				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3		7212			
E-8.4		7212			
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Repairs - Trucks	7220	\$1,846	\$803	\$2,000
E-9.2	Gas, Fuel & Oil	7220	\$109	\$2,144	\$3,000
E-9.3	License & Fees	7220	\$2	\$5	\$5
E-9.4	Supplies	7220	\$3,063	\$25	\$25
E-9.5					
E-10	Program Services (List)				
E-10.1		7230			
E-10.2		7230			
E-10.3		7230			
E-10.4		7230			
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Dispatch Fees	7400	\$773	\$773	\$773
E-11.2	Radio Programming	7400		\$1,100	\$1,100
E-11.3		7400			
E-11.4		7400			
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Repairs - Building	7450	\$5,102	\$2,500	\$5,000
E-12.2	Utilities - Building	7450	\$3,607	\$5,358	\$7,000
E-12.3		7450			
E-12.4		7450			
E-12.5					
E-13	TOTAL OPERATIONS		\$18,431	\$17,455	\$28,903

Proposed Budget

Hawk Springs Fire District

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-14 Insurance					
E-14.1	Liability				
E-14.2	Buildings and vehicles	\$7,735	\$8,983	\$10,200	\$10,200
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	County Ins - Fire Suppression		\$568	\$568	\$568
E-14.6	Surety Bonds	\$300	\$200	\$300	\$300
E-14.7					
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation	\$2,622	\$2,800	\$4,300	\$4,300
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$10,657	\$12,551	\$15,368	\$15,368

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
D-1 Debt Service					
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Hawk Springs Fire District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	1010	\$113,177	\$113,177	\$140,999
C-1.2	Savings and Investments	1040		\$0	
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$57,872	\$57,872	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$171,049	\$171,049	\$140,999

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$57,872	\$91,500	\$0
C-2.3	Total Deductions (a+b)		\$57,872	\$91,500	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$113,177	\$79,549	\$140,999

DOA Chart of Accounts	1070
SINKING & DEBT SERVICE FUNDS	

C-3		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$57,872	\$57,872	\$91,500	\$91,500
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve		\$33,628		
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$57,872	\$91,500	\$91,500	\$91,500
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Fire Truck			\$91,500	\$91,500
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: 1/11/2023				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$91,500	\$91,500
C-4.12	Balance to be retained	\$57,872	\$91,500	\$0	\$0

BOND FUNDS	1060
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C-5		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$91,500	\$91,500