

## Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT							
Budget Hearing Information							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>1441 EAST M STREET #B</td></tr> <tr><td>TORRINGTON, WYOMING 82240</td></tr> <tr><td>(307) 532-4880 Ext 101</td></tr> </table>	1441 EAST M STREET #B	TORRINGTON, WYOMING 82240	(307) 532-4880 Ext 101	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td><b>Location:</b> THE EMPORIUM</td></tr> <tr><td><b>Date:</b> 7/13/2023</td></tr> <tr><td><b>Time:</b> 1:00 PM</td></tr> </table>	<b>Location:</b> THE EMPORIUM	<b>Date:</b> 7/13/2023	<b>Time:</b> 1:00 PM
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Goshen County							
<b>Budget Prepared by:</b> Samantha Valentine							

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-12-403 (c)
<p>The South Goshen Conservation District Maintains an operational cash reserve of approximately \$30,000 for programs, unexpected expenses, and a couple months of Operation in the event of funding loss, along with a Savings Account of \$5,600 and two Certificates of Deposit with approximate funds of \$5500.00 and \$11,000.00 for the same. The Board requests the Maximum One Mill Levied for the Fiscal Year ending 6/30/2023.</p>		

S-B	<b>RESERVE DESCRIPTION</b>
<p>The South Goshen Conservation District Maintains an Emergency Reserve held in a separate savings account</p>	

S-C																																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td>Boyd Yeik</td><td style="text-align: center;">2024</td></tr> <tr><td>Curtis Grandstaff</td><td style="text-align: center;">2024</td></tr> <tr><td>Jennifer Scheer</td><td style="text-align: center;">2024</td></tr> <tr><td>Ross</td><td style="text-align: center;">2026</td></tr> <tr><td>Craig Jackson</td><td style="text-align: center;">2026</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Boyd Yeik	2024	Curtis Grandstaff	2024	Jennifer Scheer	2024	Ross	2026	Craig Jackson	2026													<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; font-size: x-small;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 40%; text-align: center;"><input type="checkbox"/> <b>Yes</b></td> </tr> <tr> <td colspan="2" style="font-size: x-small;"><b>If Yes, enter</b></td> </tr> <tr> <td style="font-size: x-small;">Address of office:</td> <td>1441 East M Street, Suite B</td> </tr> <tr> <td style="font-size: x-small;">City, State, Zip:</td> <td>Torrington, WY 82240</td> </tr> <tr> <td style="font-size: x-small;">Phone Number:</td> <td>307-532-4880 Ext 101</td> </tr> <tr> <td style="font-size: x-small;">Hours Open:</td> <td>7:300 - 4:00 M-F</td> </tr> <tr> <td colspan="2" style="height: 30px;"> </td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> <b>Yes</b>	<b>If Yes, enter</b>		Address of office:	1441 East M Street, Suite B	City, State, Zip:	Torrington, WY 82240	Phone Number:	307-532-4880 Ext 101	Hours Open:	7:300 - 4:00 M-F		
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Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$35,883	\$94,536	\$91,350	\$91,350
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$210,684	\$221,116	\$225,624	\$225,624
S-5	<i>Amount requested from County Commissioners</i>	\$48,291	\$49,000	\$50,000	\$50,000
S-6	<b>Additional Funding Needed :</b>			\$0	\$0
	<b>Projected Surplus:</b>			\$134,274	\$134,274

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$935	\$1,750	\$2,500	\$2,500
S-8	<b>Tax levy (From the County Treasurer)</b>	\$48,291	\$49,000	\$50,000	\$50,000
S-9	<b>Government Support</b>	\$13,375	\$9,131	\$12,124	\$12,124
S-10	<b>Grants</b>	\$3,675	\$0	\$2,000	\$2,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$691	\$17,518	\$16,000	\$16,000
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$66,967	\$77,399	\$82,624	\$82,624
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FY 7/1/23-6/30/24 SOUTH GOSHEN CONSERVATION DISTRICT

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$7,903	\$10,451	\$12,550	\$12,550
S-18	<b>Operations</b>	\$26,771	\$82,085	\$76,800	\$76,800
S-19	<b>Indirect Costs</b>	\$1,209	\$2,000	\$2,000	\$2,000
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$35,883	\$94,536	\$91,350	\$91,350

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$143,717	\$143,717	\$143,000	\$143,000
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** 1441 EAST M STREET #B  
TORRINGTON, WYOMING 82240

**PREPARED BY:** Samantha Valentine

**DISTRICT PHONE:** (307) 532-4880 Ext 101

# Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$48,291	\$49,000	\$50,000	\$50,000
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$8,824	\$8,824	\$8,824	\$8,824
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$4,551	\$307	\$3,300	\$3,300
R-2.5 <b>Total Government Support</b>		\$13,375	\$9,131	\$12,124	\$12,124
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$935	\$1,750	\$2,500	\$2,500
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$935	\$1,750	\$2,500	\$2,500
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$3,675		\$2,000	\$2,000
R-4.4 <b>Total Grants</b>		\$3,675	\$0	\$2,000	\$2,000
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$54	\$600	\$750	\$750
R-5.2 Other: Specify <u>SHARED PRGS</u>	4500	\$637	\$125	\$250	\$250
R-5.3 Other: See Additior <u>See Additional Details</u>			\$16,793	\$15,000	\$15,000
R-5.4 <b>Total Miscellaneous</b>		\$691	\$17,518	\$16,000	\$16,000
R-5.5 <b>Total Forecasted Revenue</b>		\$18,676	\$28,399	\$32,624	\$32,624
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	6201			
E-1.2	Vehicles	6210			
E-1.3	Office Equipment	6211			
E-1.4	Other (Specify)				
E-1.5	_____	6200			
E-1.6	_____	6200			
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	7002			
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5	_____	7005			
E-2.6	_____	7005			
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	7011			
E-3.2	Mileage	7012			
E-3.3	Other (Specify)				
E-3.4	MEETINGS	7013	\$1,046	\$1,200	\$1,500
E-3.5	_____	7013			
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	7021	\$93	\$98	\$250
E-4.2	Accounting/Auditing	7022	\$2,313	\$2,900	\$3,500
E-4.3	Other (Specify)				
E-4.4	DUES & SUBSCRIPTIONS	7023	\$4,154	\$4,890	\$5,500
E-4.5	ELECTION FEES	7023	\$0	\$806	\$900
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	7031	\$177	\$150	\$300
E-5.2	Office equipment, rent & repair	7032			
E-5.3	Education	7033			
E-5.4	Registrations	7034	\$120	\$407	\$600
E-5.5	Other (Specify)				
E-5.6	_____	7035			
E-5.7	_____	7035			
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>		\$7,903	\$10,451	\$12,550

# Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2024

## OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	_____	7220			
E-9.2	_____	7220			
E-9.3	_____	7220			
E-9.4	_____	7220			
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	COMMUNITY PROJECTS	7230	\$2,432	\$3,000	\$3,000
E-10.2	EDUCATION PROJECTS	7230	\$500	\$1,000	\$1,000
E-10.3	FAIR	7230	\$900	\$900	\$900
E-10.4	_____	7230			
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	GOPHER EXPENSES	7400	\$684	\$1,500	\$2,000
E-11.2	NPVCD BUSINESS	7400	\$1,691	\$2,100	\$2,400
E-11.3	NPVCD PAYROLL	7400	\$18,892	\$27,000	\$35,000
E-11.4	REIMB SMALL WATER PROJECTS	7400	\$27	\$17,616	\$15,000
E-11.5	see additional details		\$5,477	\$30,037	\$17,500
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	_____	7450			
E-12.2	_____	7450			
E-12.3	_____	7450			
E-12.4	_____	7450			
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		\$26,771	\$82,085	\$76,800

# Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT

FYE 6/30/2024

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$709	\$1,000	\$1,000	\$1,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504	\$500	\$1,000	\$1,000	\$1,000
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
<b>E-17 TOTAL INDIRECT COSTS</b>		\$1,209	\$2,000	\$2,000	\$2,000

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0

# Proposed Budget

SOUTH GOSHEN CONSERVATION DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

## GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2021-2022	2022-2023	2023-2024	Pending	
		Actual	Estimated	Proposed	Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$121,036	\$121,036	\$120,000	\$120,000
C-1.2	Savings and Investments	1040	\$5,703	\$5,703	\$6,000	\$6,000
C-1.3	General Fund CD Balance	1050	\$16,978	\$16,978	\$17,000	\$17,000
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$143,717	\$143,717	\$143,000	\$143,000

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>		\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$143,717	\$143,717	\$143,000

DOA Chart of Accounts
1070

## SINKING & DEBT SERVICE FUNDS

C-3		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060
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C-5		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0