

Proposed Budget

Torrington Fire Protection District #3	
Budget Hearing Information	
2001 West C Street	Location: Torrington Fire Hall
Torrington, WY 82240	Date: 7/17/2023
307-575-2497 - Nelda Evans	Time: 7:00 p.m.
Goshen County	Budget Prepared by: Nelda Evans

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The Torrington Fire Protection District maintains reserves for repair and replacement of equipment, including, but not limited to, fire trucks, fire equipment and diving equipment. The District holds approximately \$720,000 in reserves. The District has budgeted to purchase equipment for \$26,500. The District also maintains a relatively new Fire Hall. The Board requests the maximum 3 mills levied for the fiscal year ending June 30, 2024.

S-B RESERVE DESCRIPTION

The cash reserves are held in local banks in a money market and certificates of deposit.

S-C

Names of Board Members	Date of End of Term
Thomas Feeser	5/31/24
Cactus Covello	5/31/24
Ron Miller	5/31/26

Does the district have regular office hours exceeding 20 hours per week? **No**

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Fire Hall at 2001 West C Street, Torrington, WY 82240

How and where are the notices of meeting posted for the public?
 Local Newspaper - Torrington Telegram

Where are the public meetings held?
 Torrington Fire Hall

PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$539,201	\$154,508	\$258,750	\$258,750
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$713,797	\$425,338	\$529,580	\$529,580
S-5	<i>Amount requested from County Commissioners</i>	\$188,799	\$189,982	\$193,250	\$193,250
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$270,830	\$270,830

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$8,000	\$8,000	\$9,000	\$9,000
S-8	Tax levy (From the County Treasurer)	\$188,799	\$189,982	\$193,250	\$193,250
S-9	Government Support	\$40,046	\$0	\$0	\$0
S-10	Grants	\$251,823	\$20,147	\$7,500	\$7,500
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$50,306	\$32,386	\$49,000	\$49,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$538,974	\$250,515	\$258,750	\$258,750
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FY 7/1/23-6/30/24 Torrington Fire Protection District #3

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$379,296	\$19,190	\$26,500	\$26,500
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$21,192	\$16,739	\$21,800	\$21,800
S-18	Operations	\$112,305	\$90,398	\$174,800	\$174,800
S-19	Indirect Costs	\$26,408	\$28,181	\$35,650	\$35,650
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$539,201	\$154,508	\$258,750	\$258,750

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$174,823	\$174,823	\$270,830	\$270,830
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$722,162	\$722,162	\$722,162	\$722,162
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$722,162	\$722,162	\$722,162	\$722,162
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$722,162	\$722,162	\$722,162	\$722,162
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$722,162	\$722,162	\$722,162	\$722,162

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 2001 West C Street
Torrington, WY 82240

PREPARED BY: Nelda Evans

DISTRICT PHONE: 307-575-2497 - Nelda Evans

Proposed Budget

Torrington Fire Protection District #3
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2024

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$188,799	\$189,982	\$193,250	\$193,250
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$40,046			
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$40,046	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503	\$8,000	\$8,000	\$9,000	\$9,000
R-3.4 Total Operating Revenues		\$8,000	\$8,000	\$9,000	\$9,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$251,823	\$20,147	\$7,500	\$7,500
R-4.4 Total Grants		\$251,823	\$20,147	\$7,500	\$7,500
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$2,085	\$2,729	\$1,000	\$1,000
R-5.2 Other: Specify <u>Reimb & Refunds</u>	4500	\$1,859	\$300		
R-5.3 Other: See Additior <u>See Additional Details</u>		\$46,362	\$29,357	\$48,000	\$48,000
R-5.4 Total Miscellaneous		\$50,306	\$32,386	\$49,000	\$49,000
R-5.5 Total Forecasted Revenue		\$350,175	\$60,533	\$65,500	\$65,500
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Torrington Fire Protection District #3

FYE 6/30/2024

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Fire Equipment	6200	\$27,471	\$19,190	\$26,500	\$26,500
E-1.6 Fire Truck	6200	\$351,825			
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY		\$379,296	\$19,190	\$26,500	\$26,500

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 Supplies	7013	\$1,034	\$377	\$1,000	\$1,000
E-3.5 Banquet	7013	\$9,638	\$6,222	\$3,000	\$3,000
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021		\$1,210	\$2,000	\$2,000
E-4.2 Accounting/Auditing	7022	\$3,550	\$2,300	\$2,500	\$2,500
E-4.3 Other (Specify)					
E-4.4 Bookkeeping	7023	\$1,800	\$1,800	\$1,800	\$1,800
E-4.5 Professional Services	7023	\$5,000	\$4,830	\$5,000	\$5,000
E-4.6 see additional details				\$3,000	\$3,000
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$170		\$500	\$500
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Election	7035			\$3,000	\$3,000
E-5.7	7035				
E-5.8					
E-6 TOTAL ADMINISTRATION		\$21,192	\$16,739	\$21,800	\$21,800

Proposed Budget

Torrington Fire Protection District #3

FYE 6/30/2024

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1	7202				
E-7.2	7203				
E-7.3					
E-7.4	7204	\$28,658	\$16,115	\$18,000	\$18,000
E-7.5	7204				
E-7.6					
E-8 Travel					
E-8.1	7211	\$916		\$1,500	\$1,500
E-8.2					
E-8.3	7212				
E-8.4	7212				
E-8.5					
E-9 Operating supplies (List)					
E-9.1	7220		\$950	\$2,000	\$2,000
E-9.2	7220	\$116	\$252	\$200	\$200
E-9.3	7220	\$1,644	\$3,771	\$6,000	\$6,000
E-9.4	7220			\$2,000	\$2,000
E-9.5		\$33,570	\$18,098	\$63,000	\$63,000
E-10 Program Services (List)					
E-10.1	7230	\$2,746	\$2,815	\$5,000	\$5,000
E-10.2	7230			\$8,000	\$8,000
E-10.3	7230				
E-10.4	7230				
E-10.5					
E-11 Contractual Arrangements (List)					
E-11.1	7400	\$6,618	\$7,003	\$5,000	\$5,000
E-11.2	7400	\$38,037	\$41,394	\$64,100	\$64,100
E-11.3	7400				
E-11.4	7400				
E-11.5					
E-12 Other operations (Specify)					
E-12.1	7450				
E-12.2	7450				
E-12.3	7450				
E-12.4	7450				
E-12.5					
E-13 TOTAL OPERATIONS		\$112,305	\$90,398	\$174,800	\$174,800

Proposed Budget

Torrington Fire Protection District #3

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$25,798	\$27,981	\$35,000	\$35,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Surety Bonds	7505	\$610	\$200	\$650	\$650
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$26,408	\$28,181	\$35,650	\$35,650

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Torrington Fire Protection District #3
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2024

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	1010	\$174,823	\$174,823	\$270,830
C-1.2	Savings and Investments	1040		\$0	
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$722,162	\$722,162	\$722,162
C-1.6	Total Estimated Cash and Investments on Hand		\$896,985	\$896,985	\$992,992
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$722,162	\$722,162	\$722,162
C-2.3	Total Deductions (a+b)		\$722,162	\$722,162	\$722,162
C-2.4	Estimated Non-Restricted Funds Available		\$174,823	\$174,823	\$270,830

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
RESERVES	1090

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$722,162	\$722,162	\$722,162
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$722,162	\$722,162	\$722,162	\$722,162
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$722,162	\$722,162	\$722,162	\$722,162

	DOA Chart of Accounts
BOND FUNDS	1060

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0